



Stanton under Bardon Parish Council

All Members of Stanton under Bardon Parish Council are hereby summoned to attend the Parish Council meeting to be held on **Wednesday 17th January 2024** starting at 7:00pm in the Meeting Room, Stanton under Bardon Village Hall, 2 St John Cole Crescent, Stanton under Bardon, LE67 9AE for the purpose of transacting the business shown below:

PUBLIC PARTICIPATION SESSION

The period of 15 minutes will be allocated to allow members of the public to raise any comments or ask questions to the Council

1. APOLOGIES

- a. To receive apologies for absence and to consider whether to approve reasons given

2. DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

- a. To receive declarations of pecuniary and non-pecuniary interests and requests for dispensations in respect of items on the agenda

3. PREVIOUS MINUTES

- a. To approve the adoption of draft minutes from the Parish Council Meeting held on 6th December 2023
- b. To approve the adoption of draft minutes from the Extraordinary Parish Council Meeting held on 20th December 2023

4. BOROUGH AND COUNTY COUNCILLOR REPORTS

- a. To note a report from Borough Councillors Clare Harris and Chris Lambert
- b. To note a report from County Councillor Peter Bedford

5. COMMUNITY DEFIBRILLATOR

- a. To consider quotes to replace and install a new community defibrillator at Stanton under Bardon Village Hall
- b. In line with agenda item 5a, to discuss hosting a free community first aid training event at the village hall

6. COUNCIL RISK ASSESSMENT

- a. To discuss and consider the draft risk management scheme for Stanton under Bardon Parish Council
- b. To discuss and consider the draft financial risk assessment for Stanton under Bardon Parish Council

7. DRAFT COUNCIL BUDGET 2024 - 25

- a. To discuss and consider the final draft Council budget for financial year 2024 – 25
- b. To discuss and consider the precept demand for financial year 2024-25

8. PROPOSED DOG WASTE BIN

- a. To discuss and consider the purchase of a new dog waste bin along the footpath near to Main Street allotments

9. IT EQUIPMENT

- a. To discuss and consider the purchase of a new laptop and printer for the Clerk's Office

10. CLERKS REPORT

- a. To receive the bank statements for November and December 2023
- b. To consider adopting the financial statement for November and December 2023
- c. To consider adopting the bank reconciliation for November and December 2023
- d. To receive the budgeting monitoring sheet for the end of Q3 to 31st December 2023
- e. To consider the draft payment list for January 2024
- f. To consider supporting an application by the Without Walls Christian Fellowship to the Parish and Community Initiative Fund
- g. To discuss and consider the draft procurement policy for Stanton under Bardon Parish Council
- h. To note a report on the status of the Council's investments

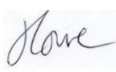
11. PLANNING

- a. To consider any planning application presented following the publication of the agenda

12. PROPOSAL OF CLOSED SESSION

- a. In accordance with the Public Bodies (Admission to Meetings) Act 1960 section 1 paragraph 2, to consider excluding the public and press for the following items for the reason that matters appertain to staff employment and staff appraisals that are of a confidential nature
 - i. To consider and discuss contracts of employment for members of staff
 - ii. To note the Clerks appraisal 2023-24
 - iii. To discuss and consider changes to the Clerks working hours
 - iv. To discuss and consider changes to the Clerks pay grade

Members of the Public are welcome to attend the meeting, to ask questions and to comment on items within this agenda with the consent of the Chairman. In accordance with The Openness of Local Government Bodies Regulations 2014, photographs, audio and video recordings of the meeting and of those attending may be taken at the meeting by the press and others. You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address, allowing 5 clear days of the meeting date.

Signed: 

Dated: 12/01/2024

Stanton under Bardon Parish Clerk, Stanton under Bardon Village Hall, 2 St John Cole Crescent, Stanton under Bardon, LE67 9AE