

Aberhafesp Community Council

www.aberhafesp.community-council.org.uk

Clerk: Rachel Hamer – aberhafespcommunitycouncil@hotmail.com

Minutes of Aberhafesp Community Council meeting held on Wednesday 22nd May 2024, following on from the AGM, at the Community Centre.

1. **Welcome**
2. **Apologies**
3. **Declaration of Interest**
4. **Members of the public speaking session (15 minutes maximum)**
5. **Minutes of previous meeting**
6. **Matters arising**
7. **Annual Return 2023/24**
8. **Financial Update**
 - a) **Bank reconciliation**
 - b) **CCLA**
 - c) **Payment of Invoices £75 to S Griffiths for completion of Internal Audit.**
 - d) **Insurance renewal £378.68 Clear Councils**
 - e) **Payments to Councillors**
 - f) **Donation to charity** to consider donation to Alzheimers
9. **Councillors Training Plan** to set up a training plan for Councillors for upcoming year.
10. **Correspondence**
11. **Other Issues**

Present: Cllrs. A Nutting (chair), G Green (vice), N Hamer, J Hopkins, R Jones, R Amy, Mrs R Hamer (clerk)

1. Chair welcomed everyone to the meeting.
2. Apologies – Cllr. S Pryce
3. Declaration of interest – None
4. Members of the public speaking session – None
5. Minutes of the previous meeting were accepted as a true record and signed by the chair.
6. Matters arising – None
7. Annual Return had been sent to the councillors for reviewing ready for the meeting. After a discussion it was agreed for the chair to sign.
8. Financial Update
 - a) Bank reconciliation – 1st precept payment had been received, £2148.56, bank £6233.11
 - b) CCLA – Latest dividend payment in April £308.32. Total Dividend payments received £1656.84. Clerk to now look for a separate bank account with good interest to transfer the dividend payments to.
 - c) Invoices for payment - £75 to S Griffiths for completion of internal audit. Agreed Clerk to arrange payment.
 - d) Insurance renewal £378.68 Clear Councils after a discussion, clerk to check if the defibrillators are insured, if so to go ahead and pay.
 - e) Payments to Councillors – Clerk went through each of the payments that are available, it was explained that some were optional and were to be decided whether to adopt and others

were mandatory, each individual Councillor could decide whether to claim or opt out of receiving the mandatory payments:

Extra Costs Payment	Mandatory	£156.00
Chair	Optional	up to £1500
Vice chair	Optional	up to £500
Attendance Allowance	Optional	up to £30
Financial Allowance	Optional	up to 4 hours up to £59.81 4 - 24 hours up to £119.62
Travel and Subsistence	Optional	Cost of travel by claim.
Cost of care or personal Assistance	Mandatory	Formal - as evidenced Informal - Cost of real living wage

It was explained that the payment of £156 falls within the HMRC definition of 'Home working' and therefore exempt from PAYE, unless they were already claiming a tax allowance for working from home. A Councillor allowance form was given out to fill in stating, whether they did or did not wish to receive any of the mandatory payments.

- f) Donation to Alzheimers charity - Clerk explained that former Community Councillor and resident for Aberhafesp Mr Humphrey Davies had been living with Alzheimers for the last 11 years. His 3 daughters are doing a marathon trek in the Lake District on 1st June to raise money for Alzheimers. Clerk asked if the Councillors would consider donating. After a discussion it was agreed to donate £200. Clerk explained that as it was a Just giving page, she would pay this herself and then reimburse herself from Council. All agreed.
9. Councillors training plan - Clerk explained that a training plan needed to be set up. After a discussion it was decided that the clerk would send some basic training plans to Councillors.
10. Correspondence - None
11. Other Issues - A deep pot hole by Tyn y Bedw - This had been reported previously. Clerk to report again.

No other issues the chair closed the meeting at 8.20pm