



All Members of Stanton under Bardon Parish Council Village Hall Management Committee are hereby summoned to attend the Parish Council Committee Meeting on **Wednesday 17th July 2024** starting at **7:00pm** at Stanton under Bardon Village Hall, 2 St John Cole Crescent, Stanton under Bardon, LE67 9AE for the purpose of transacting the business shown below:

1. ELECTION OF CHAIRMAN

- a. To receive nominations and to elect the position of Village Management Committee Chairman for 2024-2025

PUBLIC PARTICIPATION

Members of the public may make representations, give evidence, or answer questions in respect of any matters included on the agenda

2. ELECTION OF VICE CHAIRMAN

- a. To receive nominations and to elect the position of Village Management Committee Vice Chairman for 2024-2025

3. APOLOGIES

- a. To receive apologies for absence and to consider whether to approve the reasons given

4. CO-OPTION OF MEMBERS

- a. To receive applications and election of member(s) to Stanton under Bardon Village Hall Management Committee

5. DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

- a. To receive declarations of pecuniary and non-pecuniary interests and requests for dispensations in respect of items on the agenda

6. VILLAGE HALL HIRER TERMS AND CONDITIONS

- a. To consider the draft terms and conditions for regular hirers at Stanton under Bardon Village Hall
- b. To consider the draft terms and conditions for one off hirers at Stanton under Bardon Village Hall

7. VILLAGE HALL HIRE RATES

- a. To review the hire rates for Stanton under Bardon Village Hall
- b. To consider how payments are made to hire Stanton under Bardon Village Hall

8. VILLAGE HALL RISK ASSESSMENT

- a. To consider the draft risk assessment for Stanton under Bardon Village Hall

9. VILLAGE HALL CONTRACTS

- a. To note new arrangement for trade waste services at Stanton under Bardon Village Hall

- b. To note new Trade Waste agreement with HBBC
- c. To note the process of transferring utilities to Stanton under Bardon Parish Council
- d. To consider the quotation to purchase disposable sanitary bins
- e. To consider the changes to Stanton under Bardon Village Hall insurance policy to include the contents of Stanton under Bardon Village Hall

10. VILLAGE HALL LICENSING

- a. To note the update on the Village Halls' premise licence
- b. To consider purchasing a PPL/PRS music licence for the village hall

11. ANY OTHER MATTERS

- a. To discuss any matters concerning the village hall to be put forward as future agenda items

Signed:

A handwritten signature in cursive script, appearing to read 'Stone', is placed over a light blue rectangular background.

Dated: 10th July 2024

Stanton under Bardon Parish Clerk, Stanton under Bardon Village Hall, 2 St John Cole Crescent, Stanton under Bardon, LE67 9AE