

Aberhafesp Community Council

www.aberhafesp.community-council.org.uk

Clerk: Rachel Hamer – aberhafespcommunitycouncil@hotmail.com

Minutes of the Annual General Meeting of Aberhafesp Community Council held on Wednesday 22nd May 2024.

1. **Welcome**
2. **Apologies**
3. **Election of chair and vice chair**
4. **Minutes of AGM held on 31st May 2023**
5. **Annual Report**
6. **Items for Review**
 - a) **Standing Orders**
 - b) **Financial Regulations**
 - c) **Risk Assessment Policy**
 - d) **Publication Scheme**
 - e) **Social Media Policy**
7. **Other Issues**

Present: Cllrs. A Nutting (chair), G Green (vice), N Hamer, J Hopkins, R Jones, R Amy, Mrs R Hamer (clerk)

1. Chair Welcomed everyone to the meeting.
2. Apologies – Cllr. S Pryce
3. Clerk took over the meeting and thanked the current chair and vice chair, Cllrs. A Nutting and G Green for their work for the last year. A discussion then took place and it was agreed that the current chair and vice chair would remain in their positions. Cllrs. A Nutting (chair) and G Green (vice) accepted their posts.
4. Minutes of the AGM held on 31st May 2023 were considered and accepted at the June 2023 meeting.
5. Clerk read out the Annual report, which the councillors accepted.
6. Items for review. Cllrs. had been asked to review each policy before the meeting.
 - a) Standing Orders – Point 1 Paragraph 1 change to serve on Councillors by email a summons, confirming the time, place, and agenda.
 - b) Financial Regulations – Clerk had given to each Councillor a Policy for making payments, which explained the procedures on how payments were authorised to how they were paid. This was to be added to the financial regulations.
 - c) Risk Assessment Policy – No change
 - d) Publication Scheme – Clerks contact details to be updated
 - e) Social Media Policy – No change
7. Other Issues – None.

Chair closed the meeting and the ordinary meeting then commenced.