

Portbury Parish Council

MINUTES

Minutes of the meeting held 12th March 2019
Village Hall, High Street, Portbury

Present:

Councillors: Cllr Mr Lanham Cllr Mrs Cowlard Cllr Romanski
Cllr Mr Coles Cllr Mrs Coles

Chairman: Cllr Phipps

Clerk: Minutes taken by Dawn Drower - Clerk

Representatives: None

Others: 3 members of general public

Meeting commenced at 7.30pm

No	Item	Action
	<p>Standing orders were suspended for members of the general public to speak –</p> <p>One member commented that there was no physical barrier between the M5 and the playing field, so potentially a vehicle leaving the M5 could end up in the playing field.</p> <p>One member of the general public commented on the planning application that has been submitted to raise the roof height at Hillside and felt it would compromise their privacy in their garden. Cllr Phipps commented that he would look at the application and comment accordingly. He also indicated that the application would, in his view, be judged on technical merit only. Several other houses in the village had been extended in the same way, however the slope of the gardens on Hillside means that the privacy issue is different in relation to proximity of windows.</p>	

PC/03/01	Declaration of Interest by Members – none were declared	
PC/03/02	Apologies received – Cllr Mr Longstaff	
PC/03/03	Minutes of PPC’s monthly meeting held 5th February 2019 were presented. Resolved that: Minutes were agreed by all.	ALL
PC/03/04	Chairman’s report Prior to the meeting Cllr Phipps had circulated a report for review to councillors. Cllr Phipps commented on crime and disorder, planning, website, high speed broadband, and highways repairs. All are covered in the relevant sections.	MP
PC/03/05	Finance (a)Payments for authorisation – As per attached schedule RESOLVED that: The payments as scheduled were approved. Clerk Mrs Drower commented there were no unexpected costs this month, and we are still on target to have a small surplus at the end of March. Clerk Mrs Drower commented that donations totalling £340 had been received from 6 interested parties towards the refurbishment of the War Memorial. The donations were as a result of the article in North Somerset Times by Cllr Mike Phipps. Cllr Phipps commented that he would also check how much had been received at The Priory in the collection jar.	ALL DD MP
PC/03/06	Crime and Disorder (a)Neighbourhood Watch – Cllr Mr Phipps commented that there were no crime reports for Portbury during the preceding month. Clerk Mrs Drower commented that there was a new wave of crime in Portishead, where a visiting gang were breaking into houses whilst residents were sleeping, taking their car keys and then stealing the car off the drive. The cars were later found burnt out. Cllr Mr Phipps commented that the amount of dog fouling around the village is getting ridiculous, particularly at the	

	<p>playing fields. There are photos and residents complaining on Facebook.</p> <p>Cllr Mrs Cowlard commented that maybe it wasn't a resident.</p> <p>Cllr Mr Romanski commented that he had seen a van backed into the playing field and might have been letting a dog out. He also commented that he thought things were improving. Clerk Mrs Drower commented that she thought that residents were picking up the dog mess after other people.</p> <p>Cllr Mr Phipps has been in contact with the NSC Crime Support Officer who is going to do some patrols around Portbury and advise dog walkers about their responsibilities.</p> <p>Cllr Mr Romanski commented that a resident has been using spray paint around the mess to highlight it and this seemed to make a difference</p> <p>Cllr Mr Romanski commented on another matter that the dog which was subject to conditions for being walked – ie a muzzle and who should walk it, has been seen in Portbury again, possibly unmuzzled and being walked by the wrong person. We shall check the conditions that were applied to the owner after the last incident. If there has been a transgression it will be reported.</p>	<p>MAP/DD</p>
<p>PC/03/07</p>	<p>Planning</p> <p>(a) Applications received:</p> <p>18/P/4572/FUL – Shipway Gate Farm – Change of use 4No agricultural buildings to holiday lets – Cllr Phipps commented that this has received approval. Cllr Phipps is planning to put together an analysis of the recent examples of holiday let conversions, most of which have now reverted to full residential status. This will be compiled in a report form that will be sent to the Director of Planning at NSC. In addition, there is an opportunity to comment on the proposals for the schedule of information needed in support of planning applications, we can use the same report to recommend that holiday let applications should be accompanied by an assessment of demand.</p> <p>18/P/3940/FUL – The Barn – erection a garage. Cllr Phipps commented that the applicant has won the appeal against NSC for this proposal. The Inspector weighed up the issue of building in the green belt against the reasonable proposal to construct an outbuilding. A key factor in the decision to uphold the appeal was that the landscape analysis showed that there would be minimal visual impact from the proposal. This was the view of PPC from the beginning.</p>	<p>MP</p>

	<p>18/P/4101/FUL – Newlyn, Mill Lane – appeal 3218251. Cllr Phipps commented that PPC was able to submit a comment on this and a draft was circulated to Councillors prior to it being submitted. Cllr Phipps commented that the issue of the proximity to windows at 51 Mill Lane still seemed to be unresolved. Furthermore NSC had referred to views being restricted when travelling out of the village along Mill Lane, when in fact there is no pavement on this side of the road.</p> <p>(b)Enforcement update – Oakham Farm –the road signage is still in place and the applicant has now submitted an appeal which will be considered and comments and discuss at the next meeting.</p>	<p>MP</p> <p>MP</p>
<p>PC/03/08</p>	<p>Maintenance</p> <p>(a) Lengthsman – Cllr Mrs Cowlard commented that all was good with the lengthsman. Cllr Mr Coles mentioned that the lengthsman had cleared some gullies in Mill Lane, but had left the spoils on the side, which will just run down into the gullies again when it next rains. Cllr Mrs Cowlard also commented that a village litter pick will is being arranged in April, and some yellow vests, bin bags and grabbers would be needed. Cllr Mrs Cowlard will look into the cost of grabbers. Clerk Mrs Drower will ask NSC if they would supply bags and vests, or we would have to purchase. All councillors agreed.</p>	<p>WC</p> <p>DD</p>
<p>PC/03/09</p>	<p>Council Administration/Correspondence</p> <p>(a)Task monitor – Clerk Mrs Drower commented that the fencing at the layby is still being looked into by Alex Hearne of NSC. Cllr Mrs Cowlard commented that the litter and over growth is really bad at Jct 19 again , Cllr Phipps will contact Welcome Group again Cllr Mr Romanski commented that the brambles are overgrown at the entrance to the services, as well as litter. PPC to write a letter to NSC.</p> <p>(b) Website – Cllr Mr Phipps commented that the website was 90% complete and available for all for information. Cllr Mr Phipps asked all councillors for feedback. The website can now be advertised as up and running. Cllr Mr Phipps to thank Hadyn for all his help with our old website. Clerk Mrs Drower advised councillors that in future all meeting papers will be circulated on the website.</p> <p>(c)Broadband – Truespeed have contacted PPC to offer the village high speed broadband. Cllr Mr Phipps commented that this is a government backed initiative currently so Truespeed are keen to get as many people signed up as</p>	<p>AH</p> <p>MAP</p> <p>DD</p> <p>DD</p> <p>MP</p> <p>ALL</p> <p>DD</p>

	<p>possible, and if enough residents sign up then this will be installed into village halls and schools free of charge. All agreed to invite them to the next meeting to give a presentation. Residents will be invited to attend also.</p> <p>(d) Speedwatch update – Cllr Mrs Cowlard commented that she was disappointed that after 5 months we are still no further forward. Speeding is still happening in the village.</p> <p>(e)Village Gateways – for reserve funds – Cllr Phipps commented that this was no further forward.</p> <p>(f) War Memorial update – Cllr Phipps commented that there was no update, but as previously mentioned there had been over £300 of kind donations.</p> <p>(g)NSC Highway repairs 19/20 – Cllr Phipps has made a pitch for investment in our highways in the coming financial year. No response has yet been received. The key priority areas I will suggest are – Priory Road – roadside gulleys are in a very poor state. The green – the path down the side of the green from High Street is in a very poor state. High Street pathway from no 13 High Street to the Village Hall. This piece of pathway is in a terrible condition. It may provide the opportunity also for the Village Hall Car Park area to be re-surfaced. A resident offered information that he had also spoken to NSC Highways and he thought he had agreement already for Priory Road work to be done this coming financial year.</p> <p>(h) Clerk update – Cllr Mr Phipps commented that the job description has nearly been finalised and that after the newsletter there had been some interest in the role. Cllr Cowlard wished to have it minuted that although there was no update at the February meeting, she had commented that she was happy with the service of our current clerk arrangement and did not agree with the need for a different arrangement. Cllr Mrs Cowlard and Cllr Mr Coles</p> <p>(i)Priors Wood – wildlife officers – Cllr Mrs Coles commented that the shooting of wild birds in Priors Wood was being investigated by the police. Cllr Mrs Coles commented that she now had a number for an Avon wildlife officer if there are further occurrences. All cllrs agreed to keep number confidential but advertise on Facebook for residents to contact the office for the number if they have concerns.</p>	<p>WC</p> <p>MAP</p> <p>MP</p> <p>MP</p> <p>DD</p>
<p>PC/03/10</p>	<p>Sheepway issues – Cllr Mr Lanham there are no major new Sheepway issues. Cllr Mr Phipps commented that Cllr Mr Lanham and himself had met with residents about Paddock Lake to discuss the enforcement situation. Cllr Mr Phipps will write</p>	<p>MP</p>

	<p>to Kate Bartlett – NSC again with the comments from the meeting.</p> <p>Cllr Mr Romanski commented that an NSC sign needs removing from the bridge by Shipway Farm.</p> <p>Cllr Mr Phipps commented that he had contacted the owners of Elm Tree Park site who had indicated that the blue advertising sign outside of Elmtree Park has been given permission under the approval conditions previously issued. Cllr Phipps will check this out..</p>	DD
PC/03/11	<p>Allotments update – Cllr Mr Coles commented that the shed was ready to order and would be delivered towards the end of April. Cllr Coles also queried when the invoices for the allotment rent were being sent out. Clerk Mrs Drower commented that she was in the process of sending them out.</p>	TC

Meeting finished at 9.30p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW