**Present -:**

Cllrs. B Dobson (Chairman), S Robinson (SR), A Ross (AR), W Bampfield (WB), K MacKinnon (KM), D Hawkey (DH), E Seward-Adams (ESA) & K England (KE)

Mrs K Rees (Clerk), Cllr. A Harvey & 31 Members of the Public

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| 17/152 | **Apologies:**  Cllr. N Eustice |
| 17/153 | **Recordable/Non-Recordable Interests & Dispensations:**  None. |
| 17/154 | **Minutes:**  July 2017: 17/132 – Questions were raised regarding the removal of the 2nd public participation session from the agenda. August 2017: 17/148 – include the word ‘factor’ so sentence reads ‘increased by a factor of five’.  ***RESOLVED: With the above amendments, the minutes of the Full Council Meeting held on 12th July 2017 and the Extra-Ordinary Meeting held on 16th August 2017, as circulated, were accepted as a record of the meeting. They were signed by the Chairman.*** |
| 17/155 | **Presentation by Kingsley Developments:**  ***RESOLVED: To bring item forward***  Prior to the start of this item, the Chair reiterated that the presentation was part of the pre-application process, no application has been submitted and that the Parish Council would not be taking a vote on whether to support this development.  Mr J Marshall & Mr A Simpson gave a presentation on Kingsley Development’s proposal to build a mixed development of 22 units on 1.5 acres of land between Halwyn Road & Halwyn Hill. The proposal is being submitted under Policy 3 of the Cornwall Plan, infill and rounding off. It is not a rural exception site and 35% of the units will be affordable homes. Two pedestrian links between Halwyn Hill have been included. The required ecology & drainage reports have been commissioned and an archaeological dig may be required. An outline application will be submitted in 3-4 weeks.  There were a number of comments/questions from the public including:   * A pre-application submitted in 2016 states that this is not an infill site. * The affordable housing need has been met with the permissions granted for the Land of Halwyn Road and Pentire Green and a statement from Cornwall Council’s Affordable Housing Dept. is included in the Neighbourhood Plan which confirms this. * SWW have confirmed that they will not support any further development until a formal capacity check has been undertaken and any improvements required been secured. * Kingsley have not advised how the sewage will be managed on the other site. *Kingsley confirmed that there is a planning condition which states that no building can start until the sewage system is approved by SWW*. * The pedestrian access onto Halwyn Hill is private land. *Kingsley believe it is adoptable public highway*. * The water run-off from the site will cause further flooding as this field acts as a natural flood barrier. There will be soakaways on site for the surface water and the foul water will be dealt with by a scheme approved by SWW. * Local people can’t afford these properties, they will go to 2nd home owners.   The Chair thanked Kingsley Developments for attending and hoped that they would take on board the comments made by the public. |
| 17/156 | **Actions From Minutes:**   1. Terms of Reference & Cost of Village Caretaker: See 17/158 (a) 2. Response to Cornwall Council Consultations: These have been submitted. 3. Circulate Traffic Paper: This will be published on the website. 4. Write to National Trust regarding the litter on the beach: The Clerk has sent letter. 5. Contact Highways to arrange audit: Meeting is organised for 3rd October. 6. Telephone Mast & visibility from Conservation Area: Point clarified & decision submitted. 7. Second/Holiday Home Letter: See 17/162 (b) 8. Car Park Full Signage: Investigations ongoing. 9. Possibility of Dr’s surgery in the Parish: The Clerk has sent letters to both Newquay surgeries. 10. Cost of Insurance for Christmas Lights: The Clerk advised that the lights will be covered under the Parish Council’s public liability insurance but there would be an additional charge to cover the lights for ‘all-risks’. This cost depends on the value of the lights. 11. Cost to Install more dog bins in the Parish: The Clerk advised that the dog bin service charge per bin, per annum is £370 & the cost of installation is approx. £220 plus fittings. |
| 17/157 | **Public Participation:**  None. |
| 17/158 | **Chair Report:**   1. Village Tidiness & Potential Caretaker Role: BD has got the terms of employment and cost from Cubert for their caretake. A paper has been produced which will be uploaded to Parish website. ***NOTED***. 2. Update from Parish Surgeries: A surgery was held on 6th September for 2 hours in the morning and evening but few people attended. The surgeries will now take place once a month, on the Weds prior to the Parish Council Meeting. Next date 4th October. ***NOTED***.   It was commented that there have been several successful events over the summer including the fete, a concert, the Flower Festival and the Bale Push. Thanks were expressed to all those who had helped to organise these events. |
| 17/159 | **Community Network/North Coast Cluster Report:**   1. North Coast Cluster: The next meeting will be held on 19th September. The Clerk had circulated a letter regarding a meeting held with Sarah Newton MP to discuss the upgrading of Scotland Road. ***NOTED***. 2. Community Network: The next meeting takes place on 14th September. A representative from SWW will be attending and the Parish Council has submitted a number of questions to be asked. The CN Meetings are open to members of the public. ***NOTED***. |
| 17/160 | **Cornwall Council Report:**  No report. |
| 17/161 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA17/07321 | Broclamont | Proposed extension including Juliet balcony | Support idea of extension in principle but object to this particular design. |   Decisions: PA17/06055 (3 St. Carantoc Way) – Approved  PA17/06663 (Carrek Woth) - Approved |
| 17/162 | **Parish Councillor Reports:**   1. Planning Including Neighbourhood Plan Report: 2. Statement from South West Water: See 17/155. 3. Neighbourhood Plan Report: LH gave a report. The presentation from Kingsley Developers underlines why it is important to have a Neighbourhood Plan - protect the village from adhoc development. The infill policy will be checked with the Council’s Planning Department and a statement included, if appropriate. The plan has been sent out to all the statutory consultees and responses are required by 3rd October. Once the responses have been received, any alterations will be made and the final draft will be submitted. It is hoped that the referendum will take place before Christmas. 4. Finances: Nothing to report. 5. Second/Holiday Home Engagement: KE & WB have drafted a letter although some alternations are now required as the costs for a Village Caretaker are known. Revised letter to be circulated for approval. ***NOTED***. 6. Young People: KM now has a volunteer to set-up a brownie group and plans are progressing. ***NOTED***. 7. Highways: Correspondence has been received from residents of Chapel Close expressing concern at Highways plan to remove the signage regarding the allocated parking outside their homes. They believe this is included in the deeds of their properties. BD advised that a letter has been sent to Cormac and he is waiting for a response. ***NOTED***. A complaint has been received about parking in Carneton Close but as it is public highway it is difficult to find a solution. 8. Beach: AR had an informal meeting with the Duchy on 25th August regarding the recent press coverage. A formal meeting with the Duchy, National Trust & Parish Council will be organised for the beginning of October. The cost of a survey has been received from HR Wallingford which would include model flows of the river and a plan of how to divert the river back to its original course. This is costly and the meeting will address how this can be paid for. ***NOTED***. 9. Footpaths: Nothing to report. 10. Memorial Hall: BD advised that the AGM will be organised imminently. The grant of £1200 from Cornwall Council for the work to the Emergency Store Shed has now been paid. Two quotes have been received and following a discussion it was ***RESOLVED to accept the quote from BRB Plastering***. 11. Village Hall: No report. |
| 17/163 | **Parish Clerk Report:**   1. Finance:(see appendix 1)   Council: Lloyds - £5757.71 / Santander - £36078.85  ***RESOLVED: Accounts totalling £2969.64 were approved for payment.***  Memorial Hall: Lloyds - £1557.89 / Santander - £4533.79  ***RESOLVED: Accounts totalling £2073.16 were approved for payment.***  Neighbourhood Plan: Lloyds – £5643.48   * The Christmas Lights Committee would like to set-up an account with CEF Electrics. ***RESOLVED: Account to be set-up, Clerk to fill out paperwork.*** * Thanks were expressed to Marianne Inskip for the donation of a screen.  1. Correspondence: Poor driving of bin lorries along Green Lane (Clerk has written to SITA); Rest Centre Training (SR to attend); CALC Conference (BD to attend); Cutting of hedge opposite Methodist Chapel on Trevowah Road (Landowner’s responsibility, Clerk to investigate). ***NOTED***. 2. Crime Figures: Two crimes were recorded in August 2017 (dog not under control & public communication offence). The lack of police presence at meetings was discussed. ***RESOLVED: Clerk to write letter expressing disappointment at the withdrawal of police communication***. 3. Installation of a Defibrillator in the Village Centre: KM has a meeting with a potential supplier next week and will report back to next meeting. ***NOTED***. |
| 17/164 | **Agenda Items for October 2017:**   * Public Toilets * Christmas Events * Removal of the Public Speaking Open Session |
| 17/165 | **Date of Next Meeting:**The Chairman thanked members for their attendance. He advised that the **next Meeting will be on 11th October at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 21.05 hours. |
| 17/166 | **Actions:**  09.17.01 Circulate Terms of Reference & Cost of Village Caretake (BD)  09.17.02 Upload Traffic Paper to Parish Council Website (KR)  09.17.03 Amendment & Circulation of 2nd Home Letter (KE/WB)  09.17.04 Follow-up Chapel Close Parking (KR/BD)  09.17.05 Accept Quote for Emergency Store (KR)  09.17.06 Set-up CEF Account (KR)  09.17.07 Letter to Police (KR)  09.17.08 Hedge on Trevowah Road (KR)  09.17.09 Investigate Defibrillator (KM) |