



Stanton under Bardon Parish Council

Minutes of Stanton under Bardon Parish Council Meeting held on Wednesday 7th June 2023 starting at 7:30pm at Stanton Under Bardon Village Hall, St John Cole Crescent, Stanton Under Bardon, LE67 9AE

Parish Councillors Present: Cllr Geary (Chairman) Cllr Ramsay (Vice Chair) Cllr Johnston and Cllr Briggs

In Attendance: County Councillor Peter Bedford, Borough Councillor Claire Harris, Parish Clerk Joanne Lowe

The Meeting opened at 19:00

028/2023-24	PUBLIC PARTICIPATION None received
029/2023-24	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received from Councillor Ramsay.
030/2023-24	TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS TO ANY MATTER ON THE AGENDA AND TO CONSIDER DISPENSATIONS None received
031/2023-24	PREVIOUS MINUTES OF PARISH COUNCIL MEETING HELD ON 17th MAY 2023 It was RESOLVED to adopt the draft minutes from the Parish Council Meeting held on 17 th May following one amendment to correct a typing error on Minute 014/2023-24. They were signed by the Chairman.
032/2023-24	PARISH COUNCILLOR VACANCY Two applications were received for the vacancy of Parish Councillor. It was RESOLVED to co-opt Cllr Neil Barratt as Parish Councillor for Stanton under Bardon
033/2023-24	BOROUGH AND COUNTY COUNCILLOR REPORTS Cllr Harris commented on planning application 22/00527/OUT that had been passed at HBBC Planning Committee. Some S106 monies would be allocated but only for the school. It was commented that access had not been addressed apart from some tree work and a wider entrance to the development. Severn Trent Water may also need to undertake further surveys to address the sewerage problem.
034/2023-24	Cllr Bedford updated Council on the latest update for bus service 125. Owing to a Government grant of £1.8 million, County Council will continue to subsidise all bus routes delaying the review of the service by 1 year.
035/2023-24	CLERKS REPORT The Council noted bank statements for May 2023. These were signed by the Chairman.
036/2023-24	It was RESOLVED to adopt the bank reconciliation for May 23. This was signed by the Chairman.

037/2023-24	It was RESOLVED to adopt the draft payment list for May 23. This was signed by the Chairman.
038/2023-24 039/2023-24 040/2023-24 041/2023-24 042/2023-24	ADOPTION OF STATUTORY DOCUMENTS It was RESOLVED to adopt the Standing Orders for 2023-24 It was RESOLVED to adopt the Financial Regulations for 2023-24 It was RESOLVED to adopt the Financial Risk Assessment for 2023-24 It was RESOLVED to adopt the Code of Conduct for 2023-24 It was RESOLVED to adopt the Asset Register for 2023-24 following the removal of the collapsible staging in the village hall.
043/2023-24 044/2023-24 045/2023-24 046/2023-24 047/2023-24 048/2023-24 049/2023-24 050/2023-24 051/2023-24 052/2023-24 053/2023-24 054/2023-24	ADOPTION OF COUNCIL POLICIES It was RESOLVED to adopt the draft health and safety policy It was RESOLVED to adopt the draft data protection policy It was RESOLVED to adopt the draft data breach policy following one amendment to correct a typing error on Section 3. It was RESOLVED to adopt the draft general privacy notice for the public and residents It was RESOLVED to adopt the draft privacy notice for staff and Councillors It was RESOLVED to adopt the draft Equality and Diversity Policy It was RESOLVED to adopt the draft Record Management and Retention of Documents Policy It was RESOLVED to adopt the draft Freedom of Information Policy It was RESOLVED to adopt the draft model publication scheme It was RESOLVED to adopt the draft subject access request policy and associated request form It was RESOLVED to adopt the draft dispensation procedure and request form It was RESOLVED to review all non-statutory policies every 3 years
055/2023-24 056/2023-24 057/2023-24 058/2023-24 059/2023-24 060/2023-24	ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/2023 It was RESOLVED to approve and sign the Annual Governance Statement for financial year 2022-2023 It was RESOLVED to approve and sign the Accounting Statement for financial year 2022-2023 The Council noted the Annual Internal Audit Report for the Annual Governance and Accountability Return 2022-2023 It was RESOLVED to approve and sign the bank reconciliation for the Annual Governance and Accountability Return 2022-2023 It was RESOLVED to approve and sign the explanation of variances for the Annual Governance and Accountability Return 2022-2023 The Council noted the dates for the notice of public rights and publication of the Annual Governance and Accountability Return of 8th June 2022 to 20th July 2023
061/2023-24	PLANNING None received

Meeting closed at 20:35

Signed by

Chair

Date