

**PORTBURY PARISH COUNCIL**

**AGENDA**

The next meeting of the above Council will be held on **Tuesday 7th October 2025** commencing at 8.00pm in the Village Hall.

**All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.**

- 1. Declaration of Interest by Members.**
- 2. Apologies – No apologies**
- 3. Minutes of PPC's meeting held 9.9.25 – approval.**  
**(a)** Agree action points from last meeting.
- 4. Finance**  
**(a)** Approval of monthly expenditure September – please see website – may be later than agenda depending on arrival of bank statements.
- 5. Crime & Disorder**  
**(a)** Local crime – no local crime reported
- 6. Planning**  
**(a)** **25/P/0496/FUL – Elm Tree Farm, Sheepway** -Section 73 application to vary Cond 2 of planning to replace existing building with 2 No new buildings – no update.  
**(b)** **25/P/0951/FUH – Beech Barn, Portbury Common** – retrospective planning for conversion of car port to residential annexe – no update.  
**(c)** **25/P/1781/TEN – Notification under Regulation 5 of the Electronics Communication code** for intention to install electronic communications apparatus – noted (unconditional).  
**(d)** **25/P/1771/FUH – 35 Caswell Lane** – Proposed erection of first floor extension, creation of front canopy and installation of rear rooflights.  
**(e)** **25/P/1738/FUL – Land off High St** – Change of use from equestrian to a mix of equestrian and a residential caravan site to provide 2 pitches to be occupied by Gypsy/Traveller.  
**(d)** **Enforcement notices – Beech Barn, Sheepway**
- 7. Maintenance**  
**(a)** Lengthsman – update
- 8. Council Administration /Correspondence**  
**(a)** Wreath for Remembrance Day  
**(b)** Library consultation  
**(c)** Play park - football, play equipment  
**(d)** Royal Portbury Docks – litter situation – update  
**(e)** Devolution to Parish Council
- 9. Sheepway issues – No issues.**
- 10. Allotments – Public liability insurance and risk assessment.**

**Date and time of next meeting – Tuesday 11<sup>th</sup> November at 8.00pm in the Village**