



**Minutes of Stanton under Bardon Parish Council Meeting held on Wednesday 5<sup>th</sup> March 2025  
starting at 7:00pm at Stanton Under Bardon Village Hall, St John Cole Crescent, Stanton  
Under Bardon, LE67 9AE**

**Parish Councillors Present:** Cllr Alan Ramsay (Chairman) Cllr Anthony Johnston (Vice Chairman), Cllr Neil Barratt and Cllr Zoe Howard

**In Attendance:** Two members of the public  
Joanne Lowe (Parish Clerk and RFO)

**PUBLIC PARTICIPATION**

A member of the public asked whether speed bumps could be installed throughout the village. Cllr Ramsay informed them that it was a LCC Highways matter and to approach their County Councillor for further help and advice.

*Council Meeting started at 19:03*

187/24-25	<u>To receive apologies for absence and to consider whether to approve the reasons given</u>  <b>RESOLVED:</b> The Council received and resolved to accept apologies from Cllr Underdown.
188/24-25	<u>To receive declarations of pecuniary and non-pecuniary interests and requests for dispensations in respect of items on the agenda</u>  <b>NOTED:</b> The Council received no interests or requests for dispensations in respect of items on the agenda
189/24-25	<u>To consider the adoption of the draft minutes from the Parish Council Meeting held on 12<sup>th</sup> February 2025</u>  <b>RESOLVED:</b> The Council resolved to adopt the draft minutes from the Parish Council Meeting held on 12 <sup>th</sup> February with no amendments made. The minutes were signed by the Chairman as a true and accurate record of the meeting.
190/24-25	<u>To receive updates from the Clerk relevant to the Parish Council activities during February 2025.</u>  <b>NOTED:</b> The Council noted the Clerks Report.

191/24-25	<p><u>To review and approve the financial statement for February 2025</u></p> <p><b>RESOLVED:</b> The Council approved the financial statement for February 2025</p>
192/24-25	<p><u>To review and approve bank statements and bank reconciliations for February 2025</u></p> <p><b>RESOLVED:</b> The Council approved the bank statements and bank reconciliations for February 2025</p>
193/24-25	<p><u>To review and approve the list of invoices scheduled for March 2025</u></p> <p><b>RESOLVED:</b> The Council approved the list of invoices scheduled for March 2025</p>
194/24-25	<p>To review and approve the trade waste contract with Hinckley and Bosworth Borough Council for 2025 – 2026</p> <p><b>RESOLVED:</b> The Council approved the trade waste contract with Hinckley and Bosworth Borough Council for 2025 – 2026. This contract was signed by the Chairman.</p>
195/24-25	<p>To review and approve the draft vehicle access agreement to allow tenants permissive access to the rear of properties off Main Street, Stanton under Bardon.</p> <p>The Council reviewed the draft vehicle access agreement and discussed how it will be implemented and enforced.</p> <p><b>RESOLVED:</b> The Council approved the draft vehicle access agreement with one amendment made.</p>
196/24-25	<p>To note the draft minutes from the Stanton under Bardon Village Hall Management Committee Meeting held on 24th February 2025</p> <p><b>NOTED:</b> The Council noted the draft minutes.</p>
197/24-25	<p>To consider relocating the Queen’s Jubilee tree near to the Community Woodland</p> <p><b>RESOLVED:</b> The Council agreed not to relocate the Queen’s Jubilee tree due to the risk of damaging the tree as well as the time of year not being suitable for relocation.</p>

198/24-25	<p>To consider submitting the application to the National Forest for the installation of benches at the Community Woodland at the Recreational Ground</p> <p><b>RESOLVED:</b> The Council agreed to submit a grant application to the National Forest for the amount of £688 for the purchase and installation of two benches.</p>
199/24-25	<p>To discuss and consider the installation of a new footpath on Stanton under Bardon Recreation Ground</p> <p><b>RESOLVED:</b> The Council agreed to install a footpath on Stanton under Bardon. It will link to the southern PROW access point and the newly planted community woodland and bench area.</p>
200/24-25	<p>To discuss and consider the draft designs for the Village Sign</p> <p><b>RESOLVED:</b> The Council agreed to defer this item as no designs had been received from the designer.</p>
201/24-25	<p>To discuss and consider overgrown allotment plots for potential tenants</p> <p>The Council discussed how all tenants should maintain their plots in a productive state in accordance with the terms in their tenancy agreement. Council also noted how the allotment policy needed to be reviewed to include provisions for situations where a plotholder gives notice on a plot that is in an overgrown condition and the introduction of a deposit scheme for new tenants.</p> <p><b>RESOLVED:</b> The Council agreed to defer this item.</p>
202/24-25	<p>To discuss and consider a Community Allotment at St John Cole Crescent allotments</p> <p><b>RESOLVED:</b> The Council agreed to not deliver a community allotment at this time.</p>
203/24-25	<p>To consider whether to submit formal responses to the following applications</p> <p><b>RESOLVED:</b> None received.</p>
204/24-25	<p>In accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 paragraph 2, to consider excluding the public and press for the following items for reasons that matters appertain to staff employment that are of a confidential nature.</p> <p><b>RESOLVED:</b> The Council agreed to move into closed session.</p>

205/24-25	To consider the draft Job Description for the position of Village Hall Caretaker  RESOLVED: The Council agreed to approve the draft job description.
206/24-25	To consider the draft Person Specification for the position of Village Hall Caretaker  RESOLVED: The Council agreed to approve the draft person specification.
207/24-25	To consider the draft Contract of Employment for the position of Village Hall Caretaker  RESOLVED: The Council agreed to approve the draft contract of employment.

*Council Meeting finished at 20:35*

Signed by

Chair .....

Date .....