

Portbury Parish Council

MINUTES

Minutes of the meeting held 9th April 2024

Present:

Councillors: Cllr Mr Chilcott Cllr Mr Penn Cllr Mr Campbell Cllr Mr Lanham

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others 1 member of general public

Meeting commenced at 7.30pm

No	Item	Action
PC/0424/01	Declaration of Interest by Members – No declaration of interest.	
PC/0424/02	Apologies received – Apologies were received from Cllr Mr Cheek	
PC/0424/03	Minutes of PPC's monthly meeting held on the 5th of March 2024 were presented. Cllr Mrs Cowlard commented that all action points from the March meeting were covered under the agenda. The minutes were: Proposed Cllr Mr Campbell Seconded Cllr Mr Chilcott Resolved that: Minutes were agreed by all.	WC
PC/0424/04	Finance (a) Payments for authorisation – As per schedule	

	<p>presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets. Clerk Mrs Drower went over the bank account balances and figures on the finance sheets.</p> <p>Clerk Mrs Drower commented that we are £6k under spent on the precept and asked Cllrs to think about what they would like to do with it ready to discuss at the May meeting.</p> <p>Clerk Mrs Drower commented that she is looking into opening an account with Unity Bank.</p> <p>There are three payments for authorisation – Clerk March administration and expenses, K&E (lengthsman) March maintenance, Village Hall rent. One cheque has been raised since the agenda was set – the ALCA subs which are due 1st April. This will be ratified at the May meeting.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Lanham Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs.</p>	<p>DD</p> <p>DD</p>
<p>PC/0424/05</p>	<p>Crime and Disorder (a)Crime Stats – none (b)Local crime – Cllr Mr Campbell commented that there is a distraction burglary scam doing the rounds at present where a person in a high viz tries to gain access to properties by saying there is a water leak somewhere on your premises. This was notified to us by Avon and Somerset police. Clerk Mrs Drower will alert residents on Facebook. Cllr Mrs Cowlard commented that some youths had been camping in the donkey field. The police were called, and the youths were moved on. Cllr Mrs Cowlard commented that the play park had been vandalised, fencing damaged and a fire started on the equipment. The culprits have been identified and the parents have been spoken to. The parents are in agreement that the culprits will help repair the damage and will pay for the repairs. The culprits are very sorry. Cllr Mrs Cowlard will instigate this immediately.</p>	<p>WC/DD</p>
<p>PC/0424/06</p>	<p>Planning Applications received: (a)21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update. Cllr Mr Chilcott commented that this has been</p>	

	<p>withdrawn.</p> <p>(b)23/P/1900/FUL – Elm Tree Business Park – Replacement of existing commercial buildings with 2 new buildings – no update.</p> <p>(c)23/P/2005/FUH – 2 Mill Lane - relocation of existing building to facilitate the proposed erection of a two-storey side extension – approved.</p> <p>(d)24/P/0643/SJA – Unit 1 Bradley Road – prior approval of solar panels to roof.</p> <p>(e)24/P/0558/IPI – 47 Caswell Lane – Permission in principle for the conversion of existing garage to make 1 No dwelling. Cllrs agreed to comment on the planning portal that the development is in the Green Belt.</p> <p>(f)Enforcement notices – none.</p>	<p>DD/SC</p>
<p>PC/0424/07</p>	<p>Maintenance</p> <p>(a)Lengthsman – Clerk Mrs Drower commented that Kevin has drawn our attention on his playground reports that the ground underneath the seesaw is getting worn. Cllr Mrs Cowlard will discuss with Kevin.</p> <p>Caswell Lane at the entrance to the village is obscured by foliage. Cllr Mrs Cowlard will ask Kevin to cut back.</p> <p>Cllr Mr Lanham commented that a resident has complained about a fly tipped television in the layby. Clerk Mrs Drower will report to NSC.</p> <p>Cllr Mr Lanham commented that the drain in the road in Sheepway outside of the fishing lakes is still leaking even though we had been told it was repaired. Clerk Mrs Drower will report again.</p>	<p>WC/DD</p>
<p>PC/0424/08</p>	<p>Council Administration/Correspondence</p> <p>(a)Flood action meeting - Cllr Mr Chilcott commented that the meeting went really well and was really well attended. The main thing was agreed to employ a drainage expert to do a survey/study of the village to see what/if we can implement anything to ease the flooding. Cllr Mr Chilcott will do a write up for the Newsletter on the flood meeting.</p> <p>(b)Traffic scheme – update - Cllr Mr Penn commented that the traffic order has been reinstated in Mill Lane and the police have already been out with speed guns.</p> <p>Cllr Mr Penn commented that the feedback from NSC that the solar panel speeding activated sign which we wish to install is too heavy for the lamppost. Cllr Mr Penn will look at alternatives for the next meeting.</p> <p>(c)Speedwatch and weight limit – update – Cllr Mr Penn commented that now the traffic order is reinstated, Speedwatch can now go ahead.</p> <p>Cllr Mrs Cowlard commented that overweight lorries through the village are vastly reduced. Any spotted are quickly reported to the company.</p>	<p>SC</p> <p>SP</p>

	<p>(d)Bluebell Wood – parking – Cllr Mrs Cowlard commented as to whether or not we are going to put the cones out, and who is going to do it? The cones are needed on one side of Caswell Lane and in Station Road. There were no Cllr volunteers, so Cllrs will try and find other volunteers. There is parking available this year at the Church. Also, The Priory is offering parking to patrons. Cllr Mrs Cowlard will contact the rugby club to see if we can direct visitors to use their parking.</p> <p>(e)Date for ARM – Cllrs agreed a date of 15th May in the Village Hall at 7pm.</p> <p>(f)Mill/Portbury Lane recent works – update – Cllr Mrs Cowlard commented that while the works were being done the gullies were supposed to be dug out, but it seems as they were not. Clerk Mrs Drower commented that she had emailed NSC – Liam Abercrombie and asked for an update.</p> <p>(g)To do list – Clerk Mrs Drower commented that the light on Hillside had been sorted out.</p>	DD/WC
PC/0424/09	Sheepway – No issues.	
PC/0424/10	Allotments update – No issues.	

Meeting finished at 9.00 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday May 7th at 7.30pm in the Village Hall