

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th August 2024

Present:

Councillors: Cllr Mr Penn Cllr Mr Lanham

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others 6 members of the general public

Meeting commenced at 7.30pm

No	Item	Action
	<p>Two residents from Sheepway have joined us with a view to joining us on the Parish Council.</p> <p>A resident commented that the ditch by the church and the top of the playing field had not been cleared. Cllr Mrs Cowlard commented that Kevin only clears the ditch by the church, and he has done this. Clerk Mrs Drower explained that PPC have looked at the flooding issue in Portbury and are in the process of appointing a drainage expert to look at the whole area and give us recommendations on what we can do to improve the situation.</p> <p>A resident commented that there are cars parking on the playing field. The lock seems to be missing. Cllr Mrs Cowlard will speak to the rugby club about the lock.</p>	WC
PC/0824/01	Declaration of Interest by Members – No declaration of interest.	
PC/0824/02	Apologies received – Cllr Mr Campbell and Chilcott offered their apologies.	
PC/0824/03	Minutes of PPC's monthly meeting held on the 9th of July 2024 were presented.	

	<p>Cllr Mrs Cowlard reviewed the action points: -</p> <p>Clerk Mrs Drower has replied to Failand PC to say we are unable to contribute to the CCTV camera.</p> <p>Clerk Mrs Drower has emailed Nigel Ashton</p> <p>Clerk Mrs Drower has not been able to contact our new MP yet.</p> <p>All other action points are covered under the agenda.</p> <p>The minutes were:</p> <p>Proposed Cllr Mr Lanham Seconded Cllr Mr Penn</p> <p>Resolved that: Minutes were agreed by all.</p>	<p>DD</p> <p>DD</p> <p>DD</p> <p>DD</p> <p>WC</p>
PC/0824/04	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>There are five payments for authorisation – Clerk July administration and expenses, K&E (lengthsman) July maintenance, Village Hall rent, PFK Littlejohn – audit fees.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Penn Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs.</p>	<p>DD</p> <p>WC</p>
PC/0824/05	<p>Crime and Disorder</p> <p>(a) Crime Stats – No crime to report (b) Local crime – No crime to report</p>	WC/DD
PC/0824/06	<p>Planning</p> <p>Applications received:</p> <p>(a) 23/P/1900/FUL – Elm Tree Business Park – Replacement of existing commercial buildings with 2 new buildings – approved. Cllr Mr Lanham wished to represent the residents of Sheepway as they felt their comments re the planning application had been completely ignored. They felt that although they were not against the application, all residents had commented on the size which had not been addressed at all. Cllr Mr Lanham on behalf of the residents would like a letter</p>	DD/SC

	<p>expressing their unhappiness to the planning inspector and the head of planning at NSC, and ask why their views had not been represented. Clerk Mrs Drower asked Cllr Mr Lanham to send the residents points in writing to her to help her write the letter.</p> <p>(b) 23/P/1956/FUH – Bracken Barn, Sheepway – no update to the appeal.</p> <p>(c) 24/P/1239/FUL – Racecourse Farm – retrospective planning for change of use of existing agricultural building to light industrial use – no update.</p> <p>(d) 24/P/1174/FUL – Land at Caswell Hill – Proposed removal of fencing and erection of new gateway – Cllrs agreed to make no comment.</p> <p>(f) Enforcement notices – none.</p>	
PC/0824/07	<p>Maintenance</p> <p>(a) Lengthsman – Cllr Mrs Cowlard commented that NSC are putting in kerbing in Church Road from the church to the lytch gate, and put new drainage pipes in along the track to the playing field. This is to help with drainage and to try and prevent flooding in the graveyard. Cllr Mrs Cowlard commented that we have now had the annual playground inspection report. Cllr Mrs Cowlard will action any repairs/maintenance with Kevin. Clerk Mrs Drower commented that the reported damage to the inclusive roundabout did not feature as a problem in the report. However, PPC have asked for a further look at it as we felt</p>	WC/DD
PC/0824/08	<p>Council Administration/Correspondence</p> <p>(a) Footpath diversion – no comment.</p> <p>(b) Traffic scheme – update – Cllr Mr Penn is still researching costs of the new posts for the camera.</p> <p>(c) Speedwatch and weight limit – update – No comment.</p> <p>(d) Caswell Hill, bird scarer – Clerk Mrs Drower commented that residents have been complaining about the noise from the bird scarer. Cllr Mrs Cowlard commented that she had researched the legalities of using them – they can be used so many times and hour and between the hours of 6am and sunset. The NFU recommend the use of silent scarers, but it is not illegal. Clerk Mrs Drower will try and found out who is using the scarer.</p> <p>(e) Portbury playing field – See residents’ comments at beginning of minutes. Cllr Mrs Cowlard will speak to the rugby club to follow up on her meeting about the grass cutting and the removal of the grass clippings.</p> <p>(f) Priors Walk – residents have complained about horse riders using Priors Walk. Clerk Mrs Drower will contact</p>	<p>SP</p> <p>DD</p> <p>WC</p> <p>DD</p>

	Shelley at NSC to discuss some no horse-riding signs. (g) To do list – No update.	
PC/0824/09	Sheepway – Cllr Mr Lanham commented that it would be nice to write to National Grid and thank them for how considerately and professionally the work installing the pylons was carried out.	DD
PC/0824/10	Allotments update – No issues.	

Meeting finished at 8.30p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday September 10th at 7.30pm in the Village Hall