**Present -:**

Cllrs. B Dobson (Chairman), S Robinson, W Bampfield, N Eustice, D Hawkey, L Hallwood & A Ross

Mrs K Rees (Clerk), Cllr. A Harvey & 10 members of the public

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| 19/076 | **Apologies:**  Cllr. K Mackinnon; PC Daryl Mares; Frank Cox |
| 19/077 | **County Councillor Report:**  AH gave a short report (see attached). Support was given to the Village Hall Committee to enable them to secure the Section 106 money to install the new skate ramp. AH also supported Crantock Surf Life Saving Club and Cornwall Hospice Care. |
| 19/078 | **Police Report:**  The Clerk read out a report from PC Daryl Mares who was unable to attend. There were 44 reported crimes in the Parish last year and in relation to the population, crime remains particularly low. Other issues of concern include fuel theft, internet & social media scams and theft from work vans. |
| 19/079 | **Finance:**  The Internal Audit had been carried out by David Wright. The Clerk outlined the accounts to March 2019. The Parish Council had a surplus of £1259 at the year-end (see appendix 1 for full accounts). |
| 19/080 | **Neighbourhood Plan:**  The plan has now been made and is continually monitored. Work is underway to link the LLCA to the Neighbourhood Plan. |
| 19/081 | **Village Hall Report**:  NE read out a report (see attached). This has been another successful year. A new skate ramp has been installed and broadband will be available shortly. Two projects are underway for this year – the purchase of a new mower and the refurbishment of the old entrance to increase storage. Music in the Park will take place on 6th August, An Evening with Jonny Cowling (for Christmas Lights) will be held on 27th June & the Bale Push will take place on 13th September. Thanks were expressed to all the committee members and volunteers who contribute to making the hall a success. |
| 19/082 | **Memorial Hall Report:**  BD gave a report. This has been a successful year. Income was £5857, expenditure was £4028, leaving a surplus of £1829. This means that the financial support from the Parish Council should reduce for the 3rd year running. A new glass fronted cabinet will be installed shortly following a generous donation from Keith Tamblin. New committee members are very welcome. BD thanked committee members for their hard work. |
| 19/083 | **Public Footpaths and Bridleways Report:**  The Clerk read out a report from Emma Seward-Adams (see attached). The paths are in a relatively good state and the work carried out to Vosporth Hill has made a big difference. There is still the issue of rubbish and barbed wire on Footpath 11 and the coastal path is a little overgrown but is due for its first cut soon. |
| 19/084 | **Women’s Institute Report:**  Janis Ross gave a report. Last year was a very successful year for the WI and there are currently 39 members. Various activities have been enjoyed over the year and a Crantock Conservation Group has been set up. The branch continues to enter competitions and there have been several successes. Committee members were thanked for their hard work, it has been a fantastic year! |
| 19/085 | **Crantock Memory Café Report:**  The Café is now entering its 6th year. There are two meetings a month regularly attended by 16 guests and their carer’s. The meetings are kindly supported by several volunteers. A varied & interesting program of activities and events is offered and costs are being covered by a grant from the Rural Council & donations from local charities. Thanks were expressed to volunteers for their hard work (full report attached) |
| 19/086 | **Crantock Surf Life Saving Club Report:**  The Clerk read out a report on behalf of Emmie Seward (see attached). The club goes from strength to strength & is currently operating at maximum capacity with waiting lists for both nippers and the ladies section. The Club is now officially recognised as a Search & Rescue Unit and patrols will continue this summer. The Clubhouse has undergone strengthening work & renovation over the winter. However, options to rebuild are now being considered. |
| 19/087 | **Other Matters:**  None. |
| 19/088 | **Chairman’s Report:**  The Chairman gave his report. He began by outlining the positive things that have happened this year including the outcome of the Judicial Review (local support and the impact on future Cornwall Council policies); the precept remaining constant; the caretaker expanding his role; the Beach & Gannel study; the setting up of a Conservation Committee to undertake an audit and the many successful events in the village. However, there were some negatives! The Planning Challenge & the decision not to grant leave for a Judicial Review; the Freedom of Information EIR request; delay in the beach study; dog fouling and the summer traffic. Moving forward, the Neighbourhood Plan may need reviewing to reflect what happened in the past year. Pressure on Cornwall Council Planners must continue. A resolution for the beach must be found which may be costly. The Parish Council must also try to attract new blood!. Thanks were expressed to all those who make a significant contribution to the Community. The meeting closed at 19.45 hours. |

**Annual General Meeting**

**Present -:**

Cllrs. L Hallwood (Chairman), S Robinson, B Dobson, Mrs W Bampfield, N Eustice, D Hawkey & A Ross

Mrs K Rees (Clerk), Cllr A Harvey & 12 members of the public

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| 19/089 | **Appointment of Chairman for 2019/20:**  ***RESOLVED: Cllr. L Hallwood elected as Chairman and the Declaration of Office was signed.***  BD was thanked on behalf of the Council & Village for all his hard work during his time in office. |
| 19/090 | **Appointment of Vice-Chairman for 2017/2018:**  ***RESOLVED: Cllr. B Dobson elected as Vice-Chairman and the Declaration of Office was signed.*** |
| 19/091 | **Apologies:**  Cllr. K Mackinnon |
| 19/092 | **Declarations of Interest:**  DH declared an interest in agenda item 14 (b) PA18/00229 (Highfield Lodge) |
| 19/093 | **Minutes**:  ***RESOLVED: The minutes of the AGM held on 16th May 2018, as circulated, were approved and signed.*** |
| 19/094 | **Appointment of Secondary Duties 2019/20:**  ***RESOLVED: To Discuss at the June Full Council Meeting***. |
| 19/095 | **To Resolve the Calendar of Meetings & Meeting Place for 2019/20:**  ***RESOLVED: Meetings to take place on the 2nd Wednesday of every month with the exception of August, at 7.30pm in the Memorial Hall***. |
| 19/096 | **Actions from Minutes**   1. Parish Councillor Vacancy: See 19/104. 2. Housing Supplement Planning Document: BD had circulated a response for approval which has now been submitted. ***NOTED***. 3. Redevelopment of Fairbank Hotel: A representative of the developer gave a short presentation on the proposal. The intention is to convert the property into 9 holiday flats. There had been a positive pre-application for this proposal. The footprint will remain the same but the elevations at the back will be altered to maximise the sea view. There is currently space for 7 comfortable parking spaces but this could be altered. A full planning application will be submitted shortly. ***NOTED***. 4. Changes to Traffic Calming on Halwyn Road: LH had contacted Cornwall Council who appear to be taking no notice of the Council’s views. They have agreed to look at the plan again and LH is waiting for a response. ***NOTED***. 5. Map for Community Governance Review: The Clerk had actioned. Local residents will be asked to fill out a short questionnaire at the next Parish Council Meeting. ***NOTED***. 6. Standing Order Review: See 19/103. 7. Office 365: This has been actioned and Councillors were given their log-in details. Training to now be organised. ***NOTED***. 8. Completion of LLCA: Ongoing. 9. Community Speed Engagement Event: SR will attend event on 14th May. 10. Gannel Life Buoy: The Clerk had sent a response to Newquay Town Council and is awaiting further information. 11. Internal Audit: This is in the process of being completed and will be an agenda item next month. ***NOTED***. 12. Highways Engagement Event: Unfortunately, the Clerk was unable to attend. 13. Planning Partnership: LH has submitted his application and is waiting for the outcome. |
| 19/097 | **Public Questions:**  It was asked if the defibrillator could be used without training. It was confirmed that no training is required to use the machine. |
| 19/098 | **Chairman’s Report:**  Nothing further to report. |
| 19/099 | **Community Network Meeting/North Coast Cluster Report:**   1. North Coast Cluster: LH gave a report of the recent meeting. Items discussed include the illegal use of public rights of way, affordable housing numbers & rural exception sites & the speed visor scheme. 2. Community Network Meeting: No report. |
| 19/100 | **Cornwall Councillor Report:**  No report. AH thanked BD for his hard work during his time as Chairman. |
| 19/101 | **Planning:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA19/03101 | Hayloft, Penpol House | Change of use from existing hayloft to residential use with 2-storey extension | ***SUPPORT*** | | PA19/03335 | Bowgie Inn | Non-material amendment to change timber to cedral cladding | ***SUPPORT*** |   Decisions: None.   1. Halwyn Meadows: A reserved matters application has been submitted. However, it is unclear what changes have been made. ***RESOLVED: Clerk to ask for further information & extension until next meeting.*** 2. Seaview (PA18/10540): An appeal has been submitted to the Planning Inspector for the application for two dwellings at Sea View, following Cornwall Council’s refusal. 3. Highfields: The 5-day Protocol has been issued for the application for a change of use to supported living accommodation. Following discussions, it was ***RESOLVED to accept the view of the Planning Officer***. 4. Pentire Green: Preliminary work has now commenced on the site although the name of the developer has not yet been announced. Communication with local residents about the traffic management plan promised at planning committee has not taken place. ***NOTED*.** |
| 19/102 | **Community Governance Review:**  Dealt with under 19/096 (e). |
| 19/103 | **Review of Standing Orders**:  The Clerk and BD had met and reviewed the Standing Orders. BD wanted to double check that the Freedom of Information Act was included. ***RESOLVED: BD to check and recirculate for adoption next month.*** |
| 19/104 | **Parish Councillor Vacancy:**  The Clerk advised that no election has been called so the Parish Council is free to co-opt a new member. This will be done at the June Meeting and the vacancy will now be advertised. ***NOTED***. |
| 19/105 | **Duchy Sponsored Gannel Study:**  The final report is now available but has not yet been discussed with other members of the Steering Group. The economic impact on local businesses is lacking and Visit Cornwall has now been employed to look at this issue. A public meeting will be held following the next meeting of the Steering Group. ***NOTED***. |
| 19/106 | **Finance:**  Council: Lloyds - £6619.42 / Santander - £39752.39  ***RESOLVED: Accounts totalling £2088.37 were approved for payment.***  Memorial Hall: Lloyds - £1785.06 / Santander - £5558.37  ***RESOLVED: Accounts totalling £97.00 were approved for payment.***  Neighbourhood Plan: Lloyds - £3196.42   1. Correspondence**:** A local resident requested that the footpath from Trevella to Crantock be reinstated. It is Cornwall Council’s responsibility to cut this path but it was discussed that additional cuts could be included in the grasscutting tender (agenda item next month.) It was also discussed that the ‘Welcome to Crantock’ sign needs cutting out as well at the right side of Halwyn Hill. ***RESOLVED: Clerk to contact Cormac***. 2. Crime Figures: See 18/069. It was commented that the crime figures do not reflect those reported at meetings. ***RESOLVED: Clerk to contact PCSO Murray to ask why***. |
| 19/107 | **Agenda Items Next Meeting:**  Footpath Tender; Standing Orders; Secondary Duties |
| 19/108 | **Date of Next Meeting:**  The Chairman thanked members for their attendance and advised that the **next scheduled Full Council Meeting will take place on 12th June at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.05pm |