**Present -:**

Cllrs. B Dobson (Chairman), A Ross (AR), N Eustice (NE), E Seward-Adams (ESA), D Hawkey (DH) & K England (KE)

Mrs K Rees (Clerk), Cllr. A Harvey & 22 Members of the Public

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| 18/114 | **Apologies:**  Cllrs. W Bampfield, K MacKinnon & S Robinson. CCllr. A Harvey. |
| 18/115 | **Recordable/Non-Recordable Interests & Dispensations:**  NE declared an interest in agenda item 9 (c) PA17/09559, Land North of Winstowe Terrace  KE & BD declared an interest in any discussion relating to the redevelopment of Trethcoombe & the Fairbank Hotel. |
| 18/116 | **Minutes:**  ***RESOLVED: The minutes of the Full Council Meeting held on 13th June 2018 as circulated, were accepted as a record of the meeting. They were signed by the Chairman.*** |
| 18/117 | **Actions from Minutes:**   1. Liaise with Chris Smith re. the Defibrillator: Chris Smith will install once a location has been agreed. 2. Continue to Work on GDPR: See 18/123 3. Contact Cornwall Council about Chapel Close Play Area: See 18/125 (d) (ii) 4. Report Pothole/Lighting Outside the Round House: One pothole has been repaired but there are several more. ***RESOLVED: Clerk to report further potholes to Cormac***. 5. Cost of New Noticeboard: The Clerk had investigated and the cost was between £119 & £200. ***RESOLVED: Clerk to proceed with purchase of Perspex fronted, 6 x A4 sheet noticeboard and ask Caretaker to install***. 6. Clerk’s Appraisal: See 18/119 (b) 7. Response to PA18/01301/PREAPP: BD has actioned. ***NOTED***. 8. Response to PA17/09559: See 18/122 (i) 9. Trethcoombe/Fairbank Meeting: This took place on 17th July. ***NOTED***. 10. Letter of Support to Cubert Parish Council Reqarding the School: BD gave a report of a meeting he attended today with Cubert Parish Council, representatives from the Council’s Education Department & Cormac. The school currently had 195 pupils on role, the capacity is 210. On the census day in January the school was at 89% capacity. ~20% of the pupils come from Newquay, ~20% from other areas and ~60% from the catchment area. The belief is that the pupils that will come from Newquay will go to the new school at Nansledan when it opens so this will free up capacity and it is not anticipated that the pupil numbers will increase. Schools are currently being built without additional parking as Cornwall Council’s policy is to encourage children to get to school by other means. Cormac is going to cost-up a ‘Park & Stride’ scheme. 11. Community Network Highway Fund/List of Item’s for TRO: See 18/125 (d) (i) 12. Green Lane Footpath: See 18/125 (f) 13. Correspondence Items: The Clerk has actioned. ***NOTED***. 14. Submit the Annual Audit: The Clerk has actioned. ***NOTED***. 15. Cut Out Crantock Village Sign: DH has actioned. ***NOTED***. |
| 18/118 | **Public Participation:**  Mr J Marshall thanked the Chairman for his update on the meeting that took place regarding the school.  A local resident asked if Kingsley Developments could be excluded from the Parish Council meetings as sensitive information is being discussed and parishioners felt intimidated. BD confirmed that Parish Council meetings are open to the public and anyone can attend. It was discussed that if the residents arranged a meeting, Councillors could be invited & could listen but would not be able to make a decision. |
| 18/119 | **Chairman’s Report**   1. Update from the Parish Surgery:  * Disappointment was expressed at the state of Beach Road following the hedge trimming. This has been reported to Cormac. * The Beach ‘Car Park Full’ signs have been put our prematurely leading to contention between the National Trust & the Café. NE attended a meeting with both parties and they will revert back to the original system of Tom Cragg’s being telephoned when both car parks are full. The purchase of a ‘turn off engine’ signed was discussed. ***RESOLVED: Clerk to contact PJ Print for quote for sign asking drivers to turn off engines and keep to lefthandside***.  1. Clerk’s Annual Appraisal: This has been completed. ***RESOLVED: Council to go into Closed Session at end of meeting to discuss***. 2. Resignation of Cllr. Seward Adams: It is with regret the ESA has decided to resign from the Council at the end of this meeting. She was thanked for her hard work during her time in office. ***RESOLVED: Clerk to inform Cornwall Council Electoral Department so that the procedure to appoint a new Councillor can begin***. 3. Gannel Meeting: BD advised that he attended a meeting with the RNLI & Police to discuss the use of jet skis on the Gannel. Responsibility for The Gannel may transfer to the Newquay Harbour Master in the future. ***NOTED***. |
| 18/120 | **Community Network/North Coast Cluster Report:**  BD gave a report of the CNA Meeting held on 14th June. SWW have been invited to attend the next meeting so that a senior point of contact can be established for all Parish Councils; A meeting will be organised with the Chief Planning Officer for parishes with large amounts of development to discuss infrastructure; Highways England will be attending the September meeting to give an update on the proposed works between Carland Cross and Chiverton: The CNA Highways Scheme was discussed and it was decided that moveable speed visors was the most appropriate use of the fund.  BD advised that the Winstowe Terrace issue had been raised at the North Coast Cluster Meeting. A formal note relating to the over-riding of the Crantock NDP and inaccuracies in school numbers, was to be circulated to all local councils to canvas support. |
| 18/121 | **Cornwall Council Report:**  The Clerk gave a report of the recent Cabinet Meeting on behalf of AH. Issues discussed included funding to improve Council Car Parks; Agreement on the Cornwall Community Infrastructure Levy Charging Schedule coming into effect from 01st January 2019; Affordable housing provision; The Council’s response to the Boundary Commission’s consultation on the proposals for the new electoral divisions. |
| 18/122 | **Planning Issues:**  Applications:   |  |  |  |  | | --- | --- | --- | --- | | PA18/06279 | 8 Gustory Road | Non-material amendment for addition of frosted glazed window in gable end of West Elevation. | ***Resolved to SUPPORT this application.*** |   Decisions: PA18/01301/PREAPP (Crantock Beach Holiday Park): Case Closed – Advice Given  PA18/04562 (7 St. Carantoc Way: Approval Not Required  PA18/03425 (Penn An Vownder): Approved  The Clerk advised that Trevella Caravan Park has applied to extend their alcohol licence.  BD advised that the enforcement case against the caravan on Green Lane is still open but Cornwall Council will now not provide information until a decision has been made.   1. PA17/09559 (Land North of Winstowe Terrace): BD gave an update:  * The PC has written to the Chief Planning Officer & a number of other addressees. A response was received from a Customer Service Manager that did not answer the questions so a further letter has been sent. The Secretary of State also replied who suggested making a formal complaint to Cornwall Council. * The minutes of the Planning Committee Meeting are now available & contain inaccuracies including the date that the Pentire Green site was given approval. A letter has been sent asking for the minutes to be amended. * A Letter has been sent on behalf of the North Coast Cluster Group to all Town & Parish Councils asking for their support. This has generated a number of responses. * A response has been received from a Planning Consultant. ***RESOLVED: Council to go into Closed Session at the end of the meeting to discuss.***   (NE left the room while item was discussed)   1. Redevelopment of Trethcoombe & Fairbank Hotel: NE gave a brief report of the presentation held on 17th July which the owners, potential developer & NE, AR & the Clerk attended. Drawings of what the development could look like were displayed which the developer has sent to the Clerk for circulation along with a copy of the pre-application. ***RESOLVED: Agenda Item next month.*** (BD & KE left the room while item was discussed) |
| 18/123 | **GDRP Compliance & Purchase of Office 365:**  The Clerk continues to work on the requirements. A lengthy discussion took place on the merits of purchasing Office 365 so that all Councillors could have an individual Parish Council email address. ***RESOLVED to continue with current system unless information is provided to the contrary***. |
| 18/124 | **Emergency Planning:**  SR was not in attendance so item delayed until next meeting. ***NOTED***. |
| 18/125 | **Parish Councillor Reports:**   1. Planning Including Neighbourhood Plan Report: 2. Neighbourhood Plan Report: The plan has now been ‘made’ by Cornwall Council and the process is now complete. ***NOTED & remove as standing item.*** 3. Conservation Area Audit & Review: There have been no volunteers from the Village following the advert placed in the Village Magazine. The next meeting will be held in September. ***NOTED***. 4. Finances: No report. 5. Young People: No report. 6. Highways:    * 1. TRO Works for Community Network Highway Scheme: Amendments to the TRO’s in the Parish were discussed but it was felt that these are currently adequate. ***RESOLVED: To proceed with application for flashing speed visor***.      2. Chapel Close Play Area: The Clerk advised that the devolution program has been reviewed and the transfer of the Chapel Close is no longer included. Other options are being explored and the Clerk has asked Cormac to carry out some maintenance works in the interim. ***NOTED***. 7. Beach & Gannel: AR gave a report of the meeting held on 2nd July which the Parish Council, Duchy & a number of stakeholders in the Parish attended. HR Wallingford has been appointed to undertake the feasibility study although they cannot start this until September. No date has been set for the Coroner’s meeting yet. ***NOTED***. 8. Footpaths: Green Lane has now been cut. The Clerk advised that the Footpaths Officer will be carrying out a site visit in the next week to consider options on how to resolve the surface and drainage issue. ***NOTED***. 9. Memorial Hall: Thanks were expressed to Spen Robinson for organising the model railway exhibition which raised £450. ***NOTED.*** 10. Village Hall: NE advised that the Village Hall Committee is still looking at how the S106 money could be spent and a number of options are being considered. As the grass is not growing, the purchase of a new mower has been put back. Residents are reminded that Music in the Park will take place on 7th August. |
| 18/126 | **Parish Clerk Report:**   1. Finance:   Council: Lloyds - £6531.73/ Santander - £39155.33  ***RESOLVED: Accounts totalling £5306.05 were approved for payment.***  Memorial Hall: Lloyds - £2151.40 / Santander - £4542.83  ***RESOLVED: Accounts totalling £131.34 were approved for payment.***  Neighbourhood Plan: Lloyds – £3979.70  ***RESOLVED: Neighbourhood Plan Account to be reallocated to Christmas Lights. Neighbourhood Plan Funding to be transferred to Lloyds PC Account, Christmas Light funds to be transferred into new account.***   1. Correspondence: Correspondence included Cornwall Council (Consultation on update of Local Validation List***: NOTED***); Local Resident (Behaviour of holidaymakers at Monks Croft: Owner written too); Group of Local Residents (Intimidating, threatening & patronising behaviour of Mr Simpson from Kingsley Development when attending Parish Council Meetings: ***NOTED***) 2. Crime Figures: There were two crimes in the Parish in June, one of exposure and one of criminal damage to a vehicle. The Clerk also read out a report on the recent media reports about heroin use in Chapel Close. The police are carrying out additional patrols. Ocean Housing has applied to the court to evict the tenant in question and the process is ongoing. ***NOTED***. |
| 18/127 | **Agenda Items September 2018:**  Redevelopment of Trethcoombe/Fairbank Hotel. |
| 18/128 | **Date of Next Meeting:** The Chairman thanked members for their attendance. He advised that the **next Full Council Meeting will be held on 12th September 2018 at 7.30pm in the Memorial Hall, Crantock.** The meeting closed at 20.45 hours. |
| 18/129 | **Closed Session:**  The Council went into closed session to discuss the following:   1. Clerk’s Appraisal: ***RESOLVED: Clerk’s Salary to increase to SCP Point 26 following a successful appraisal***. 2. PA17/09559 (Land North of Winstowe Terrace): Following a lengthy discussion it was ***RESOLVED that the Parish Council would proceed with formal advice***. |