

	<p>Cllr Mrs commented whether or not Clerk Mrs Drower had written to Nigel Ashton about the lack of response we get generally to our emails. Clerk Mrs Drower has not done so yet. Cllr Mr Chilcott commented that it would be a good idea to write to our new local MP. Cllr Mrs Cowlard commented that a letter to him covering all the points we are having difficulty with, and possibly inviting him to our next meeting.</p> <p>Cllr Mrs Cowlard commented that before she had written to the residents of Hillside re the overgrown embankment, she was contacted by a resident who had lived there for some time who said that whilst the old residents knew it was their responsibility, the new residents probably did not. Some of the bushes have been cut down by residents.</p> <p>Cllr Mr Chilcott hasn't yet sent the PDF pamphlet from the residents' meeting to Clerk Mrs Drower to put on Facebook. He will do that now.</p> <p>All other action points are covered under the agenda.</p> <p>The minutes were:</p> <p>Proposed Cllr Mr Campbell Seconded Cllr Mr Chilcott</p> <p>Resolved that: Minutes were agreed by all.</p>	<p>DD</p> <p>WC</p>
<p>PC/0724/04</p>	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting.</p> <p>Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>Clerk Mrs Drower went over the bank account balances and figures on the finance sheets.</p> <p>Clerk Mrs Drower commented that we still have £50 due re the playpark damage from a parent. Cllr Mrs Cowlard will contact Rob Larder and find out the details.</p> <p>There are five payments for authorisation – Clerk June administration and expenses, K&E (lengthsman) June maintenance, Village Hall rent, BDO auditors fee, Mr Phipps expenses and the balance of the playing field rent.</p> <p>Clerk Mrs Drower commented that she had made Kevins cheque out for the normal monthly fee, but when his invoice came in (after the agenda) there were some extra repairs he had carried out at the playpark. The difference will be ratified at the next meeting.</p> <p>RESOLVED that: The payments as scheduled in the</p>	<p>DD</p> <p>WC</p> <p>DD</p>

	<p>Finance Report were approved.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Campbell</p> <p>Agreed by all Cllrs.</p>	
PC/0724/05	<p>Crime and Disorder</p> <p>(a)Crime Stats – Cllr Mrs Cowlard commented that a resident had seen three men (who came in a white van) snooping around the church. When approached they said that the church knew they were there. This was not the case. The police are looking into it.</p> <p>(b)Local crime – Cllr Mr Campbell commented that there has been no Portbury crime. However locally there has been shed break ins in Portishead. The police are now recognising the group wearing black balaclavas as a gang.</p>	WC/DD
PC/0724/06	<p>Planning</p> <p>Applications received:</p> <p>(a)23/P/1900/FUL – Elm Tree Business Park – Replacement of existing commercial buildings with 2 new buildings – no update. Cllr Mr Chilcott commented that since the agenda was issued, the planning has been approved. Cllr Mr Chilcott felt that the planning officer had taken on board all or our comments.</p> <p>Cllr Mrs Cowlard commented that the meeting went very well, the planning officer was very thorough and took on board the comments made by PPC at the meeting. The planning officer was really impressed that PPC had taken the care to review application and that our comments were constructive.</p> <p>Cllr Mrs Cowlard will email the planning officer and thank him for taking the comments on PPC on board.</p> <p>(b) 23/P/1956/FUH – Bracken Barn, Sheepway – no update to the appeal.</p> <p>(c)24/P/1239/FUL – Racecourse Farm – retrospective planning for change of use of existing agricultural building to light industrial use – Cllrs agreed to make no comment.</p> <p>(f)Enforcement notices – none.</p>	DD/SC/MP
PC/0724/07	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that the Kevin had reported there was oms very slight damage to the roundabout. Clerk Mrs Drower will contact GB Sports as the playground inspection is due, and will ask the inspector to look at it.</p> <p>Cllr Mrs Cowlard asked Cllrs what they thought about asking for volunteers from residents to assist around the village with litter picking and maintenance “village</p>	WC/DD

	orderlies". Cllrs thought this was a good idea, if we can get any support.	
PC/0724/08	<p>Council Administration/Correspondence</p> <p>(a)Footpath diversion – no further information, to go onto the next agenda. Cllr Mr Campbell noticed that the current footpath marker posts need repainting.</p> <p>(b)Traffic scheme – update – Cllr Mrs Cowlard commented that we should contact our new MP to see if he can help us move this forward.</p> <p>(c)Speedwatch and weight limit – update – No comment.</p> <p>(d)Change PPC meetings to three monthly – Cllrs wanted to wait for Cllr Mr Chilcott to comment as he was absent at the discussion last month. Cllrs agreed to have a formal meeting quarterly, with a ‘mini’ shorter meeting in the other two months.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Campbell</p> <p>All Cllrs agreed.</p> <p>(e)Hillside overgrowth – check liability – Cllr Mrs Cowlard commented on this in PC/0724/03.</p> <p>(f) Drainage survey – Clerk Mrs Drower commented that the IDC had contacted her with a possible contact who may be able to help us with the survey. Details to be forwarded.</p> <p>(g)Internal audit review – Clerk Mrs Drower commented that Mrs Cooke has reviewed the annual accounts, and all information was made available to her. Mrs Cooke was happy to sign off the accounts.</p> <p>(h)Conflict of interest form for auditors – signing. The form was signed by Cllr Mrs Cowlard and Clerk Mrs Drower as no Cllr had a conflict of interest with BDO.</p> <p>(i) To do list – No update.</p>	<p>MP/DD</p> <p>SP</p> <p>DD</p> <p>SC/DD</p>
PC/0724/09	Sheepway – No issues.	
PC/0724/10	Allotments update – No issues.	

Meeting finished at 8.30p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday August 6th at 7.30pm in the Village Hall