

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th March 2024

Present:

Councillors: Cllr Mr Chilcott Cllr Mr Penn Cllr Mr Campbell Cllr Mr Cheek

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others

Meeting commenced at 7.30pm

No	Item	Action
PC/0324/01	Declaration of Interest by Members – No declaration of interest.	
PC/0324/02	Apologies received – Apologies were received from Cllr Mr Lanham	
PC/0324/03	Minutes of PPC's monthly meeting held on the 6th of February 2024 were presented. Cllr Mrs Cowlard commented that the Clerk still needed to post on Facebook about the Companies House scam. Cllr Mrs Cowlard has spoken to Kevin and he is happy to move the speed camera for us. Cllr Mrs Cowlard has advised HGV companies who were seen in the village of the rules and weight limits. All companies have been proactive. Cllr Mrs Cowlard commented that all other action points from the February meeting were covered under the agenda. The minutes were:	WC

	<p>Proposed Cllr Mr Penn Seconded Cllr Mr Chilcott</p> <p>Resolved that: Minutes were agreed by all.</p>	
PC/0324/04	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets. Clerk Mrs Drower went over the bank account balances and figures on the finance sheets.</p> <p>Cllr Mr Campbell commented that now interest rates are higher should we put funds in the current account into our savings account or a timed deposit account. Cllr Mr Campbell also commented that we were going to look at changing to the Unity Bank who are able to offer online banking. Clerk Mrs Drower will follow up.</p> <p>There are three payments for authorisation – Clerk February administration and expenses, K&E (lengthsman) February maintenance, Village Hall rent.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Campbell</p> <p>Agreed by all Cllrs.</p>	<p>DD</p> <p>DD</p>
PC/0324/05	<p>Crime and Disorder</p> <p>(a) Crime Stats – none reported. (b) Local crime – none reported.</p>	WC/DD
PC/0324/06	<p>Planning</p> <p>Applications received:</p> <p>(a) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update. (b) 23/P/1900/FUL – Elm Tree Business Park – Replacement of existing commercial buildings with 2 new buildings – no update. (c) 23/P/2005/FUH – 2 Mill Lane - relocation of existing building to facilitate the proposed erection of a two-storey side extension – no update. (d) Enforcement notices – none.</p>	DD/SC
PC/0324/07	<p>Maintenance</p> <p>(a) Lengthsman – Cllr Mrs Drower commented that she was still in contact with NSC re the replacement bins.</p>	WC/DD

	<p>Clerk Mrs Drower has also followed up the light on Hillside where the vegetation needs cutting back. NSC are investigating as according to their records it should have been completed by 30th December.</p>	
<p>PC/0324/08</p>	<p>Council Administration/Correspondence</p> <p>(a)Flood action meeting - Cllr Mr Chilcott commented that we need to set the parameters for the meeting, and have an agenda identifying the issues and getting residents thoughts on what we can do to improve the situation. Cllr Mr Cheek commented that we need to explain how the water flows around the village, and also that we are low priority for NSC so what they will do is quite limited. Also explain to residents how they can report blocked drains, and their individual responsibilities for water that flows through their properties.</p> <p>Cllr Mr Chilcott will chair the meeting.</p> <p>(b)Traffic scheme – update - Cllr Mr Penn commented that he has walked around the village and identified where the speed camera. The camera will need to be attached to a lamppost – up towards the school, at the end of Caswell Hill towards the rugby club, and further up Mill Lane. Cllr Mr Penn has informed NSC and is waiting for a response from them.</p> <p>(c)Speedwatch and weight limit – update – Cllr Mr Penn commented that there is no update on Speedwatch.</p> <p>(d)ALCA response re PPC communications – After discussions about the advice given from ALCA, Cllrs decided not to use a WhatsApp group.</p> <p>(e)Mill Close and Moorgate – parking issues – Cllr Mrs Cowlard is still getting complaints about inconsiderate parking in Mill close. Cllr Mrs Cowlard has directed the residents to contact NSC with as much supportive evidence as possible, but NSC have directed them back to PPC! However, PPC have no authority to do anything. Cllrs agreed to post on Facebook asking residents to park as considerately as possible, especially on bin collection day. NSC have publicised that they risk losing their rubbish collection if they cannot get along the road – initially in Portishead.</p> <p>Cllr Mr Campbell commented that it would be good to respond to residents officially stating the Parish Council position and what we can and cannot do.</p> <p>Clerk Mrs Drower will contact Alliance Homes and see if they can assist.</p> <p>Clerk Mrs Drower commented whether or not residents would be prepared to take their bins down to the entrance to Mill Close/Moorgate for emptying.</p> <p>(f)To do list</p>	<p>SC</p> <p>SP</p> <p>DD/WC</p>

PC/0324/09	Sheepway – No issues.	
PC/0324/10	Allotments update – No issues.	

Meeting finished at 9.00 p.m.
Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday April 9th at 7.30pm in the Village Hall