

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th August 2020
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mrs Cowlard
Cllr Mr Coles Cllr Mr Lanham Cllr Mr Cooke

Chairman: Cllr Phipps

Clerk: Minutes taken by Dawn Drower – Clerk

Representatives:

Others: 3 members of general public

Meeting commenced at 7.30pm

No	Item	Action
PC/0820/01	Declaration of Interest by Members – No interest was declared.	
PC/0820/02	Apologies received – none	
PC/0820/03	Minutes of PPC's monthly meeting held on the 7 th July 2020 were presented. Proposed Cllr Mr Cooke Seconded Cllr Mrs Cowlard Resolved that: Minutes were agreed by all.	ALL
PC/0820/04	Chairman's report The agenda for this video link meeting had been publicised in advance on Facebook and via the email distribution list in order to give members of the public the chance to write in with any comments and issues. Prior to the meeting Cllr Mr Phipps had circulated a report for review to councillors. Cllr Mr Phipps commented on crime and disorder, planning, maintenance and council administration. All are covered in the relevant sections.	MAP

PC/0820/05	<p>Finance</p> <p>(a)Payments for authorisation – As per schedule presented prior to meeting.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mr Romanski</p> <p>Payments were agreed by all Cllrs.</p> <p>Clerk Mrs Drower commented that all finances were in order with no unexpected costs.</p> <p>Clerk Mrs Drower commented that we are behind budgeted spend at present which is down to a reduction in spend on maintenance and grass cutting.</p> <p>(b)Update on Greensleeves and GB Sports – Clerk Mrs Drower commented that she had spoken to GB Sports about the annual report highlighting the same items for attention as last time, even though we have had the two items of play equipment inspected thoroughly, namely the runway and cantilever swing internal linkage. GB Sports commented that the inspector who carries out the inspection is not privy to any interim inspections carried out, so will always comment on the internal parts he cannot see. We have had the mechanisms taken apart and have referred the comments to The Children’s Playground Company as the items are still under warranty. Clerk Mrs Drower will follow this up. Clerk Mrs Drower further commented that we keep all annual inspection reports filed including actions we have taken in response to comments made in the annual inspection. Cllr Mrs Cowlard commented that she has advised Greensleeves by email that although the Village Green has been fertilised, the weed treatment either hasn’t been applied, or is ineffective due to it raining on the day they attended. Cllr Mrs Cowlard is waiting for a response.</p>	<p>ALL</p> <p>DD</p> <p>WC</p>
PC/0820/06	<p>Crime and Disorder</p> <p>(a)Crime Stats -Clerk Mrs Drower commented that the report from our local PC stated no local crime for July.</p> <p>(b)Local crime – Cllr Mr Phipps commented that he had been made aware about the travellers in the field next to the rugby club by a resident. Cllr Mr Phipps contacted Mr Pope from the rugby club to inform him, but he was already visiting the site, and had contacted the landowners. They landowner was in attendance and the police had been informed. Cllr Mr Phipps was surprised that the field gate was insecure. Cllr Mr Phipps was contacted by the Bristol Post the following day for comments, but Cllr Mr Phipps refused to do so. However, the Bristol Post still published an article. Cllr Mr Phipps was concerned about the rubbish and general mess</p>	

	<p>which is often left behind. The travellers left voluntarily on the Wednesday having been there 4 days. Cllr Mr Lanham commented that the travellers had informed a resident that they had an issue with a fresh water supply, and the resident took some to them. They also asked where they could leave their rubbish, which they did leave tidily at the entrance to the field.</p> <p>Clerk Mrs Drower had reported to the Environment Agency about effluent entering the waterway in the field, but had had no feedback from the EA.</p> <p>Cllr Mr Phipps is compiling a list of names and contact details of the various landowners for future reference.</p> <p>Clerk Mrs Drower commented that PC Anthony Hussey has reported that there had been no reports of an increase in crime in the Portbury Area during this period.</p>	<p>MAP</p>
<p>PC/0820/07</p>	<p>Planning Applications received: (a) 20/P/0847/FUH – 17 Caswell Lane – First floor extension over existing lean to and demolition of attached timber shed and erection of single storey rear and side extension – no update (b) 20/P/1264/LDP – 2C Priory Road – Lawful Development Certificate – Cllr Mr Phipps commented that the resident has now submitted the application for lawful use – no update (c) 20/P/1281/FUL – 2 Wharf Villas – Change of use from stable block to separate dwelling – Cllr Mr Phipps commented that change of use converts an apparently redundant stable block which can be accessed separately from the main property. Cllrs agreed no comment – no update (d)20/P/1357/FUH – 1 Mill Lane – Erection of a two storey and single storey extension – no update (e)20/P/1543/FUH – 19 Brittan Place – Proposed first floor extension over existing garage – Cllr Mr Phipps commented that this application does not appear to be contentious and recommends no comment. All Cllrs agreed.</p> <p>Enforcement: (a)The Old Dairy – Clerk Mrs Drower commented that a response had been received from Karen Bartlett NSC to say this enforcement has been closed as all conditions had been satisfied. Cllrs would like a summary of the conditions which have been satisfied. Clerk Mrs Drower will contact Karen Bartlett NSC for details.</p>	<p>MAP</p> <p>DD</p>
<p>PC/0820/08</p>	<p>Maintenance (a)Lengthsman – Clerk Mrs Drower commented that Kevin has now recommenced his duties from the 1st August per Government guidelines. He has been advised that for the time being he does not need to cut the</p>	

	<p>Village Green or playing fields. Clerk Mrs Drower has discussed PPE with Kevin and he now has a van with a wash station in it and is providing his own gloves and handwash.</p> <p>Kevin has confirmed that he now has the strimmer back and has ordered a new guard for it. Clerk Mrs Drower has advised him that under no circumstances must the strimmer be used without the guard. Kevin confirmed that this would be adhered to.</p> <p>(b)Trees behind 17 Priory Road – update – Cllr Mr Phipps commented that all the residents had responded with regard to the overgrown trees with a mixture of responses, but no action was not one of them. Cllr Mr Phipps commented that something has to be done, particularly the tree which is overhanging the footpath, but the rest of them are very overgrown too. Currently 2 residents have suggested removal as an option, others suggest pruning. Cllr Mr Cooke will organise a meeting with a tree surgeon to find out what action is needed and a proposed cost.</p> <p>Cllr Mr Phipps asked Cllrs if we should ask for a contribution from the residents affected by the trees. All Cllrs agreed that PPC should fund the work, as none of the residents in Priory Road were responsible for planting the trees.</p> <p>(c)Bins – Cllr Mr Cooke commented that he has been in contact with NSC about the lack of grey bags for residents who do not have the facility for a black bin. The supply of the bags is currently under review by NSC and Cllr Mr Cooke has asked that we be consulted before any decision is made.</p> <p>Clerk Mrs Drower will contact John Carson NSC to discuss the situation in Portbury regarding the lack of facility for black bins.</p> <p>(d)Tree at top of Priory Rd – Cllr Mr Cooke commented that after the emergency removal of the dangerous branch earlier in the year, the rest of the tree needs removing before the winter. Cllr Mr Cooke will liaise with Clerk Mrs Drower to get quotes and action for both this one and the trees behind Priory Rd. Cllr Mr Coles suggested doing it ourselves, but Cllr Mr Phipps thought the job was too big.</p> <p>Cllr Mr Coles commented that there are some dead elm trees up by the footbridge at the allotments that need looking at too.</p>	<p>DD/WC</p> <p>DD/PC</p> <p>DD</p> <p>DD/PC</p>
<p>PC/0820/09</p>	<p>Council Administration/Correspondence</p> <p>(a)Lay-by – Cllr Mr Phipps commented that Cllr Mr Nigel Ashton is currently on holiday and so cannot get involved immediately, but he has prompted a discussion within NSC about the future of the lay-by. Cllr Mr Phipps acknowledges the problem but is concerned about the possible parking problems which may spill over into the</p>	

village if the lay-by is closed. However, the amount of litter and mess left there which Cllrs personally pick up is ridiculous.

Cllr Mrs Cowlard commented that she would like to see it closed with a cycle/footpath through it.

Cllr Mr Lanham commented that maybe NSC could close it and tidy it up.

Cllr Mr Cooke commented that it is still a public highway.

Cllr Mr Coles felt we needed to be able to assess the affect of closure on the village and is also concerned about spill over parking into the village. Cllr Mr Coles would support a survey to see the activity that happens there and would also like to review reports on other similar situations in the region and the outcome.

Cllr Mr Phipps would like to have a more in depth conversation with NSC and hopefully Nigel Ashton on the various options.

Cllr Mr Romanski commented that he is also concerned about the spill over of parking and rubbish into the village should the layby close.

Cllr Mr Phipps commented that he would like to see parking restrictions within the village first, and then decide what to do.

Cllrs agreed to talk to Nigel Ashton first.

(b) Traveller response by PPC – This was covered under Crime and Disorder section PC/0820/06 (b).

(c) Speed repeater sign – Clerk Mrs Drower commented that a resident had contacted the office as she felt that one of the repeater signs was incorrect and should have been 20mph not 30mph.

Cllr Mr Cooke commented that as far as he was aware the signs were correct and are 20mph coming into the village and 30mph leaving the village.

Cllr Mr Phipps commented that the 20mph signs coming into the village have been vandalised and need replacing.

(d) Playing field – possible use for football club – Cllr Mr Phipps commented that Clapton Football Club have approached us as to whether they could rent the playing field from us from time to time. Cllr Mr Phipps has responded asking them to have a conversation with us and define their need so we can consider it. A response has not yet been received.

(e) Seating on Village Green - Cllr Mrs Cowlard commented that deck chairs on sunny days on the green could be nice for residents, and that the green is being used far more this summer.

(f) Bristol Port Co – public consultation and update on Shipway Farm proposals – Cllr Mr Phipps had previously circulated an email presentation for the Port Authority to Cllrs. Cllr Mr Phipps has also organised the village hall at their request for a public meeting to discuss the proposals. Cllr Mr Phipps commented that there still has not been a planning application submitted. However, it would be encroaching on the green belt and Cllr Mr

	<p>Phipps will talk to Nigel Ashton and previous Chairs and Cllrs who have been involved with the previous application for this site.</p> <p>Clerk Mrs Drower will look at the stored documents in the office to see if there is anything historic there, but more than likely the records went to Taunton for storage.</p> <p>Cllr Mr Phipps is reading through all the reports on the planning portal.</p> <p>Cllr Mr Lanham felt that we should be getting prepared now.</p> <p>Cllr Mr Phipps commented that Portishead TC will also be preparing for it.</p> <p>Cllr Mr Phipps has put a link onto our website to the presentation</p>	
PC/0820/10	Sheepway issues – no issues	
PC/0820/11	Allotments update – no issues	

Meeting finished at 8.50p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW