**Present -:**

Cllrs. B Dobson (Chairman), D Hawkey (DH), W Bampfield (WB), K Mackinnon (KM), A Ross (AR) & L Hallwood (LH)

Mrs K Rees (Clerk), Cllr. A Harvey & 12 Members of the Public

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| 19/057 | **Apologies:**  Cllr N Eustice |
| 19/058 | **Recordable/Non-Recordable Interests & Dispensations:**  DH declared an interest in Agenda Item 8 (a) Planning Application PA19/01731. |
| 19/059 | **Minutes:**  LH confirmed that he was in attendance at the March Meeting. ***RESOLVED: With the above amendment, the minutes of the meeting held on 13th March 2019, as circulated, were agreed as a true record. These were duly signed by the Chairman.*** |
| 19/060 | **Actions from Minutes:**   1. Cost to partially fill grit bin: The cost to partially fill the bin is only £10 less than a full refill. Therefore, it was decided to leave this until the bin is completely empty. ***NOTED***. 2. Accept well door repair quote: BD has accepted the quote and the work will commence in the next two weeks. ***NOTED***. 3. Councillor Vacancy: The notice advertising the vacancy has been displayed and will expire shortly. If no election is called, the Parish Council will be free to co-opt, this is likely to be at the June Meeting. ***NOTED***. 4. Allotments: See 19/066 5. Standing Order Review: See 19/068 6. Office 365: See 19/069 7. Planning Committee Survey: The Clerk has circulated the survey. ***NOTED***. |
| 19/061 | **Public Participation:**  None. |
| 19/062 | **Chairman’s Report:**  BD thanked Kerry England and everyone that attended the Village Clean-Up; The Celebration Concert that took place in the Church was well attended; Approximately 20 people attended the defibrillator training. CSLSC were thanked for organising the event; A Fundraising Event will be held for the Phil Eustice Cup on Sunday. |
| 19/063 | **Community Network/North Coast Cluster Report:**  The next North Coast Cluster Meeting will take place on 30th April.  The next Community Network Meeting will take place on 25th April. |
| 19/064 | **Cornwall Council Report:**  AH advised that representatives from the Education Department will be attending the next Community Network Meeting to discuss secondary education provision.  Advised that the planning conditions relating to Pentire Green were being addressed. |
| 19/065 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | *PA19/01731* | *Highfields* | *Change of use from guesthouse to supported living unit in house with multiple occupation* | *DH left the room. A lengthy discussion took place regarding this application. BD had spoken to Pivotal Homes who advised that the Brandon Trust will have a 25-year lease and the accommodation would be for young adults with learning disabilities. An extensive objection from the owners of the neighbouring property was read out. The current owner of the property spoke in support of the application****. Support in principle providing that the accommodation is exclusively for people with learning disabilities. Concern expressed at proximity to main road and play park.*** | | *PA19/02398* | *Penrose* | *Replacement extension* | ***No Objections.*** |   Decisions: PA19/00009 (Burntheath) – Approved  PA18/11332 (Spring Cottage) – Approved  Housing Supplementary Planning Document: A consultation is underway on the revised document which appears to have been amended following the Crantock Case. The definitions of ‘local’, ‘stalled site’ & ‘rural exception site’ have been more clearly defined. ***RESOLVED: Comments to be submitted to BD who will draft a response before the closing date of 6th May.***  Pentire Green Development: Applications for all conditions to be removed have now been applied for. ***NOTED***.  Redevelopment of Fairbank Hotel: BD has been contacted by the developer who plan to turn the hotel into holiday apartments. The structure of the property will remain but there will be significant changes to the elevations. The developer would like to engage with the Parish Council and it was ***RESOLVED to try to organise a presentation before the next meeting.*** |
| 19/066 | **Allotments at Halwyn Meadows:**  LH gave a report of the meeting that he and NE attended with Legacy to discuss the allotments and the development in general. The allotments will be 16m x 6.5m. LH has asked for a water feed and uniform fencing and sheds. There will be 6 parking spaces and the allotments should be ready in Summer 2020. There was a discussion about top soil and it was concluded that the developer should provide an adequate (2 spades deep) quantity of good quality top soil on all the allotments.  In June, changes to the traffic calming will be made. A lengthy discussion took place on the proposed changes which are unacceptable. ***RESOLVED: Clerk to write to Cormac to ask what happened to the Parish Council’s original objection. LH to advise Legacy of the concerns***.  Anyone who is interested in one of the affordable homes is urged to register with the appropriate body. |
| 19/067 | **Community Governance Review:**  Proposals must be submitted by 17th July and Community Engagement must take place. It was discussed that the Parish Boundary should be changed to incorporate the whole of Trevella Campsite. ***RESOLVED: Clerk to draw up map to display at Annual Meeting where opinion will be canvased***. |
| 19/068 | **Standing Order Review:**  No progress on this matter had been made. ***RESOLVED: Clerk & BD to have meeting to look at documents. Drafts to be circulated.*** |
| 19/069 | **GDPR Compliance – Parish Councillor Email Accounts:**  The Clerk advised the cost for Office 365 would be £45.60 per month for 8 users, £92 for installation & £69 for training. It was discussed that although this is a large cost, it is essential to be compliant. ***RESOLVED: Clerk to organise installation.19/060*** |
| 19/070 | **Update on Parish Councillor Vacancy:**  See 19/060 (c) |
| 19/071 | **Parish Councillor Reports:**   1. Planning Including Neighbourhood Plan Report: 2. Conservation Area Audit & Review: A Committee Meeting took place last week. The purpose of the group was discussed but no conclusion was reached. The next meeting will be on 11th June. In the meantime, pictures & the information on the history of buildings are being collated. ***NOTED***. 3. Neighbourhood Plan – Completion of LLCA: The work undertaken on the Local Landscape Character Assessment has not been linked to the polices in the Neighbourhood Plan. Following discussions, it was ***RESOLVED that LH would organise for the work to be undertaken by an external consultant at a cost of ~£400***. 4. Finances: Nothing to report. 5. Young People: KM advised that Crantock Surf School would like to organise some education sessions for local children. It was felt that this was a good idea, providing that there was liaison with CSLSC. 6. Highways: Cornwall Council has organised a Road Safety & Community Speed engagement event on 14th May. ***RESOLVED: Clerk to ask SR and David Norman if they would like to attend***. 7. Beach & Gannel:    * 1. BD & AR attended a meeting with the Duchy & National Trust. The study is still lacking evidence on the economic impact. It will be finished in time to be presented at the AGM. ***NOTED***.      2. Newquay Town Council has requested financial support to purchase a life buoy on the Newquay side of the Gannel Footbridge. Following discussions, it was ***RESOLVED to pay a maximum of £75.00 towards the project.*** 8. Footpaths: No new issues to report. It was commented that Cormac had done a good job repairing the footpath on Vosporth Hill. Clerk to feedback. ***NOTED***. 9. Memorial Hall: BD advised that the purchase of the glass fronted noticeboard has been approved by the Memorial Hall committee. ***NOTED***. 10. Village Hall: Nothing to report. |
| 19/072 | **Parish Clerk Report:**   1. Finance:   Council: Lloyds - £29340.64/ Santander - £19743.07  ***RESOLVED: Accounts totalling £2110.82 were approved for payment.***  Memorial Hall: Lloyds - £1903.17/ Santander - £5556.77  ***RESOLVED: Accounts totalling £540.35 were approved for payment.***  Christmas Lights: Lloyds – £2718.42   1. Clerk’s Salary: ***RESOLVED to increase the Clerk’s salary in-line with NALC guidelines***. 2. Appointment of Internal Auditor: ***RESOLVED to appoint David Wright, as previously***. 3. Correspondence: Correspondence including Cornwall Council (Highways Engagement Event. Clerk to try to attend); CALC (Vacancies on Planning Partnership. LH to apply); Local Resident (Speeding along West Pentire Road. It was discussed that the Speed Visor project should help reduce the problem). 4. Crime Figures: There was one reported crime in March (common assault). It was suggested that not all crimes are being reported to the police. ***RESOLVED Clerk to feed-back to PCC and seek advice*** |
| 19/073 | **Agenda Items June 2019:**  Footpath Tender |
| 19/074 | **Date of Next Meeting:** The Chairman thanked members for their attendance. He advised that the **next Full Council Meeting will be the Annual Meeting & AGM held on 08th May 2019 at 7.30pm in the Village Hall, Crantock.** The meeting closed at 21.10 hours. |
| 19/075 | **Closed Session:**  The Parish Council went into Closed Session to discuss correspondence received from St. Blaise and a course of action agreed. |