

Minutes of the Annual General Meeting of Aberhafesp Community Council Wednesday 23rd
May 2018 @ 7.30pm

1. Welcome
2. Apologies
3. Minutes of previous meeting
4. Matters arising
5. Chairman's Report
6. Clerks report and Financial report
7. Election of Officers
8. Planning – P/2018/0366 Rhydlydan Mill
9. Audit
10. Insurance
11. GDPR – General Data Protection Regulation
12. Other Issues

Present: Councillors N Hamer (Chair), R Jones, R Amy, A Price, G Green, J Hopkins, R Hamer (Clerk), County Councillor H Hulme

1. **Welcome** – The chairman welcomed everyone to the meeting.
2. **Apologies** – No apologies received.
3. **Minutes** – Minutes of the previous meeting had been sent to each Councillor prior to meeting. Proposed by Cllr. R Jones, Seconded by Cllr. J Hopkins, all in agreement minutes to be adopted. Chairman signed accordingly.
4. **Matters arising – Land at Bwlch y Ffridd** – No update Clerk has been in contact again, solicitor on holiday for the next 2 weeks, but a chaser had been sent from them to Charity Commission for a progress update.
Lynwood – Planning refused Highways and LDP. Clerk to get codes for the planning decisions.
BeechCroft – No decision.
7 Tan y Bwlch – Consent
Speed Sign – Information on this had been received from PCC: The signs cannot be in a place for more than 3 months at a time. There are 2 places already set up where the signs could be placed. Costs for the signs is approx. £3500 plus the costs from PCC.
Go Safe Speed Camera – An email had been received from PCSO Liann Richards, a trainer is now available. All volunteers have to again take documents to the Police station to be vetted. When this has been completed a training day/time can be arranged. C Cllr. Hulme also noted that as she is trained she would also be able to come to any of our 'Speed Watch' days. Cllr. Amy to liaise with Liann.
Internal Audit – Jo Thomson agreed to do the internal audit, this has now been completed.
Laptop – Laptop has now been purchased including Microsoft Office, 12 months care and support and virus protection. Cheque for £787.99 issued to clerk as she had purchased this from PCQ.
Drains Bwlch y Ffridd bank - Completed
Flood Diqwillfa Lane – Drain is still blocked in the field, is it up to the farmer to clear? C Cllr. Hulme to follow up.
Community Council Website – Mr Curnow has now update most of the website, with still a few things to be done. Clerk to get in touch with him to arrange a date for Cllr. Amy, Clerk and Mr Curnow to get together to discuss the continual update of the website.
Pot Holes Garraglwyd – Completed.

Pot Holes Bank Farm – Completed.

5. **Chairman's Report** – Chairman gave a report on the last 12 months of the Community Council. This report will also be published on the Community Council website.
6. **Clerks report and Financial Report** – Clerk gave a copy of the audit for the year to the Councillors a copy of which will be displayed on the notice board and also put onto the Community Council website. An expected budget for 2018/19 was also given out and will also be placed onto the website. Clerk noted that a financial update needed to be given at each meeting as was picked up in the internal audit report, this also provides the Community Council with an audit trail. Internal audit signed by Chairman N Hamer and by Clerk R Hamer.
7. **Election of Officers** – At this point the clerk took over the meeting, she explained that the term for Chairman and Vice Chairman is 3 years and that both gentlemen had currently held their position for 1 year each. They were both asked if they would like to continue:
Cllr. N Hamer – Chairman – Proposed by Cllr. R Amy, Seconded by Cllr. A Price. Cllr. R Jones – Vice Chairman – Proposed by Cllr. J Hopkins, Seconded by Cllr. G Green all in agreement for both posts. Both gentlemen accepted their posts. Chairman N Hamer then continued with the meeting.
8. **Planning P/2018/0366 Rhydlydan Mill** – After much discussion the Councillors concluded that they agreed to the planning application as they felt that the Mill needs to be saved but wished for the following points to be noted: Highways – there are currently 2 entrances off the main road 1 of which has been created within the last 12 months and forms part of this application. Councillors thought that there is a public footpath from the footbridge to the Mill, this needs checking for access. Councillors also felt that the property should use Biodisc and not a septic tank. C Cllr. Hulme produced a 'Factors List for Planning' that the planning department use when considering any application. Councillors used this list to consider. C Cllr. Hulme to send a copy of this list to the Clerk to use for future applications. All councillors were in agreement that the Mill needs to be saved but the points above needed to be noted to the planning department. Clerk to email planning department.
9. **Audit** – Clerk showed the Councillors the External audit and pointed out that as well as the financial update at every meeting, a risk assessment needs to be completed and also an asset register. Clerk provided the Councillors with a draft proposal of the asset register and welcomed and comments from them. Clerk to look up value of land without planning in previous minutes. Asset register to be placed on Community council website. External audit was proposed by Cllr. R Jones and Seconded by Cllr. A Price all in agreement that any documentation required by auditors should be sent.
10. **Insurance** – The Insurance was now with a different company BHIB Insurance Brokers and this year the insurance will be underwritten by Aviva Insurance Ltd. The same level of cover as last year is provided with additional benefits including GDPR. The cost of this is a reduction on last year of £29.19. This years premium is £262.65. Proposed by Cllr. J Hopkins, Seconded by Cllr G Green. All in agreement. Cheque issued - £262.65
11. **GDPR** – Clerk stated that the new data protection regulation came into force on 25th May 2018, and that all Councils have to adhere to. In broad terms it means that any information that you gain or hold on anyone you have to get their consent and be able to prove why you have it and what you intend to do with it, also, if they do not wish you to use their information they have a right to tell you this. Clerk had made and completed a data map which was shown to councillors. The map shows all the information held on an individual, where it was held, how recorded, was consent given etc etc. Looking at this information it shows that apart from the data held on the Councillors and the Clerk, which is needed to run the meetings all other information is available to see/use on the PCC website. Clerk has filled out a questionnaire on the ICO website which shows that we are classed as a non-profit organisation and so do not need to register and pay the fee.
12. **Other Issues** – NHS future fit consultation on the future of Shrewsbury and Telford hospitals and the opinion of Powys residents is needed. Clerk to put poster to be put on Community Facebook page promoting a drop-in information day in Newtown.
Newtown and Llanllwchaiarn Council had sent an email requesting the support of the local residents in the filling in of a survey about Newtown and their 5-year plan. Each person that filled in a survey has a chance of winning £50 in a prize draw. Clerk to put link and information on this on the Community Facebook page.

One Voice Wales Representative – It was decided that a representative would not go to the meetings as any information or help needed was available on their website or we were able to contact them for advice as we are members.

Donations – All councillors were in agreement that they still wanted to donate to local charities only and gave the clerk responsibility to dispose of the other requests before the meetings.

Update from County Councillor Hulme

Shropdoc – This service will now continue until the end of September 2018. This means that Shropdoc will continue to be the provider for GP out of hours service and telephone call handling until the Autumn.

Go Safe Speed camera Tregynon – Tregynon had a speed camera afternoon with the Go Safe volunteers and the Police. In all there were 18 offenders, 1 lady got stopped twice and 1 failed to stop at the Zebra crossing, as the Police were present 9 people were fined and issued with 3 penalty points.

Apprenticeships – New opportunities are being offered in the council through apprenticeship schemes. Look on the PCC website for future opportunities.

Highways – B class roads have monthly inspections and C class and minor roads have 3 monthly inspections.

Potholes – To report a pothole you are now to ring 08456027035 this will instantly be logged for inspection. When phoning the name or road number is useful or the postcode or name of house it is near to. C Cllr. Hulme has ordered map with road numbers on and will forward when received.

Grass Cutting – Outside 30mph zone the grass will be cut once a year June/July by PCC/Jimmy Hughes Services Ltd. Urban villages within speed restrictions will be cut 4 times a year, which is an improvement on last year.

The chairman closed the meeting at 8.45pm.