

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 14TH FEBRUARY 2024 AT 7.00 PM, CRANTOCK MEMORIAL HALL

Present -:

Cllrs. A Harty (AH) (Acting Chair), D Hawkey (DH), B Clark (BC), S Malkin (SM), J Robinson (JR), T Halor (TH) & S Robinson (SR)
Mrs K Rees (Clerk) & Cllr. A Harvey (ADH)

025/24	<p>Apologies: Cllrs. P Hooper and K Mackinnon Cllr. Harty gave the PC's condolences to Cllr. Clark whose wife had passed away recently.</p>										
026/24	<p>Recordable/Non-Recordable Interests & Dispensations: AH advised that she will abstain from voting on Agenda Item 6 (a) PA24/01395 (Moresk)</p>										
027/24	<p>Minutes: RESOLVED: The minutes of the Full Council Meeting held on 14th February 2024, as circulated, were approved as a true record & signed.</p>										
028/24	<p>Public Participation: None.</p>										
029/24	<p>Cornwall Council Report: ADH advised that the Council has approved a 4.99% budget increase and an increase to the Tamar Bridge Toll. He was surprised at the decision the PC made on the application for two Shepherds Hut on land at West Pentire and had written to the Planning Officer to object. A general discussion took place on the Council's Homechoice Register. The system isn't fit for purpose and needs overhauling. As of June 2023, there were 42 households on the Homechoice Register.</p>										
030/24	<p>Planning Issues:</p> <p><u>Applications:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">PA24/01395</td> <td style="width: 20%;">Moresk</td> <td style="width: 45%;">Demolition of rear extension and front porch & the construction of a rear single & 2-storey extension, front porch & internal alternations</td> <td style="width: 20%;">SUPPORT (P/S: JR/SR)</td> </tr> <tr> <td>PA23/10382</td> <td>Trevella Caravan Park</td> <td>Construction of new central facilities building incl. indoor pool, bar, restaurants, admin offices, toilets, shop, laundry & extensive hard and soft landscaping</td> <td>OBJECT: Size & scale; no public consultation, impact on highways, negative impact on economy; concerns about sewage capacity; visual impact; poor design. (P/S: SR/BC)</td> </tr> </table> <p><u>Decisions:</u> PA23/10259 (Trethcoombe): Approved PA23/09763 (Land East of Bryher): Withdrawn PA23/08951 (Carrek Woth): Approved PA23/10378 (29 St. Carantoc Way): Approved</p>			PA24/01395	Moresk	Demolition of rear extension and front porch & the construction of a rear single & 2-storey extension, front porch & internal alternations	SUPPORT (P/S: JR/SR)	PA23/10382	Trevella Caravan Park	Construction of new central facilities building incl. indoor pool, bar, restaurants, admin offices, toilets, shop, laundry & extensive hard and soft landscaping	OBJECT: Size & scale; no public consultation, impact on highways, negative impact on economy; concerns about sewage capacity; visual impact; poor design. (P/S: SR/BC)
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031/24	<p>Matters for Discussion:</p> <p>(a) Installation of New Benches & Community Chest Application: The Clerk had got a quote for 1 x picnic bench and 4 x benches. The supplier had offered a 5% discount so the total cost is £2640 including delivery. The PC has received a grant for one of the benches with the possibility of another one being sponsored. RESOLVED: PC to purchase 5 x benches as specified above. CIL money to be used to fund the purchase.</p> <p>(b) Open Space Triangle on Beach Road: The Clerk and Chair met with the local resident who had proposed converting the triangle into a parking area. The resident felt that the PC had dismissed the proposal without proper consideration. PH reiterated it is the PC's wish to return the area to its original use as a seating area. However, it may be possible to create a parking space for 1 car as well as a seating area if the issue with the telegraph pole can be resolved. It was agreed that the local resident would contact Western Power to investigate what could be done with the telegraph pole and would come back to the PC with a full proposal. NOTED.</p>										

	<p>(c) <u>Erection of a Flagpole at the Memorial Hall</u>: BC had sourced a post which will be erected in time for St. George's Day. NOTED.</p> <p>(d) <u>Parish Councillor Small Grants Scheme</u>: The Clerk had circulated a draft grant scheme for grants of up to £500 for the Parish Council to consider (appendix 2). There is already £500 allocated in the Precept for S137 expenditure so this is formalising what is already budgeted for. The grant would be available to non-profit making organisations and individuals in the Parish but applicants would have to demonstrate how the grant would benefit local people. Following a discussion, it was RESOLVED to adopt the Crantock Parish Small Grant Scheme with the terms and conditions specified in Appendix 2.</p> <p>(e) <u>Caretaker's Contract 24/25</u>: The Caretaker's Contract is due for renewal on 1st April. It was unanimously agreed that the Caretaker does an excellent job. RESOLVED: Caretaker's contract to be extended until 31st March 2025 with the same terms and condition as previously.</p> <p>(f) <u>Village Tidy 2024</u>: The village tidy take's place on Saturday 23rd March at 10am. All are welcome and refreshments will be served at the Albion after. NOTED.</p> <p>(g) <u>Parish Council Community Engagement</u>: KM had advised that the Village Hall is planning to have a community event over the summer where the PC could have a stand. Arrangements can be made once the date is confirmed. NOTED.</p> <p>(h) <u>Parish Councillor Secondary Duties</u>: The list of secondary duties was discussed and Councillors were allocated to each role (appendix 3). Thanks were expressed to Hannah Eustice for her hard work keeping residents informed via the Parish Magazine and Residents Facebook page. NOTED.</p>						
032/24	<p>Parish Councillor Reports:</p> <ul style="list-style-type: none"> It was commented that the surface of the National Trust Car Park is extremely poor. The Clerk agreed to contact the National Trust to see if there are any plans to resurface the car park. Thanks were expressed to Stuart Young who had gifted a wonderful signed photograph of the West Pentire Poppy Fields to the Parish. RESOLVED: Clerk to write a letter of thanks, picture to initially be displayed in the Memorial Hall. 						
033/24	<p>Parish Clerk Report:</p> <p>(a) <u>Finance</u>: (see appendix 1, not in magazine) Council: Lloyds - £10110.95/ Santander - £49950.31 RESOLVED: Accounts totalling £4842.72 were approved for payment. Memorial Hall: Lloyds - £4987.00/ Santander - £6659.30 RESOLVED: Accounts totalling £1076.36 were approved for payment. Christmas Lights: Lloyds – £5065.92 RESOLVED: Accounts totalling £780.00 were approved for payment.</p> <p>(b) <u>Correspondence</u>:</p> <table border="1" data-bbox="178 1514 1481 1693"> <tr> <td data-bbox="178 1514 379 1621">Sally Pickles</td> <td data-bbox="379 1514 986 1621">Overhanging trees on Halwyn Hill</td> <td data-bbox="986 1514 1481 1621">The matter has been reported to Cormac and the Clerk is waiting for the report.</td> </tr> <tr> <td data-bbox="178 1621 379 1693">WI</td> <td data-bbox="379 1621 986 1693">Request for financial support towards projector</td> <td data-bbox="986 1621 1481 1693">WI to be referred to the PC's new grant scheme.</td> </tr> </table>	Sally Pickles	Overhanging trees on Halwyn Hill	The matter has been reported to Cormac and the Clerk is waiting for the report.	WI	Request for financial support towards projector	WI to be referred to the PC's new grant scheme.
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034/24	<p>Agenda Items April 2024: D-Day Event</p>						
035/24	<p>Date of Next Meeting: The Chair thanked members for their attendance. She advised that the next Full Council Meeting will be on 10th April, Crantock Memorial Hall. The meeting closed at 20.30 hrs.</p>						

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APPENDIX 2

**CRANTOCK PARISH COUNCIL SMALL GRANTS SCHEME
GRANT MAKING POLICY**

Crantock Parish Council recognises the importance of supporting groups and organisations that benefit the local community and making grants available is a valuable method of this support. The Parish Council will consider an application for grant aid from any local voluntary, charitable organisation or individual where the activity can be seen to be of benefit to the parish. The maximum available in any one financial year is £500.

This Council will only award grants that satisfy the following conditions:

- Applications will be considered on their own merits at the next Full Council Meeting following their submission.
- The amount of any award will be based on need/merit and it may be possible that only partial or no funds are awarded in any financial year.
- Applications with match funding will be looked up more favourably.
- Grants will only be made to local non-political, non-profit making groups, organisations, charities, or individuals
- Applicants must be based in the Parish of Crantock
- Applicants must operate for the benefit of at least two residents of Crantock Parish
- Applications must be made on the appropriate form which is available from the Clerk, details below.
- All applications must state the amount sought, the purpose of the project, and for a registered charity, the charity number or for any other applicant, a signed declaration to confirm that the applicant is non-profit making
- Quotations and/or price lists must be submitted with this form for your application to be considered.
- If the application is successful, you will be required to submit appropriate receipts relating to the use and spending of the money to the Clerk for the money to be paid. This must be done within 3 months of the grant being awarded unless otherwise agreed.
- If the application is successful, you will be required to give a presentation at a Parish Council Meeting outlining the project and the benefit to the Parish
- If the project is not completed then you may be required to repay any monies paid.

APPENDIX 3

SECONDARY DUTIES 2024

ROLE	COUNCILLOR
Chairman	Pip Hooper
Vice Chairman	Alicia Harty
Memorial Hall	Spencer Robinson / Bernard Clark
Village Hall Committee	Kathleen MacKinnon
Parish Paths	Pip Hooper / Alicia Harty / Sophie Malkin
Emergency Planning	Spencer Robinson
Parish Publications	Hannah Eustice
Neighbourhood Plan	Les Hallwood / Tony Halor
Xmas Lights	Bernard Clark
Community Network	Pip Hooper
North Coast Cluster	Not currently meeting
Beach Parking	Jessica Robinson
Speed Visor	Paul
Beach Safety Group	Alicia Harty
Young Crantock Liaison	Sophie Malkin / Jessica Robinson
Highways	Tony Halor / Spen Robinson