**Present -:**

Cllrs. B Dobson (Chairman), A Ross (AR), S Robinson (SR), K MacKinnon (KM) E Seward-Adams, K England (KE), D Hawkey (DH), W Bampfield (WB) & N Eustice (NE)

Mrs K Rees (Clerk), Cllr. A Harvey & 9 Members of the Public

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| 18/001 | **Apologies:**  None. |
| 18/002 | **Recordable/Non-Recordable Interests & Dispensations:**  BD declared an interest in agenda item 9: PA17/12287  DH declared an interest in agenda item 9: PA17/10933 |
| 18/003 | **Minutes:**  ***RESOLVED: The minutes of the Full Council Meeting held on 13th December, as circulated, were accepted as a record of the meeting. They were signed by the Chairman.*** |
| 18/004 | **Actions From Minutes:**   1. Report St. Carantoc Steps to Highways: The Clerk has actioned. 2. Liaise with Alan Percy re. Speed Visor, if required: SR to make contact 3. Community Engagement Policy: See 18/010. 4. Liaise with The Albion re. Public Toilets: See 18/011 5. Draft Response to the Electoral Review: BD drafted, circulated for approval and submitted. 6. Crantock Conservation Area Queries: The Clerk had circulated the information provided by Cornwall Council and is waiting for the Council to come back regarding a review of the Conservation Document. BD advised that Nick Cahill (Strategic Historic Environment Services) would be willing to give a presentation to the Council on how to protect the key features of the Village in the future. It was noted that a new sign had been erected on Bumble Cottage that was inappropriate for the Conservation Area. Resolved: BD to draft a note for the new owners. 7. Second/Holiday Home Owners Engagement: See 18/014 (c) 8. Report Footpath Issues: See 18/014 (g) 9. Statement of Community Involvement for Planning: ***RESOLVED: Clerk to submit comments advising that the Parish Council welcomes any opportunity to become more involved with the planning process*.** 10. Defibrillator: See 18/015 (d) |
| 18/005 | **Public Participation:**  None. |
| 18/006 | **Chair Report:**   1. Village Caretaker: BD is still waiting for information from the National Trust but it is envisaged that an advert for the vacancy will be placed in the March magazine with a start date of 01st April. It was discussed that the Caretaker will be self-employed rather than an employee of the Parish Council. 2. Update from Parish Surgery: No-one attended the latest surgery. However, issues raised in the last month include making Crantock a no-plastics zone (CLSC are looking at this), littering and dog mess which is a continual problem (note to be placed in the magazine) & provision of information placards on historic buildings (see 18/004 (f)) |
| 18/007 | **Community Network/North Coast Cluster Report:**  BD gave a report of the Community Network Meeting held on 14th December. The main focus of the meeting was how Cornwall Council plans to improve engagement with Community Network Areas. Each network area will be given a £50,000 Highways budget that can be spent on improved signage, road markings etc. but not major transport schemes. Each Network Area will also be given one Traffic Regulation Order (TRO) which could be used to change speed limits, double yellow lines etc. However, these must be viable and will be scrutinised by a Highways Officer before the Order is formally submitted. Other items on the agenda included the drop-off and pick-up traffic and capacity of Cubert School, Speeding & Coastal Community Fund (AR to investigate). ***NOTED***. |
| 18/008 | **Cornwall Council Report:**  Cllr. Harvey circulated a map which showed the proposed revised Network Area boundaries. Only one option for the St. Agnes & Perranporth Area will be put forward. There will be three wards each with approx. 5000 people. He advised that there will be a meeting to discuss Cubert Crossroads on 14th February which Sarah Newton MP will be attending. ***NOTED***. |
| 18/009 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA17/12182 | Vosporth Villa | Listing building consent for replacement laundry room roof | NO OBJECTIONS | | PA17/10933 | Lismore House | Addition of a sun room for the two ground floor apartments with decked area above | NO OBJECTIONS providing that the development meets the criteria of building in a conservation area. (DH withdrew during the discussion) | | PA17/12287 | 8 Gustory Road | Replacement dwelling | OBJECT – location of dwelling on the plot & loss of privacy. Concern was expressed that three of the properties that abut the land had not received notification of the application. The Clerk will follow this up with the Planning Officer to ensure that the notices are sent. (BD withdrew during the discussion. |   Decisions: PA17/03069/PREAPP (Land West of Tregoona): Case closed & advice given.  BD has spoken to the Enforcement Officer regarding the investigation that is underway into the stationing of a caravan on land at Green Lane. The Officer is investigating whether a change of use from agricultural to equestrian land has taken place as this will affect the outcome of the case. However, temporary or permanent stabling cannot be built without planning permission. |
| 18/010 | **Sub-Committee for Community Engagement Policy:**  ESA & KM have done some research into statutory guidance & community engagement in other areas but input is needed from the public and more volunteers are needed. ***NOTED***. |
| 18/011 | **The Future of the Public Toilets:**  NE has spoken to the Landlady of the Albion who confirmed that the toilets could be open for public use. A discussion ensued. Due to concerns about what would happen if the current landlords left the Albion, it was ***RESOLVED to keep the public toilets open for the forthcoming season and review the situation at the end of the summer.*** The Landlady of the Albion was thanked for her kind offer. |
| 18/012 | **Date for the Spring Village Clean-Up:**  Following discussions, it was ***RESOLVED that the Spring Clean will take place at 10am on Saturday 17th March. Clerk to place advert in the Magazine and contact The Albion to see if they would be able to provide refreshments***. |
| 18/013 | **Response to the Cornwall Council Statement of Community Involvement for Planning:**  Dealt with under 18/04 (i) |
| 18/014 | **Parish Councillor Reports:**   1. Planning Including Neighbourhood Plan Report: 2. Neighbourhood Plan Report: LH advised that the consultation closes on 11th January. There has been nothing in the feedback so far which requires the plan to be altered significantly. An examiner has been appointed who will start in February and once the examination has been completed, the plan will go to referendum. ***NOTED***. 3. Newquay Neighbourhood Plan: The Newquay Neighbourhood Plan has now gone out to consultation. ***RESOLVED: BD to draft response and circulate***. 4. Green Lane Scheduling: The Historic Environment Officer now has all the information he needs to submit the application to Historic England. There are a number of options which he will forward to the Parish Council and affected property owners for discussion. ***NOTED***. 5. Finances: There were three applications to the Solar Farm Community Benefit Fund and following discussions it was ***RESOLVED to recommend the following awards to the Trustees: Village Hall - £330, Crantock Christmas Lights - £500 & CSLSC - £2000***. 6. Second/Holiday Home Engagement: As several second/holiday home owners had made donations to the Crantock Christmas Light Fund it was ***RESOLVED that the engagement programme be held in abeyance until a clear opportunity was identified.*** 7. Young People: Brownies is still due to start after Easter. ***NOTED***. 8. Highways: AR advised that the drain is blocked by the Bus Stop in the centre of the Village. ***RESOLVED: Clerk to report to Cormac.*** 9. Beach: AR has now received a response from the Duchy and a meeting is being organised for the end of the month to discuss the way forward. The date for the inquest has not yet been set. The notices warning of the dangers of the sand dunes have been ineffective. ***RESOLVED: AR to write to the National Trust and ask them to improve their warning signs***. 10. Footpaths: The Clerk has reported the barbed wire on path 402/11/2 and is waiting for a report from the Footpaths Officer. ESA advised that the path from Green Lane to Rushy Green has a deep channel which needs repairing. ***RESOLVED: Clerk to report to footpaths***. 11. Memorial Hall: BD advised that the committee will be increasing the hire rates; a model railway exhibition will be held on 01st June; A table top sale will take place on 30th May; the committee is working on a historic photograph exhibition & the committee would like to open for a coffee morning in the summer when the Cosy Nook is shut. ***NOTED***. 12. Village Hall: Nothing to report. ***NOTED***. |
| 18/015 | **Parish Clerk Report:**   1. Finance:   Council: Lloyds - £2274.58 / Santander - £36096.85  ***RESOLVED: Accounts totalling £830.60 were approved for payment.***  Memorial Hall: Lloyds - £2342.43 / Santander - £4536.07  ***RESOLVED: Accounts totalling £104.70 were approved for payment.***  Neighbourhood Plan: Lloyds – £5281.40   1. Correspondence: A letter has been received from Cormac regarding the Bathing Water Quality Beach Champion initiative. The Clerk has undertaken the role for the last few years but would like a new volunteer. ***RESOLVED: WB & AR to take over the role for the 2018 season***. 2. Crime Figures: There were two reported crimes in December 2017. 1 x theft of solvent gas & 1 x use of threatening words. PCSO Murray has visited the property in Carneton Close where the building work is taking place & asked the builder to park more courteously. ***NOTED***. 3. Installation of a Defibrillator in the Village Centre: No progress has been made on the installation. ***RESOLVED determine the exact requirements of the equipment (‘phone line, power, etc.) and to contact the owners of appropriate buildings for installation.*** |
| 18/016 | **Agenda Items February 2018:**  No additional items. |
| 18/017 | **Date of Next Meeting:** The Chairman thanked members for their attendance. He advised that the **next Full Council Meeting will be on 14th February 2018 at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.25 hours. |