

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 12th JUNE 2025 AT 7.00 PM, CRANTOCK MEMORIAL HALL

Present -:

Cllrs. P Hooper (PH) (Chair), A Harty (AH), K Mackinnon (KM), B Clark (BC), K Turton (KT) & S Robinson (SR)
Mrs K Rees (Clerk), CCllr. R Barker and 1 Member of the Public

073/25	<u>Apologies:</u> Cllrs. L Hallwood, S Malkin & J Robinson				
074/25	<u>Recordable/Non-Recordable Interests & Dispensations:</u> None.				
075/25	<u>Minutes:</u> <i>RESOLVED: The minutes of the Full Council Meeting held on 14th May 2025, as circulated, were approved as a true record & signed. The minutes of the AGM held on 14th May 2025 were agreed as a true record.</i> (P/S: AH/KM)				
076/25	<u>Police Report:</u> The Clerk had received the crime figures from the police. There was one crime in April (criminal damager) and three in May (1 x theft, 1 x drunk & disorderly & 1 x vehicle hit and run).				
077/25	<u>Public Participation:</u> None.				
078/25	<u>Cornwall Council Report:</u> Cllr. Barker thanked the PC for the welcome at the last meeting and reported the following: <ul style="list-style-type: none">• Planning: There are no issues in Crantock currently. He is happy to provide updates on larger schemes in his ward including Newlina Meadows and Penhale Camp, if the PC wish.• Highways: The civil works to the A30 scheme will be complete at the end of August and the planting by March next year; He is collating the previous reporting, design and costings associated with Cubert Crossroads and will pursue with the Council once he has had a chance to review the information. He would be very happy to hear from any civil engineers in the ward to assist with this.• 85 Bus route: Our points have been noted and added to the lists of issues raised by other parishes. A report is being drafted and further community consultation may be necessary for evidence.• Public Appeals: Specific data is required to open a case and, in the future, residents will be asked to complete a standard form so that the case can be logged.• CAP Funding: The Community Capacity Fund is open for applications and RB is happy to support organisations with their grant applications.• Surgery: Jayne Kirkham MP is organising a surgery in St. Newlyn East at the end of July (date tbc). RB hopes to attend.				
079/25	<u>Planning Issues:</u> <u>Applications:</u> <table border="1"><tr><td>PA25/03783</td><td>17 Carneton Close</td><td>Extension and alternations</td><td><i>SUPPORT</i> (P/S: PH/AH)</td></tr></table> <u>Decisions:</u> There were no decisions. <u>Neighbourhood Plan:</u> A brief discussion took place on the validity of the Neighbourhood Plan. The Clerk advised that due to the changes in National Planning Policy, some of the policies in the plan are now out of date and it needs to be reviewed. However, the PC is waiting for further information from Cornwall Council on the next steps. LH has already contacted Cornwall Council and has written a briefing note which the Clerk will circulate prior to the next meeting when the item will be on the agenda for discussion. <i>NOTED.</i>	PA25/03783	17 Carneton Close	Extension and alternations	<i>SUPPORT</i> (P/S: PH/AH)
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080/25	<u>Matters for Discussion:</u> <i>(a) Memorial Hall:</i> The AGM was held last week. LH agreed to be Chair, Lucy Penick Vice-Chair and KT Secretary. The committee will meet 3 times/year and a report will be given at the following PC meeting. The works to the guttering, facias etc. is underway and options for the refurbishment of				

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	<p>the windows are being investigated. A quote for the PAT testing and EICR certification of £300 has been received. As these are essential, it was RESOLVED to accept this quote. P/S: PH/KT</p> <p>(b) Adoption of the BT Phone Kiosk in Crantock Village: The Clerk had received the contract from BT for the adoption of the phone kiosk in the centre of the village. The cost to transfer ownership to the PC is £1. Options for use were discussed and the most supported idea was a village information hub including information from the RNLI and history of Crantock. RESOLVED: PC to proceed with the adoption. Use of the kiosk agenda item next month.</p> <p>(c) Review of the Allotment Association Agreement: The Allotment rent has not been reviewed since the initial rent of £50 annually was agreed in 2021. The rent is due for review every 3 years and should have been done last year. A discussion ensued. Now that the Allotment Association is well established it was RESOLVED that a rent of £1/plot/month would be charged annually with a review in 3 years. P/S: KM/KT</p>
081/25	<p><u>Parish Councillor Reports:</u></p> <ul style="list-style-type: none"> • AH gave an update from the RNLI. The company who owned the beach car park signs is now under new leadership. Notice has been given that the signs will be removed and new ones installed from another supplier unless correspondence is received. Alternative suppliers are being explored and AH will meet with Emmie Seward-Adams for an update shortly. • KM advised that the Village Hall Committee will start to 'name and shame' dog owners who allow their dogs to foul on the playing field and do not pick up. The Committee has agreed to the Parish Council's proposal to move the defibrillator outside. NOTED. • SR asked when the white lines at the junction of Beach Road and Gustory Road will be re-marked. The Clerk advised that she has contacted Cormac several times with the queries from last month's meeting incl. the pothole repairs on Halwyn Road but has not received a response. She will ask RB to assist if she doesn't get a response. NOTED. • PH advised that the permissive path has now been cut and expressed thanks to the landowners. • KT advised that the hedges along Beach Road need cutting. The Clerk will report to Cormac. • The Clerk advised that JR had written to Rowan (NT) about the chaotic beach parking in half-term and requested that a 'no queuing allowed' sign be installed. A discussion ensued. The NT is not overly keen on this but a solution needs to be found as emergency vehicles cannot get through when the cars are queued. • Rowan (NT) had also been in touch about the gridlock in West Pentire at the weekend with people visiting the poppies. She will liaise with the owners of the West Pentire car parks and other stakeholders to see how things can be improved.

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082/25	<p><u>Parish Clerk's Report:</u></p> <p>(a) <u>Finance:</u> (see appendix 1, not in magazine) Council: Lloyds – £30509.93/ Santander - £50611. RESOLVED: Accounts totalling £7857.98 were approved for payment. Memorial Hall: Lloyds - £5487.69 / Santander - £6756.05 RESOLVED: Accounts totalling £27.18 were approved for payment. Christmas Lights: Lloyds – £2753.30 RESOLVED: Accounts totally £4.25 were approved for payment.</p> <p>(b) <u>Correspondence:</u></p> <table border="1"> <tr> <td>Mrs B Trickett</td><td>Memorial Bench on the Coast Path – the bench is extremely overgrown and Cornwall Council will not add it to the SW Coast Path cutting schedule</td><td>PH/AH had investigated the location of the path and agreed that it is extremely overgrown. RESOLVED: Clerk to contact Cornwall Council to request that the area is cut out.</td></tr> <tr> <td>Local Resident</td><td>Support with school transport appeal</td><td>The Clerk had passed the details to Cllr. Barker who has agreed to support the appeal. NOTED.</td></tr> <tr> <td>Local Resident</td><td>Correspondence regarding the Phone Kiosk and visibility when turning out of the Village Hall Car Park</td><td> <ul style="list-style-type: none"> - Phone Kiosk addressed in 085/25 - Clerk to liaise with the Village Hall Committee regarding the visibility issue </td></tr> <tr> <td>Cornwall Council</td><td>Consultation – Street Trading Policy</td><td>NOTED.</td></tr> </table> <p>(c) <u>Internal Audit 24/25:</u> The Internal Audit has been completed with no exceptions. RESOLVED: (i) The Annual Governance Statement 24/25 & (ii) Accounting Statements 24/25 were accepted as a true record. The statements were signed by the Chair and Clerk.</p> <p>(d) <u>External Audit 24/25 – Conflict of Interest:</u> RESOLVED: Crantock Parish Council has no conflict of interest with the external auditor, BDO LLP. The form was duly signed</p> <p>(e) <u>Clerk's Appraisal and Pay Review:</u> RESOLVED: PC to go into Closed Session at the end of the meeting to discuss.</p>		Mrs B Trickett	Memorial Bench on the Coast Path – the bench is extremely overgrown and Cornwall Council will not add it to the SW Coast Path cutting schedule	PH/AH had investigated the location of the path and agreed that it is extremely overgrown. RESOLVED: Clerk to contact Cornwall Council to request that the area is cut out.	Local Resident	Support with school transport appeal	The Clerk had passed the details to Cllr. Barker who has agreed to support the appeal. NOTED.	Local Resident	Correspondence regarding the Phone Kiosk and visibility when turning out of the Village Hall Car Park	<ul style="list-style-type: none"> - Phone Kiosk addressed in 085/25 - Clerk to liaise with the Village Hall Committee regarding the visibility issue 	Cornwall Council	Consultation – Street Trading Policy	NOTED.
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083/25	<p><u>Agenda Items July 2025:</u></p> <p>Use of BT Phone Kiosk Review of Neighbourhood Plan</p>													
084/25	<p><u>Date of Next Meeting:</u> The Chair thanked members for their attendance. She advised that the next Full Council Meeting will be on 09th July in Crantock Memorial Hall. The meeting closed at 20.25hrs.</p>													
085/25	<p><u>Closed Session:</u></p> <p>The PC went into Closed Session to conduct the Clerk's pay review. The Clerk left the room while the matter was discussed. RESOLVED: Clerk's hours to be increased to 60 per month to be reviewed in November when the Precept is considered. Pay increased to SCP31 on the NALC Pay Scale. PH thanked the Clerk for her hardwork over the last year.</p>													