

MINUTES OF THE FULL COUNCIL MEETING HELD ON WEDNESDAY 08th APRIL 2026 AT 7.00 PM, CRANTOCK MEMORIAL HALL

Present -:

Cllrs. P Hooper (PH) (Chair), L Hallwood (LH), L Brignull (LB), K Mackinnon (KM), K Turton (KT), B Thornton (BT) & S Robinson (SR)

Mrs K Rees (Clerk) & 4 Members of the Public

039/26	<p><u>Apologies:</u> Cllrs. J Robinsin & S Malkin</p>										
040/26	<p><u>Recordable/Non-Recordable Interests & Dispensations:</u> KT declared an interest in Agenda Item 7: Planning Application PA26/01502</p>										
041/26	<p><u>Minutes:</u> <i>RESOLVED: The minutes of the Full Council Meeting held on 11th March 2026, as circulated, were approved as a true record & signed by the Chair.</i></p>										
042/26	<p><u>Police Report:</u> The Clerk read out the crime figures: February: 1 x Dog out of Control (no viable lines of enquiry) March: 2 x Criminal Damage (one under investigation, one filed), 1 x Dog out of Control (filed)</p>										
043/26	<p><u>Public Participation:</u> Representatives from Crantock Surf Life Saving Club spoke in support of the planning application for a replacement clubhouse. Support has been secured from Ward Williams to undertake the project management on a pro bono basis. The build will likely be in two phases so that the building will be usable in time for the summer. A public presentation is in the process of being organised. There were no questions from Councillors.</p>										
044/26	<p><u>Cornwall Council Report:</u> Cllr. Barker had submitted a report which the Clerk will circulate. Further to the discussion at the last meeting regarding the bus service, RB had contact Cornwall Council with the queries and the Clerk read out the response – printed timetables are available at main bus stations, libraries and larger print versions are available from Go Cornwall; information was displayed at the Crantock bus station regarding the recent changes to the service; RTPi displays have been updated over the last 6 weeks due to a change in supplier. There have been teething issues but there are being ironed out; no electronic signage has been removed from Truro Bus Station but due to the previous point, there have been some issues with displaying the correct information.</p>										
045/26	<p><u>Planning Issues:</u> Applications:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">PA26/01502</td> <td style="width: 25%;">Crantock Surf Life Saving Club</td> <td style="width: 50%;">Replacement Clubhouse & lifeguard station with new off grid prefabricated building</td> <td style="width: 10%;">SUPPORT (P/S: PH/LH. KT abstained)</td> </tr> <tr> <td>PA26/01072</td> <td>Halwyn</td> <td>Variation of conditions (opening hours)</td> <td>NO OBJECTIONS (P/S: SR/KT)</td> </tr> </table> <p>Decisions: PA26/00560 (Land South West of Seawynds): Approved PA25/08897 (Barn West of Meadowcliff): Approved PA26/00305 (Kelsey): Discharge of conditions 3, 4 and 5</p>			PA26/01502	Crantock Surf Life Saving Club	Replacement Clubhouse & lifeguard station with new off grid prefabricated building	SUPPORT (P/S: PH/LH. KT abstained)	PA26/01072	Halwyn	Variation of conditions (opening hours)	NO OBJECTIONS (P/S: SR/KT)
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046/26	<p><u>Matters for Discussion</u></p> <p>(a) <u>Renovation of the Former BT Phone Kiosk:</u> Pete Brighton has stripped out the phonebox and the PC is now waiting for a quote to make the electrics safe and install a solar powered light. NOTED.</p> <p>(b) <u>Devolution of Chapel Close & Trewoah Meadows Open Space:</u> The Clerk has chased. A Council Officer has visited both sites and the Heads of Terms are now being drawn up. NOTED.</p> <p>(c) <u>Remembrance Service Arrangements:</u> Following the last meeting, the Clerk, PH and LH were invited to a meeting with the PCC which they attended. The concerns about the safety of the event were discussed and whilst the PCC is very willing to help with the arrangements, they feel that the service should continue in its current format, albeit with some tweaks to the service itself. The way forward was discussed and although it is necessary to set-up a sub-committee, the main priority</p>										

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	<p>currently is to apply for the TTRO and for volunteers to undertake the LANTRA training so that the road closure can be managed safely and inline with the requirements of the insurance company. A minimum of 6 people is required to man the road closure. Several Councillors will undertake the training on the 6th June. BT and LB are also willing to undertake the training but could not attend on this date. RESOLVED: PC to proceed with organising the Remembrance Service at the Memorial Hall for this year, providing that an appropriate number of volunteers can be found to undertake the LANTRA training and man the road closure. A further review will take place after the event to consider the safety of attendees. Clerk to apply for the TTRO, give the Church the information regarding the LANTRA training and advise in the Parish Magazine for volunteers. Sub-committee to be set-up in due course.</p> <p>(d) <u>Secondary Duties</u>: The PC went through the list and duties were allocated and RESOLVED (app. 2)</p> <p>(e) <u>Trevemper Solar Farm Community Benefit Fund</u>: Five applications had been received from the Methodist Chapel, the Allotment Association, Crantock Gig Rowing Club, Crantock Surf Life Saving Club and the Christmas Lights Committee. A discussion ensued as to how to allocate the fund of £4100. RESOLVED: The PC agreed how the fund should be split and these grants will be recommended to the Trustees of the Trevemper Solar Farm for allocation.</p> <p>(f) <u>Installation of a Memorial Bench in the Parish</u>: The bench on Green Lane is no longer fit for purpose and has been removed. As this bench was on private land, PH has liaised with the landowner who is happy for a new bench to be installed. A preferred bench has been chosen. RESOLVED: PC to proceed with the purchase of a new bench. The bench outside the Memorial Hall has been repaired. Discussions have been held previously with the National Trust about putting a memorial bench in the Round Garden for plaques to be displayed and the Clerk will follow this up.</p>			
047/26	<p><u>Parish Councillor Reports:</u></p> <ul style="list-style-type: none"> • Works to the Memorial Hall are ongoing. • KM gave a report of the Village Hall Committee meeting. Unfortunately, there had been no response to the consultation about what children would like to see in the play park. KM will liaise with LB & SM on potential ideas and LB will try to attend the next committee meeting to discuss. • The repair to the pillar on the Village Triangle is in hand. • Defibrillator training will take place on 24th April at 6.30pm in the Village Hall. • The fallen tree in the Round Garden has been reported to the National Trust who will remove it when next in the area. They have agreed to replace the tree. The Clerk will chase for an update and request that the new tree is not a whip but something more established. 			
048/26	<p><u>Parish Clerk's Report:</u></p> <p>(a) <u>Finance</u>: (see appendix 1, not in magazine) Council: Lloyds – £1883.33/ Santander - £48531.05 RESOLVED: Accounts totalling £4007. W99ere approved for payment. Memorial Hall: Lloyds - £5052.89/ Santander - £6802.45 RESOLVED: Accounts totalling £85.64 were approved for payment. Christmas Lights: Lloyds – £42580.80 RESOLVED: Accounts totally £4.25 were approved for payment.</p> <p>(b) <u>Correspondence</u>:</p> <table border="1" data-bbox="188 1904 1465 2083"> <tr> <td data-bbox="188 1904 475 2083">Cllr. Sarah Thomson</td> <td data-bbox="475 1904 1005 2083">Christmas Lunch for Young Carers</td> <td data-bbox="1005 1904 1465 2083">It was agreed that this is an excellent initiative which the PC would be happy to support when further information is available.</td> </tr> </table>	Cllr. Sarah Thomson	Christmas Lunch for Young Carers	It was agreed that this is an excellent initiative which the PC would be happy to support when further information is available.
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	Cornwall Council	Consultation – Cornwall Cultural Strategy	NOTED
	Cornwall Council	Re-introduction of weed treatment	NOTED
	<p>(c) <u>Internal Audit 24/25</u>: The Clerk had received a quote from David Wright to undertake this year’s Internal Audit. RESOLVED: PC appoints David Wright to undertake the Parish Council’s Internal Audit, with a particular focus on the accuracy of the financial records.</p> <p>(d) <u>Policies & Procedures Review</u>: The Clerk had circulated a draft Grievance Policy and draft Complaint’s Policy for adoption. RESOLVED: PC adopts the Grievance Policy and Complaint’s Policy with immediate effect.</p>		
049/26	Agenda Items May 2026: No new items.		
050/26	Date of Next Meeting: The Chair thanked members for their attendance. She advised that the next Full Council Meeting incl. AGM will be on 13th May in Crantock Memorial Hall. The meeting closed at 20.48hrs.		