

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 12TH JUNE 2024 AT 7.00 PM, CRANTOCK MEMORIAL HALL

Present -:

Cllrs. P Hooper (PH) (Chair), A Harty (AH), D Hawkey (DH), B Clark (BC), S Malkin (SM), J Robinson (JR), T Halor (TH) & S Robinson (SR)
Mrs K Rees (Clerk), Cllr. A Harvey (ADH) & 6 Members of the Public

	Prior to the start of the meeting, the Chair read out a statement reminding Councillors of their obligations in terms of the code of conduct, bias and pre-determination. Whilst acknowledging that the role of Parish Councillor is voluntary, there is a collective responsibility to be mindful of protocols and procedures and to ensure that all the information that has been circulated prior to the meeting has been read to assist in an informed debate.				
069/24	Apologies: Cllr. K Mackinnon				
070/24	Recordable/Non-Recordable Interests & Dispensations: None.				
071/24	Minutes: RESOLVED: The minutes of the Full Council Meeting held on 08th May 2024, as circulated, were approved as a true record & signed. The minutes of the AGM held on 08th May 2024 were accepted as a true record.				
072/24	Police Report: No report.				
073/24	Public Participation: A member of the public asked for an update on when the road improvements will be undertaken and the implementation of a 20mph speed limit throughout the village. PH advised that the statutory consultation has been undertaken but no date for the works has been given. RESOLVED: Clerk to contact Cornwall Council for an update. It was also commented that visibility when turning from Gustory Road onto West Pentire Road was extremely poor. It was suggested that the hedges may need cutting and it was RESOLVED that PH would investigate and report to Cormac, if necessary.				
074/24	Cornwall Council Report: No report.				
075/24	Planning Issues: Applications: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; padding: 5px;">PA24/03009</td> <td style="width: 45%; padding: 5px;">Loft conversion including French doors & balcony & the installation of roof lights</td> <td style="width: 40%; padding: 5px;">Support in Principle, providing the privacy of neighbouring properties is not affected. In which case, obscure glass should be used. <small>(P/S: AH/JR)</small></td> </tr> </table> Decisions: PA24/01592 (Cargo Coffee): Approved PA24/02862 (Piggery): Discharge of condition 11 agreed PA24/02971 (Land at Crantock): Discharge of condition 3 not agreed Trevella Holiday Park: Nothing further had been heard from either the applicant or the Planning Officer, following the attendance of several representatives of Trevella Holiday Park at last month's meeting.		PA24/03009	Loft conversion including French doors & balcony & the installation of roof lights	Support in Principle, providing the privacy of neighbouring properties is not affected. In which case, obscure glass should be used. <small>(P/S: AH/JR)</small>
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076/24	Matters for Discussion: (a) Chapel Close Improvement Project: A small group of residents met on 27 th May and painted the mural. The benches and picnic table were also installed and there has been lots of positive feedback. Thanks were expressed to Alison Westward, Ed & Janet Morecombe and everyone else who helped with this project. NOTED. (b) Beach Road Triangle: The Clerk had contacted the Church who confirmed that they own the triangle of land. The Clerk has now formally written to ask for permission to install the bench and the request will be discussed at the next PCC Meeting on 26 th June. The Clerk has informed the local resident who would like to create a parking area there, of the situation and advised that they need to contact the Church. NOTED.				

	<p>(c) <u>Adoption of the Revised Model Financial Regulations</u>: The Clerk had circulated the proposed financial regulations prior to the meeting and it was RESOLVED to adopt these regulations with immediate effect. (P/S: SR/AH)</p> <p>(d) <u>Community Engagement incl. Public Participation at Meetings</u>: The Clerk had received advice from CALC which she read out. A Parish Council meeting is a meeting held in public, not a public meeting. The public have a legal right to attend and observe the meeting but there is no legal right for the public to participate. It is best practise to have a clear agenda item to enable the public to make comments at the beginning of the meeting but it is not an open forum and having a second public speaking session suggests that that this is to invite comments on what has happened during the Council meeting. This is not best practise and if residents wish to converse directly with Councillors, this would be better done outside of these meetings. A discussion ensued about how to proceed and different options were considered about how to increase community engagement. BC proposed trialling a 2nd public speaking session at PC meetings, however, this was not seconded. RESOLVED: Clerk to contact the Village Hall Committee to chase up the date of the community engagement day; Paper copies of the agenda to be available in the Post Office, if they agree; Agenda to be put on the village hall noticeboard; Matter to be reviewed after the engagement event.</p> <p>(e) <u>Use of the Field Adjacent to the Village Hall</u>: TH suggested that a dog walking area be created on the field adjacent to the Village Hall and had circulated a briefing paper. An area 10m from the hedgeline could be fenced off and a dog bin put at the entrance. It was discussed that the Village Hall Committee manage the field so the proposal would have to be submitted to them for consideration. RESOLVED: Clerk to submit the proposal to the Village Hall Committee for feedback.</p>
077/24	<p><u>Parish Councillor Reports:</u></p> <ul style="list-style-type: none"> • TH continues to pressurize Cormac to address some of the highway issues in the Parish including the resurfacing of the road from Trevemper to Trevella. However, the resurfacing has now been rescheduled for the next financial year. There will also be no further Community Network Highway budget funding until after next year’s Cornwall Council elections. • SM is hoping to organise a picnic/trip for playgroup members and other young families in the parish. She and JR will liaise and report back to the next meeting. • JR gave an update from the National Trust on the beach car park. The dog bin has been moved to see if the situation improves but if anything, it has got worse. It was commented that there had been no information from the Village Hall on the summer overspill parking. Clerk to chase. • It was commented that visibility as you turn from the Old School House onto Halwyn Road is extremely poor due to the overgrown hedges. JR will report on Fix My Street. • SR said that the bench on Halwyn Hill is constantly covered in bird droppings and asked if the bench could be bought forward. PH reminded Councillors of the discussion when the bench was installed. The bench was placed where it is for safety reasons so it is not too close to the highway and on a flatter surface. The caretaker is aware of the situation and will clean the bench regularly. • The permissive path from West Pentire Road to the sand dunes is extremely overgrown. RESOLVED: Clerk to contact the landowner and ask them to cut. • Thanks were expressed to the Linda Hallwood, Salli Blackford, Sue Fern and the WI for organising a lovely cream tea event to mark the 80th anniversary of D-Day.
078/24	<p><u>Parish Clerk Report:</u></p> <p>(a) <u>Finance</u>: (see appendix 1, not in magazine) Council: Lloyds - £19191.26/ Santander - £50091.60 RESOLVED: Accounts totalling £8032.68 were approved for payment. Memorial Hall: Lloyds - £3857.99/ Santander - £6676.80 RESOLVED: Accounts totalling £11.53 were approved for payment.</p>

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	<p>Christmas Lights: Lloyds – £4949.87 RESOLVED: Accounts totalling £434.10 were approved for payment. (b) Internal Audit 23/24: The Internal Audit is now completed with no exceptions. RESOLVED: (i) The Annual Governance Statement 23/24 & (ii) Accounting Statements 23/24 accepted as a true record & signed by the Chair and Clerk. (c) <u>Correspondence:</u></p>	
	James Toner	<p>Request for financial assistance with the St. Carantoc Dove Festival RESOLVED: Parish Council to cover the cost of the event but ask that in future, more notice is given for funding request.</p>
	Local Resident	<p>Installation of double yellow lines at the entrance to Carneton Close RESOLVED: Clerk to contact Cormac.</p>
079/24	<p><u>Agenda Items July 2024:</u> No new items.</p>	
080/24	<p><u>Date of Next Meeting:</u> The Chair thanked members for their attendance. She advised that the next Full Council Meeting will be on 10th July, Crantock Memorial Hall. The meeting closed at 20.22 hrs.</p>	
081/24	<p><u>Closed Session:</u> The PC went into closed session to discuss the Clerk’s appraisal and pay review. RESOLVED: Clerk to move to SCP30 on the NALC Pay Scale. (P/S: SR/PH)</p>	