

Portbury Parish Council

MINUTES

Minutes of the meeting held 10th September 2024

Present:

Councillors: Cllr Mr Penn Cllr Mr Campbell Cllr Mr Chilcott

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others

Meeting commenced at 7.30pm

No	Item	Action
PC/0924/01	Declaration of Interest by Members – No declaration of interest.	
PC/024/02	Apologies received – Cllr Mr Lanham offered his apologies.	
PC/0924/03	Minutes of PPC's monthly meeting held on the 9th of August 2024 were presented. All action points are covered under the agenda. The minutes were: Proposed Cllr Mr Penn Seconded Cllr Mr Chilcott Resolved that: Minutes were agreed by all.	
PC/0924/04	Finance (a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets.	

	<p>There are five payments for authorisation – Clerk August administration and expenses, K&E (lengthsman) August maintenance, GB Sports inspection balance outstanding.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Campbell Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs.</p>	<p>DD</p> <p>WC</p>
PC/0924/05	<p>Crime and Disorder</p> <p>(a)Crime Stats – No crime to report</p> <p>(b)Local crime – No crime to report</p>	WC/DD
PC/0924/06	<p>Planning</p> <p>Applications received:</p> <p>(a)23/P/1956/FUH – Bracken Barn, Sheepway – no update to the appeal.</p> <p>(b)24/P/1239/FUL – Racecourse Farm – retrospective planning for change of use of existing agricultural building to light industrial use – no update.</p> <p>(c)24/P/1174/FUL – Land at Caswell Hill – Proposed removal of fencing and erection of new gateway – refused.</p> <p>(d)24/P/1722/FUL – 47 Caswell Hill – Proposed conversion and extension of existing garage/store to create single dwelling with associated car parking – Cllrs agreed to make no comment.</p> <p>(e)24/P/1677/FUH – 35 Caswell Hill – Proposed erection of first floor side extension to front elevation – Cllrs agreed to make no comment.</p> <p>(f)24/P/1582/FUH – 3 Church Lane – Retrospective application for the erection of a single storey rear extension – Cllrs agreed to make no comment.</p> <p>(g)24/P/1563/LDP – Gordano Rugby Football Club – Certificate of lawful development for the proposed installation of solar panels to the rugby club roof – Cllr Mr Chilcott commented that since the agenda the CLD has been refused.</p> <p>(f)Enforcement notices – none.</p>	DD/SC
PC/0924/07	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that she had walked around the village and asked Kevin to clear the walkways for the children who walk to school, especially Mill Lane – Kevin has now cleared.</p> <p>Cllrs discussed the overgrowth at Hillside and agreed to send a letter to all Hillside residents reminding them to clear the overgrowth.</p>	WC/DD

<p>PC/0924/08</p>	<p>Council Administration/Correspondence</p> <p>(a)Footbridge – Resident fall and reporting – Cllr Mrs Cowlard commented that she had received an email from a resident who had fallen on the footbridge due to the poor state of the path and weeds on surface. Cllrs agreed to respond to the resident and ask for further details to enable us to report it.</p> <p>Cllr Mr Chilcott commented that he thought one of the lights by the footbridge wasn't working. He will forward details to the Clerk if this is the case so it can be reported for repair.</p> <p>(b)Market Garden field/Newcombe Estates – Cllr Mr Chilcott commented that with the likelihood of new planning targets, the market garden could be proposed by Newcombe Estates for development. Cllrs agreed to monitor the situation and guide any new development. Cllrs agreed that Mr Phipps could liaise with Newcombe Estates if he is happy to do so, and copying Cllr Mr Chilcott in for Parish council decision.</p> <p>(c)Speedwatch and weight limit – update – No comment.</p> <p>(d)Caswell Hill, bird scarer – Clerk Mrs Drower commented that the bird scarer was likely being used by a local farmer. Clerk Mrs Drower will speak with the farmer to discuss the residents comments and see if there is a more suitable way next year (crops are all in now so no bird scarer any more).</p> <p>Cllrs agreed to respond to the resident who has complained to PPC about potential illegal bird shooting by his house. Clerk Mrs Drower will ask for more specific details.</p> <p>(e)Portbury playing field – Cllr Mrs Cowlard commented that she has made contact with the chairman of the club and sent him a copy of the letter agreeing the club's responsibilities for grass cutting and removal of same from site with PPC. Cllr Mrs Cowlard thinks the issue has now been resolved.</p> <p>(f)NSC email re budget cuts – Cllr Mr Penn commented that they are looking devolve more duties onto Parish Councils. Cllr Mrs Cowlard commented that NSC don't actually do that much for PPC anyway. Cllr Mr Penn commented that they want to meet with Parish Councils to discuss. Cllr Mr Chilcott commented that Parish Councils should all meet up to discuss.</p> <p>(g) To do list – No update.</p>	<p>DD</p> <p>WC</p> <p>DD</p> <p>WC</p>
<p>PC/0924/09</p>	<p>Sheepway – No issues.</p>	<p>DD</p>
<p>PC/0924/10</p>	<p>Allotments update – No issues.</p>	

Meeting finished at 8.35p.m.
Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday October 8th at 7.30pm in the Village Hall