



Minutes of Stanton under Bardon Parish Council Parish Council Meeting held on Wednesday 4th September 2024 starting at 7:00pm at Stanton Under Bardon Village Hall, St John Cole Crescent, Stanton Under Bardon, LE67 9AE

Parish Councillors Present: Cllr Alan Ramsay (Chair), Cllr Anthony Johnston, Cllr Zoe Howard and Cllr Neil Barrett

In Attendance: Parish Clerk Joanne Lowe,
Borough Councillor Chris Lambert
8 Members of the Public

PUBLIC PARTICIPATION

A Member of the public raised an issue with an overgrown section of land on St John Cole Crescent with no-one maintaining it. Cllr Ramsay confirmed that it was not the Parish Council's land but will ask the Clerk to make enquiries regarding its maintenance. Another member of public suggested that they could be in breach of their S106 agreement which the Clerk will look into, as well as finding out when the land will be adopted by LCC Highways.

A member of the public voiced support for the installation of CCTV cameras as they are being affected by increasing amounts of anti-social behaviour on the park in recent years. Cllr Ramsay confirmed that the Council are taking this matter seriously but needed to weigh the project alongside various practical implications as well as ensuring private rights of residents. The residents suggested that the playground area is where most of the problems occur. The Council thanked her for her feedback.

A member of the public complained about overhanging branches on the footpath around the back of St John Cole Crescent. The Council advised her to submit a complaint to LCC PROW team who are responsible for maintaining PROWs.

Borough Councillor Chris Lambert gave an update on the Local Plan which is currently out for consultation. Following the Government's increase to local housing targets – amounting to 4500 properties in H and B over the next 20 years – will require the Local Plan to be amended during Regulation 19, which follows this current consultation.

Council Meeting started at 19:18

| | |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 86/24-25 | <u>To receive apologies for absence and to consider whether to approve the reasons given</u> NOTED: The Council received no apologies for absence |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|

| | |
|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 87/24-25 | <p><u>To receive declarations of pecuniary and non-pecuniary interests and requests for dispensations in respect of items on the agenda</u></p> <p>NOTED: The Council received no interests or requests for dispensations in respect of items on the agenda</p> |
| 88/24-25 | <p><u>To consider the adoption of the draft minutes from the Parish Council Meeting held on 3rd July 2024</u></p> <p>RESOLVED: The Council resolved to adopt the draft minutes from the Parish Council Meeting held on 3rd July 2024 with no amendments made. The minutes were signed by the Chairman as a true and accurate record of the meeting.</p> |
| 89/24-25 | <p><u>To discuss whether to install CCTV cameras on Stanton under Bardon recreation ground</u></p> <p>NOTED: The Council discussed the proposal to install CCTV cameras at the Recreation Ground in Stanton under Bardon and agreed that a community consultation should be undertaken in order to gauge local reaction. A future agenda item will then discuss this project again and look into potential funding opportunities.</p> |
| 90/24-25 | <p><u>To discuss whether to upgrade the CCTV cameras at Stanton under Bardon Village Hall</u></p> <p>NOTED: The Council agreed that the CCTV system requires updating and requested quotes to be considered at a future Council meeting.</p> |
| 91/24-25 | <p><u>To consider applying for funding under the Police Crime Commissioners grant to cover the cost of improving CCTV in Stanton under Bardon</u></p> <p>RESOLVED: The Council resolved to defer this item for a future Council meeting.</p> |
| 92/24-25 | <p><u>To note an update on the Community Woodland Scheme</u></p> <p>NOTED: An update was not received as the RCC representative was not present at the meeting</p> |
| 93/24-25 | <p><u>To consider signing the funding application for the tree planting activity at the Recreation Ground during Winter 2024</u></p> <p>RESOLVED: The Council resolved to sign the funding application.</p> |

| | |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 94/24-25 | <p><u>To note an update on the flagpole and village sign project</u></p> <p>NOTED: The Council received an update. Persimmon had been reluctant to site the village sign on their land so that Council will proceed with the village sign on PC owned land near to the junction of St John Cole Crescent and Main Street. Both the flagpole and the village sign will require planning permission so both structures will be applied for at the same time.</p> |
| 95/24-25 | <p><u>To note an update on the installation of 2 litter bins off Main Street, Stanton under Bardon</u></p> <p>NOTED: The Council received an update. Both bins will be purchased and installed by the Council's handyman.</p> |
| 96/24-25 | <p><u>To discuss and consider contracting Hinckley and Bosworth Borough Council to empty all Parish Council owned bins</u></p> <p>RESOLVED: The Council resolved for Hinckley and Bosworth Borough Council to empty all Parish Council owned bins at a cost of £2.18 per bin.</p> |
| 97/24-25 | <p><u>To note an update on the Parish handyman position</u></p> <p>NOTED: The Council received an update. The position has been filled by a contractor called Darwin Davies and the Council are very happy with the work he has completed so far.</p> |
| 98/24-25 | <p><u>To consider using the handyman as a snow warden in Stanton under Bardon during Winter 2024</u></p> <p>RESOLVED: The Council resolved for the handyman to be the designated Snow Warden for Stanton under Bardon during Winter 2024.</p> |
| 99/24-25 | <p><u>To consider the quotation to remove branches overhanging into 1 Luke Jackson Way</u></p> <p>RESOLVED: The Council resolved to accept the quotation from Johnson's Tree Care at a cost of £250.00 + VAT to remove branches overhanging into 1 Luke Jackson Way</p> |
| 100/24-25 | <p><u>To consider the quotation to replace the concave mirror on Main Street opposite the junction to the Main Street allotments</u></p> <p>RESOLVED: The Council resolved for the handyman to replace the mirror on Main Street at a cost of £47.98.</p> |
| 101/24-25 | <p><u>To discuss projects to be delivered during financial year 2025-2026</u></p> <p>NOTED: The Council discussed the following as new projects for financial year 2025-2026:</p> |

| | |
|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ol style="list-style-type: none"> 1. Installation of infrastructure to Streetlights – to fix Christmas Lights, hanging baskets etc 2. Installation of outdoor Christmas lights and hanging baskets at the Village Hall 3. Extension of the footpath on the Recreation Ground to link with Community Woodland and southern PROW access point. |
| 102/24-25 | <p><u>To receive updates from the Clerk relevant to the Parish Council activities</u></p> <p>NOTED: The Council received updates from the Clerk report relevant to the Parish Council activities.</p> |
| 103/24-25 | <p><u>To note the update report regarding the Council’s investments</u></p> <p>NOTED: The Council noted the report regarding the Council’s investments</p> |
| 104/24-25 | <p><u>To note the signing of a new bank mandate for HSBC bank</u></p> <p>NOTED: The Council noted the signing of a new bank mandate for HSBC bank.</p> |
| 105/24-25 | <p><u>To note the updated asset register for Stanton under Bardon Parish Council</u></p> <p>NOTED: The Council noted the updated asset register for Stanton under Bardon Parish Council</p> |
| 106/24-25 | <p><u>To note the conclusion of audit for financial year 2023-2024</u></p> <p>DEFERRED: The Council deferred this item as the document was not available from the external auditors.</p> |
| 107/24-25 | <p><u>To approve the list of payments scheduled for September 2024</u></p> <p>RESOLVED: The Council approved the list of payments scheduled for September 2024</p> |
| 108/24-25 | <p><u>To review and approve the financial statement for July – August 2024</u></p> <p>RESOLVED: The Council approved the financial statement for July – August 2024</p> |

| | |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 109/24-25 | <p><u>To review and approve bank statements and bank reconciliations for July – August 2024</u></p> <p>RESOLVED: The Council approved bank statements and bank reconciliations for July and August 2024</p> |
| 110/24-25 | <p><u>To consider adopting the draft Lone Worker Policy</u></p> <p>RESOLVED: The Council resolved to adopt the draft Lone Worker Policy</p> |
| 111/24-25 | <p><u>To consider adopting the draft Biodiversity Statement</u></p> <p>RESOLVED: The Council resolved to adopt the draft Biodiversity Statement</p> |
| 112/24-25 | <p><u>To consider adopting the draft Staff Recruitment Policy</u></p> <p>RESOLVED: The Council resolved to adopt the draft Staff Recruitment Policy</p> |
| 113/24-25 | <p><u>To discuss options that will allow residents paying for permissive access to access the private road off Main Street, Stanton under Bardon</u></p> <p>RESOLVED: The Council resolved to re-draft the existing permissive access agreement and bring to a future meeting</p> |
| 114/24-25 | <p><u>To discuss options that will enable residents who have paid for permissive access to use the private road off Main Street, Stanton under Bardon</u></p> <p>RESOLVED: The Council resolved to re-draft the existing permissive access agreement and bring to a future meeting</p> |
| 115/24-25 | <p><u>To note the draft minutes from the Village hall Management Committee meeting on 17th July 2024</u></p> <p>NOTED: The Council noted the draft minutes from the Village hall Management Committee meeting on 17th July 2024</p> |
| 116/24-25 | <p>To consider whether to submit formal responses to the following applications</p> <p>NONE RECIEVED</p> <p>To consider any other planning applications submitted following the publication of the agenda:</p> <p>a) Local Plan Review: Regulation 18 Draft Plan</p> |

| | |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 117/24-25 | RESOLVED: Cllrs to forward comments to the Clerk so that a formal response can be collated and submitted. Councillors were asked to send comments by Friday 13 th September. |
| 118/24-25 | <p>PROPOSAL OF CLOSED SESSION</p> <p>In accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 paragraph 2, the Council RESOLVED to move into closed session.</p> <p>The Council RESOLVED to join a pension scheme for the Clerk.</p> |

Council Meeting finished at 20:49

Signed by

Chair

Date