**Present -:**

Cllrs. B Blackford (Chairman), S Robinson, R Vodnik, B Clark, Mrs E Seward-Adam, D Crawley, J Benney, M Dolman & J Beresford

Mrs K Rees (Clerk) & 18 members of the public

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| 15/079 | **Apologies:**  PCSO Caroline Murray & Cllr. Mrs L Gorman |
| 14/080 | **County Councillor Report:**  The Clerk read out a report on behalf of Cllr. L Gorman with reference to the Adult Health & Social Committee (services will be integrated to provide people with a better service), Planning (the Local Plan will hopefully be adopted later this year), Highways & Cubert Crossroads (the business plan is currently being drawn up and should be ready in the Autumn). |
| 14/081 | **Police Report:**  No Police Report. |
| 14/082 | **Finance:**  The Internal Audit had been carried out by David Wright who concluded that the accounts were maintained to a very high standard. The Clerk outlined the accounts to March 2016 and reported that in addition to the £4000 earmarked for the Neighbourhood Plan & £10,000 for the Public Toilets, there is a reserve of £17,000 which is at the recommended level. |
| 14/083 | **Neighbourhood Plan:**  Mr Leslie Hallwood gave an update on the Neighbourhood Plan. Ben Dobson has stepped down from the role of ‘lead’. He was thanked for all his hard work over the last two years. The Terms of Reference will shortly be agreed by Cornwall Council. The Clerk has agreed to act as Secretary/Treasurer, BB will act as the Co-Ordinator on behalf of the Parish Council, JEB will act at the lead on Housing & Mrs L Hallwood will take the lead on the LLCA. A Co-Ordinator is required for the Infrastructure Section; this would preferably be someone with Chartered Engineer experience. More volunteers are required. |
| 14/084 | **Village Hall Report**:  The Chairman read out a report on behalf of the Village Hall Committee. This has been another successful year for the hall with ever increasing number of user groups. The recent ROSPA report on the play equipment hi-lighted several repairs that are required and the skateboard panels also need replacing. A new football goal area will be erected within the next month and the cricket pitch is now in use for the summer. The use of the field as a car park in peak holiday season was very successful and thanks go to the committee members & families for running this on the hall’s behalf. This year’s Music in the Park will take place on 2nd August, starting at 4pm. New committee members are always welcome. |
| 14/085 | **Memorial Hall Report:**  SR gave the report. This has been a successful year for the hall. The bookcases are full & the dehumidifier is working well. The roof has now been repaired and the hall is much warmer. The stone hut outside is to be renovated to store equipment required for the Emergency Plan. Broadband is not yet installed but we are ever hopeful that this will happen soon. A pop up Shop will be in operation for most weekends over the summer and the Art Club hold regular meetings. Thanks to all those who help out with the book sales and the committee members for their hard work. |
| 14/086 | **Public Footpaths and Bridleways Report:**  ESA gave a report. The problems reported last year to the County Footpath’s Officer have still not been actioned. The Clerk continues to chase Cornwall Council. All paths are currently in a good state of repair. The steps at Little Trevithick need a small repair by someone with a cordless drill. |
| 14/087 | **Women’s Institute Report:**  Janis Ross gave a report. Last year was a very successful year for Crantock WI. A new president has been elected and there are currently 42 members. Competitions continue to be entered and there have been several successes. A wide variety of activities are undertaken and a representative attended the Albert Hall and a Garden Party at Buckingham Palace to celebrate the 100th year of the WI. Two fundraising events are held per year and donations have been made to the Village Magazine and the Village Planters. |
| 14/088 | **Crantock Memory Café Report:**  Richard Greenwood gave the report. There are two meetings a month with 12 – 15 guests and a similar number of carers. A varied program of activities and events are offered including visits to the Hall for Cornwall & Arundel Garden. Costs are being covered by a small maintenance grant from the Rural Council & donations. A website is now in operation – www.crantockmemorycafe.org.uk |
| 14/089 | **Crantock Surf Life Saving Club Report:**  ESA gave the report. 2015 was a busy year with a record number of nipper & adult members, an increase in the number of medals at competitions and more members gaining surf lifesaving qualifications. There is now more capacity for carrying out rescues & two financial bids were successful so more rescue boards and an inshore rescue boat have been purchased. The Crantock Biathlon will once again take place and several community events are planned to celebrate the club’s 30th Anniversary. |
| 14/090 | **Other Matters:**  None. |
| 14/091 | **Chairman’s Report:**  The Chairman gave his report. The Village Clean-Up was successful (thanks to all volunteers), the bus shelter painted and the new planters look good. The toilets continue to be run efficiently & within budget. Cornwall Council has paid for works to the drains in the disabled toilet. Two devolution grants have been applied for the Emergency Store and to convert the redundant Chapel Close Play Area into a parking area. We are waiting to hear if these have been successful. Speeding in the village remains a concern and measures are being looked at to try to improve the situation. Cormac have undertaken a survey of drains in the village which confirms that the water and sewerage systems are separate apart from a small area by the public toilets. The Parish is still under notice of more housing development & decisions are still outstanding on the two applications at appeal and the land opposite the Village Hall. Safety on the beach continues to be of concern and the Parish Council continues to pressure the Duchy to do something about the situation. Thanks were expressed to Hannah Eustice for the excellent Village Magazine & the Councillors and Clerk for all their hard work over the past year.  The meeting closed at 19.40 hours. |

**Annual General Meeting**

**Present -:**

Cllrs. B Blackford (Chairman), S Robinson, R Vodnik, B Clark, Mrs E Seward-Adam, D Crawley, J Benney, M Dolman & J Beresford

Mrs K Rees (Clerk) & 17 members of the public

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| 14/092 | **Appointment of Chairman for 2016/17:**  ***RESOLVED: Cllr. B Blackford elected as Chairman and the Declaration of Office was signed*** |
| 14/093 | **Appointment of Vice-Chairman for 2016/2017:**  ***RESOLVED: Cllr. Spen Robinson elected as Vice-Chairman and the Declaration of Office as signed.*** |
| 14/094 | **Declarations of Interest:**  MD & BB declared an interest in planning application PA16/03290 (39 Carenton Close).  BB declared an interest in planning application PA16/03246 (Land at Rear of Langurroc Road) |
| 14/095 | **Minutes** :  ***RESOLVED: The minutes of the AGM held on 13th May 2015, as circulated, were approved and signed.*** |
| 14/096 | **Appointment of Secondary Duties 2016/17:**  These were discussed and the roles confirmed. ***NOTED***. |
| 14/097 | **Planning:**  Applications: PA16/03290 (39 Carneton Close) – No objections (p/s: RV/DC)  PA16/03054 (Seacroft) – No objections (p/s: RV/ESA)  PA16/03917 (30 Gustory Road) – No objections  PA16/03246 (Land at Rear of Langurroc Road) – PC unable to comment  Decisions: PA16/00672/PREAPP (Fairbank Hotel & Trethcoombe) – Advice given |
| 14/098 | **Finance:**  Council: Lloyds - £17558.77 / Santander - £28996.87  ***RESOLVED: Accounts totalling £2849.09 were approved for payment.***  Memorial Hall: Lloyds - £2360.77 / Santander - £5519.43  ***RESOLVED: Accounts totalling £625.451 were approved for payment.***  ***(*b)** Annual Parish Council Audit 2015/16**: *RESOLVED: The audit document and governance statement was approved and signed by the Chairman.*** |
| 14/099 | **Urgent Business Requiring a Decision at this Meeting:**   1. Installation of Broadband at the Memorial Hall: An installation date of 25th May has now been given. ***RESOLVED: Clerk to purchase phone***. 2. Meeting with Cornwall Council’s Highway Department: The Clerk reported on the meeting held with Highways on 10th May. The ownership of Poorhouse Lane will once again be looked into, quotes for a speed visor & ‘Welcome to Crantock’ signs will be drawn up & a speed survey will be undertaken in Beach Road. 3. Public Speaking at Parish Council Meetings: It was discussed that the first part of public speaking is for agenda items only but the second part should be for any items. **RESOLVED: Clerk to clarify the legality of this with CALC so that Standing Orders can be amended**. 4. Installation of Electric Point at the Public Toilets: The Clerk is waiting for a quote from Chris Smith. ***NOTED***. 5. Parish Council Insurance Renewal: ***RESOLVED: Clerk to accept quote***. |
| 14/100 | **Correspondence:**  Cornwall Council: Gypsy & Travelling Community Site Allocation Development Plan – ***NOTED***  John Crossland: Ownership of Carneton Close Car Park – ***It was suggested that the two Management Companies be contacted to request the Deeds of Right of Way*** |
| 14/101 | **Business not requiring a decision at this meeting:**  It was queried why Councillors with an interest in a particular Planning Application are unable to speak during the debate but not vote***. RESOLVED: Clerk to clarify with CALC.*** |
| 14/102 | **Date of Next Meeting:**  The Chairman thanked members for their attendance and advised that the **next scheduled Full Council Meeting will take place on 08th June at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.00pm |

Signed:……………………………………. Dated:…………………………………….