

PORTBURY PARISH COUNCIL

AGENDA

The next meeting of the above Council will be held on **Tuesday 11th November 2025** commencing at 8.00pm in the Village Hall.

All persons attending the meeting are requested to turn off mobile phones and pagers so as not to cause a disturbance. The Chairman may approve an exception to this request in special circumstances.

- 1. Declaration of Interest by Members.**
- 2. Apologies – No apologies**
- 3. Minutes of PPC's meeting held 7.10.25 – approval.**
(a) Agree action points from last meeting.
- 4. Finance**
(a) Approval of monthly expenditure September – please see website – may be later than agenda depending on arrival of bank statements.
- 5. Crime & Disorder**
(a) Local crime – no local crime reported
- 6. Planning**
(a) **25/P/0496/FUL – Elm Tree Farm, Sheepway** -Section 73 application to vary Cond 2 of planning to replace existing building with 2 No new buildings – no update.
(b) **25/P/0951/FUH – Beech Barn, Portbury Common** – retrospective planning for conversion of car port to residential annexe – approved.
(c) **25/P/1771/FUH – 35 Caswell Lane** – Proposed erection of first floor extension, creation of front canopy and installation of rear rooflights – approved.
(d) **25/P/1738/FUL – Land off High St** – Change of use from equestrian to a mix of equestrian and a residential caravan site to provide 2 pitches to be occupied by Gypsy/Traveller – no update.
(e) **25/P/2277/FUH – Valley Barn, Caswell Lane** – Proposed erection of two storey side extension with dormers.
(f) **25/P/2169/FUL – Land at Caswell Hill** – Change of use from agricultural to a secure dog walking field.
(g) **Enforcement notices** – none
- 7. Maintenance**
(a) Lengthsman – update
- 8. Council Administration /Correspondence**
(a) Play park zip wire report
(b) Church maintenance request
(c) WI garden plots on Village Green
(d) Christmas tree for Village Green
(e) Agree date of precept meeting
(f) Flag on green – query over use
(g) NSC offer from Head and cabinet to attend Parish meeting
(h) Village Hall – car park and communication with Newcombe Estates
- 9. Sheepway issues – No issues.**
- 10. Allotments – No issues**

Date and time of next meeting – Tuesday 11th December at 8.00pm in the Village