

Portbury Parish Council

MINUTES

Minutes of the meeting held 3rd November 2020
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mr Phipps
Cllr Mr Cooke Cllr Mr Coles Cllr Mr Lanham

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others: 1 member of general public

Meeting commenced at 7.30pm

No	Item	Action
PC/1120/01	Declaration of Interest by Members – Cllr Mr Phipps declared an interest in agenda item 6(e) 20/P/2157/FUH - 16 High Street .	
PC/1120/02	Apologies received – None	
PC/1120/03	Minutes of PPC's monthly meeting held on the 6 th October 2020 were presented. Cllr Mrs Cowlard commented that she would now go through the points from the last meeting before signing off the minutes. PC/1020/04 Finance – Cllr Mr Phipps queried the ring-fenced amount for the Village Green – Clerk Mrs Drower commented that she had looked into this figure and it was money originally put aside to treat the Green for weeds and fertilise. The annual treatments had been met out of current council funds, so the amount of £849. Cllrs agreed to reallocate the amount back into current funds. PC/1020/06 (b) Crime and disorder – Cllr Mrs Cowlard commented that she could not find out any more details about the stolen motorcycle. PC/1020/08 (b) Maintenance – Cllr Mrs Cowlard commented that the trees are being attended to on Thursday 5 th November, and residents have been informed. This includes the tree at the top of Priory Rd.	ALL

	<p>Cllr Mr Cooke will let the residents know at the top of Priory Road.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Romanski</p> <p>Resolved that: Minutes were agreed by all.</p>	
PC/1120/04	Chair's comments – no comments	
PC/1120/05	<p>Finance (a) Payments for authorisation – As per schedule presented prior to meeting. RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Clerk Mrs Drower commented that Kevin is now running behind a month on his payments due to his invoices not coming in on time.</p> <p>Cllr Mr Phipps commented that he has not been able to pass his subscription of Zoom over to the office but will need a second subscription.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Cooke</p> <p>Payments were agreed by all Cllrs.</p>	<p>ALL</p> <p>DD</p>
PC/1120/06	<p>Crime and Disorder (a) Crime Stats -Clerk Mrs Drower commented that the report from our local PC stated no local crime stats for September. (b) Local crime – Clerk Mrs Drower commented that there had been no reports of any local crime</p>	WC/DD
PC/1120/07	<p>Planning Applications received: (a) 20/P/1982/OUT – Cole Acre – Cllr Mr Phipps commented that he had emailed Cllrs after the last meeting clarifying where the proposed new houses were to be sited. The letter with our comments has been lodged with NSC. (b) 20/P/2303/FUH, 20/P/2304/LBC – The Thatched Cottage, Sheepway – Proposed new swimming pool and outbuilding – Cllr Mr Phipps commented that item (b) and (c) represent quite a large building proposal, and item (c) has been submitted before albeit in a different format which was refused by NSC. Cllr Mr Phipps commented that this proposal is a large outbuilding, and should be considered as one proposal along with item (c). Cllr Mr</p>	MAP

	<p>Phipps commented that we should just highlight to NSC the size of the development.</p> <p>Cllr Mr Cooke commented that he felt it was over development if you look at the two applications together.</p> <p>(c)20/P/2315/LBC, 20/P/2314/FUH – The Thatched Cottage, Sheepway – Single storey rear extension. Cllr Mr Phipps commented that the proposal seems acceptable and cannot be seen from the road. Cllr Mr Lanham commented you can actually see it from the road.</p> <p>(d)20/P/2501/TEN – Land to rear of 55 Mill Lane – Erection of 9m broadband electronic mast – this was noted by Cllrs as the application is a formality.</p> <p>(e)20/P/2157/FUH – 16 High St – Erection of single storey rear extension – Cllr Mr Cooke enquired as to whether the extension overlooked any of the neighbours, which it does not. Cllrs agreed to make no comment.</p> <p>(f)2c Priory Road – reason for withdrawal – Cllr Mr Cooke commented that The restricted covenants of the lease have been clarified by a solicitor that restricts running a business from home, and so the resident has withdrawn the application for a Lawful Development Certificate.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mrs Cowlard</p> <p>All Cllrs agreed</p>	
<p>PC/1120/08</p>	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard has spoken to Kevin, and he has not been advised to isolate again, so will continue working as normally in a social distancing responsibly manor.</p>	<p>WC</p>
<p>PC/1120/09</p>	<p>Council Administration/Correspondence</p> <p>(a)Japanese knotweed – possibly in village – Cllr Mrs Cowlard confirmed that the suspected Japanese knotweed is actually Dogwood.</p> <p>(b)Children’s play equipment update – Cllr Mr Phipps commented that he has now approached three companies who could supply a replacement ball joint on the swing but hasn’t had responses from all of them yet. Cllr Mr Phipps is looking for a company that can supply and fit the ball joint, and also to confirm that we can repair the rotten wood without compromising the safety of the equipment.</p> <p>Cllr Mrs Cowlard commented that the working party for the new toddler play equipment are still waiting for a response from the landlord.</p> <p>(c)A369 layby fly tipping – Clerk Mrs Drower has followed this up with NSC, but with no action yet.</p> <p>(d)Street lighting - update – Cllr Mrs Cowlard commented that she has had a Zoom meeting with</p>	<p>WC/DD/MAP</p> <p>DD</p>

	<p>Centregreat, who are going to conduct a street light audit through Portbury. They will feed back the findings to us, so we know what we need to spend on getting our lights up to standard if appropriate.</p> <p>(e)Christmas tree purchase for Village Green – Cllr Mrs Cowlard enquired as to when we can get the Christmas tree for the Green. Clerk Mrs Drower commented that as soon as Sheepway Trees website is open, she will contact them and arrange delivery of our tree. All Cllrs agreed to purchase a tree for the Green.</p> <p>(f)Hazard signs for horses in the Village – Cllr Mr Phipps commented that some resident/horse riders had enquired about hazard signs alerting drivers to their presence now that they can no longer ride through Priors Wood. This means they have to use the roads. Cllr Mr Cooke commented that hazard signs are the responsibility of NSC and added that asking the horse riders where they feel the signs should go would assist before we speak to NSC. Cllr Mr Phipps is happy to talk with the riders.</p> <p>(g)Agree date for December meeting – Clerk Mrs Drower commented that the first Tuesday in December is the 1st and is too early to get the financial figures ready for the meeting and asked if the meeting could be on the second Tuesday – i.e. the 8th. Cllrs were happy to move the meeting.</p>	<p>WC</p> <p>DD</p> <p>MAP</p>
PC/1120/10	Sheepway issues – no issues	
PC/1120/11	Allotments update – <u>Clerk Mrs Drower has ordered a new green bin for the allotments from NSC.</u> none	

Meeting finished at 8.45 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW