



Stanton under Bardon Parish Council

Minutes of Stanton under Bardon Annual Parish Council Meeting held on Wednesday 17th May 2023 starting at 7:30pm at Stanton Under Bardon Village Hall, St John Cole Crescent, Stanton Under Bardon, LE67 9AE

Parish Councillors Present: Cllr Geary (Chairman) Cllr Ramsay (Vice Chair) Cllr Johnston and Cllr Briggs

In Attendance: 2 Members of the public, Borough Councillor Harris, Parish Clerk

	<p>PUBLIC PARTICIPATION None received</p>
	<p>ELECTION OF CHAIRMAN One nomination was received for the position of Chairman.</p> <p>PROPOSED Cllr Ramsay, SECONDED Cllr Johnston</p> <p>It was RESOLVED to elect Cllr John Geary as Chairman for 2023 – 2024. Cllr Geary duly signed his declaration of acceptance of office form in the presence of the Proper Officer.</p>
	<p>ELECTION OF VICE CHAIRMAN One nomination was received for the position of Vice Chairman.</p> <p>PROPOSED Cllr Johnston, SECONDED Cllr Geary</p> <p>It was RESOLVED to elect Cllr Alan Ramsay as Vice Chairman for 2023 – 2024. Cllr Ramsay duly signed his declaration of acceptance of office form in the presence of the Proper Officer.</p>
	<p>TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received from Borough Councillor Lambert and Cllr Peter Bedford as they were both on leave.</p>
	<p>TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS TO ANY MATTER ON THE AGENDA AND TO CONSIDER DISPENSATIONS None received</p>
	<p>PREVIOUS MINUTES OF PARISH COUNCIL MEETING HELD ON 5th APRIL 2023 PROPOSED Cllr Geary, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to adopt the draft minutes from the Parish Council Meeting held on 5th April and they were signed by the Chair as a true and accurate record.</p>

	<p>APPLICATIONS OF CANDIDATES TO FILL COUNCILLOR VACANCIES VIA CO-OPTION One application was received for the co-option of Parish Councillors onto the Parish Council.</p> <p>PROPOSED Cllr Geary, SECONDED Cllr Johnston</p> <p>It was RESOLVED to co-opt Cllr Mary Briggs as Parish Councillor. Cllr Briggs signed her declaration of acceptance of office form in the presence of the Proper Officer.</p>
	<p>NOMINATIONS AND ELECTION OF MEMBERS TO EXTERNAL COMMITTEES</p> <p>a) Bagworth, Thornton and Stanton Neighbourhood Planning Group</p> <p>Two nominations was received</p> <p>PROPOSED Cllr Johnston SECONDED Cllr Ramsay</p> <p>It was RESOLVED to elect Cllr Briggs and Cllr Geary as representatives to the Bagworth, Thornton and Stanton Neighbourhood Planning Group</p> <p>b) Stanton Quarry Residents Group</p> <p>One nomination was received.</p> <p>PROPOSED Cllr Briggs SECONDED Cllr Johnston</p> <p>It was RESOLVED to elect Cllr Geary as representative to the Stanton Quarry Residents Group.</p> <p>c) Stanton under Bardon Village Hall Trust</p> <p>One nomination was received.</p> <p>PROPOSED Cllr Geary SECONDED Cllr Briggs</p> <p>It was RESOLVED to elect Cllr Johnston as a representative to the Stanton under Bardon Village Hall Trust</p>
	<p>SCHEDULE OF PARISH COUNCIL MEETINGS FOR 2023/24</p> <p>PROPOSED Cllr Geary SECONDED Cllr Briggs</p> <p>It was RESOLVED to accept the schedule of Parish Council meetings for 2023 – 2024 as follows:</p> <p>Wednesday 7th June – 7:00pm Wednesday 5th July – 7:00pm Wednesday 6th September – 7:00pm Wednesday 4th October – 7:00pm Wednesday 1st November – 7:00pm Wednesday 6th December – 7:00pm Wednesday 17th January – 7:00pm Wednesday 7th February – 7:00pm</p>

	<p>UPDATE REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</p> <p>It was NOTED monthly update reports from Cllr Bedford and the verbal update from Cllr Harris. The Council welcomed Cllr Harris and wished her success in her new role as Borough Councillor.</p>
	<p>CLERKS REPORT</p> <p>It was NOTED the update from the Parish Clerk on activities relevant to the Parish.</p>
	<p>TRADE SERVICE AGREEMENT WITH HBBC PROPOSED Cllr Johnston, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to accept the agreement with Hinckley and Bosworth Borough Council supply of services contract for the provision of trade services. The contract was duly signed by the Chairman.</p>
	<p>REPLACEMENT OF GAS METER AT STANTON UNDER BARDON VILLAGE HALL PROPOSED Cllr Briggs, SECONDED Cllr Geary</p> <p>It was RESOLVED to accept the offer by British Gas for a free gas meter replacement at Stanton under Bardon Village Hall.</p>
	<p>GROUNDS MAINTENANCE REPAIR WORKS</p> <p>It was DISCUSSED by Council for the Clerk to seek quotations to re-felt all of the allotment sheds on the allotment site off St John Cole Crescent.</p>
	<p>PARISH COUNCIL BANKING ARRANGEMENTS PROPOSED Cllr Johnston, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to update the bank mandates for all Council bank and investment accounts</p> <p>PROPOSED Cllr Briggs SECONDED Cllr Ramsay</p> <p>It was RESOLVED to switch both of the Council's HSBC bank accounts to Lloyds Community account.</p>
	<p>RE-ADOPTION OF STATUTORY DOCUMENTS</p> <p>It was RESOLVED to defer this agenda item.</p>
	<p>ADOPTION OF NEW COUNCIL POLICIES</p> <p>It was RESOLVED to defer this agenda item</p>
	<p>RENEWAL OF COUNCIL INSURANCE</p> <p>Four quotations were presented to Council.</p> <p>PROPOSED Cllr Briggs, SECONDED Cllr Geary</p> <p>It was RESOLVED accept a 3 year long term agreement with Zurich at an annual cost of £ £1072.13</p>

	<p>REPAIRS AT THE VILLAGE HALL PROPOSED Cllr Briggs, SECONDED Cllr Geary</p> <p>It was RESOLVED to undertake an insurance claim to replace the fire door at Stanton under Bardon Village Hall</p> <p>PROPOSED Cllr Briggs, SECONDED Cllr Geary</p> <p>In line with the resolution of agenda item 12(a), it was RESOLVED to rescind minute 127/2022-23 to accept the quote to repair the fire door at a cost of £533.40</p> <p>PROPOSED Cllr Johnston, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to retrospectively approve the cost of repairing and servicing the fire alarm system at the village hall at a cost of £114</p> <p>PROPOSED Cllr Johnston, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to retrospectively approve the cost of repairing the window latch at the village hall at a cost of £68.</p>
	<p>ALARM PROCEDURES AT THE VILLAGE HALL</p> <p>It was DISCUSSED about the possibility of purchasing a key safe and issuing access keys and fobs to all Parish Councillors and it was RESOLVED for the Clerk to source quotations.</p> <p>It was DISCUSSED that responsibility of the security alarm might fall to the Trustees and that a meeting with John Preston at RCC would be useful in beginning to draft a new lease agreement between the Trustees and the Parish Council.</p>
	<p>GROUNDS MAINTENANCE REPAIR WORKS Three quotations were presented to Council.</p> <p>PROPOSED Cllr Johnston, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to accept quotation 2 to repair the broken slabs and to clear allotment plot 6b. it was RESOLVED for the Clerk to approach the quarry to see whether they are able to level the pump track as a gesture of goodwill.</p>
	<p>MOBILE PHONE CONTRACT Four quotations were presented to Council.</p> <p>PROPOSED Cllr Briggs, SECONDED Cllr Geary</p> <p>It was RESOLVED to purchase a mobile phone and contract with O2 for the Parish Clerk at a cost of £16 per month.</p>
	<p>FINANCE</p> <p>It was NOTED the bank statements for April 2023.</p>

	<p>PROPOSED Cllr Ramsay SECONDED Cllr Geary</p> <p>It was RESOLVED to adopt bank reconciliations for April 2023</p>
	<p>PROPOSED Cllr Geary SECONDED Cllr Briggs</p> <p>It was RESOLVED to approve the draft payment list for May 2023</p>
	<p>PLANNING</p> <p>23/00197/FUL - Single storey rear extension (following demolition of existing garage), change of use of part of the ground floor from residential to retail and alterations to shop front to include signage, shutter and materials - 162 Main Street Stanton Under Bardon LE67 9TP</p> <p>PROPOSED Cllr Johnston, SECONDED Cllr Ramsay</p> <p>It was RESOLVED to submit a formal comment in support of this application, highlighting the significant need for a convenience shop in the village, especially for those finding it difficult to purchase daily consumables. The Council also welcomed the larger shop layout.</p>
	<p>22/00527/OUT - Outline Application for proposed development of up to 50 dwellings (All Matters Reserved, except access) at Land South Of 295 Main Street Stanton Under Bardon)</p> <p>PROPOSED Cllr Geary SECONDED Cllr Briggs</p> <p>It was RESOLVED to object to this application, stating that there is not the infrastructure in place in the village to sustain this size of development.</p>

Meeting closed at 21:35

Signed by

Chair

Date

