

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th October 2020
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mr Phipps
Cllr Mr Cooke

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others: 1 member of general public

Meeting commenced at 7.30pm

No	Item	Action
PC/1020/01	Declaration of Interest by Members – No interest was declared.	
PC/1020/02	Apologies received – Cllr Mr Lanham and Cllr Mr Coles offered their apologies.	
PC/1020/03	Minutes of PPC's monthly meeting held on the 8 th September 2020 were presented. Cllr Mrs Cowlard commented that from this meeting before the minutes were signed off, action points from the last meeting would be covered to see if any were still outstanding. Proposed Cllr Mr Cooke Seconded Cllr Mr Phipps Resolved that: Minutes were agreed by all.	ALL
PC/1020/04	Chair's comments – no comments	
PC/1020/05	Finance (a) Payments for authorisation – As per schedule presented prior to meeting.	ALL

	<p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mr Phipps</p> <p>Payments were agreed by all Cllrs.</p> <p>Clerk Mrs Drower commented that we have now received the second half of the precept.</p> <p>Clerk Mrs Drower has amended the ring fenced for running costs amount to reflect our current spend.</p> <p>Clerk Mrs Drower commented that we are behind budgeted spend at present which is down to a reduction in spend on maintenance and grass cutting.</p> <p>Clerk Mrs Drower commented that Kevin’s invoice for September had not been received in time for the meeting.</p> <p>Cllr Mr Phipps enquired as to what the ring-fenced amount for the village green maintenance was for? Clerk Mrs Drower will find out.</p>	<p>DD</p>
<p>PC/1020/06</p>	<p>Crime and Disorder</p> <p>(a)Crime Stats -Clerk Mrs Drower commented that the report from our local PC stated no local crime stats for September.</p> <p>(b)Local crime – Clerk Mrs Drower commented that there had been a report on Facebook about a motorbike being stolen from outside a property in the village overnight. Cllr Mrs Cowlard will try and find out more details.</p>	<p>WC/DD</p>
<p>PC/1020/07</p>	<p>Planning</p> <p>Applications received:</p> <p>(a)20/P/1982/OUT – Cole Acre – Outline planning for demolition of existing garage and dog kennels, and erection of 2No detached dwellings. Cllr Mr Phipps commented that the residents are proposing 2No 4 bedroom houses, with access through the original access for Coleacre. This is an outline application to see what the initial thoughts are from councillors. Cllr Mrs Cowlard asked if the build was in green belt, Cllr Mr Phipps responded that it is in green belt, but is land which has been previously used for commercial kennels.</p> <p>Cllr Mr Phipps commented that we should look at whether we feel the development is reasonable and leave NSC to decide on the green belt issue. The proposed dwellings will not have massive visual impact from the road, and the only neighbour is the proposer. Cllr Mr Phipps commented that the 2 proposed houses do not entirely fall within the requirements of the local plan, where residents expressed an interest more affordable or retirement homes.</p>	<p>MAP/DD</p>

	<p>Cllr Mrs Cowlard commented that she was happy to leave the decision to NSC.</p> <p>Cllr Mr Cooke commented that it was difficult to make an informed judgement on outline as there aren't enough specific details.</p> <p>Cllr Mr Phipps commented that he didn't think the large proposed houses are what the village needs.</p> <p>Cllr Mrs Cowlard commented that the smaller more affordable house was needed in the village, and this site was a bit far out for that need.</p> <p>Cllr Mr Phipps proposed that we comment that the proposed application is an overdevelopment of the site, and more affordable housing or bungalows would be more appropriate.</p> <p>All Cllrs agreed.</p> <p>(b)20/P/1264/LDP – 2c Priory Rd – noted (c)20/P/1543/FUH – 19 Brittan Place - noted</p>	
<p>PC/1020/08</p>	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that she has not seen Kevin around the village at all, though he has carried out tasks requested of him.</p> <p>Cllr Mr Phipps commented that it is coming up to leaf fall time.</p> <p>(b)Trees behind 17 Priory Road – update – Cllr Mrs Cowlard has now obtained 3 quotes for the removal/tidying up of the trees. Cllr Mrs Cowlard would like to make a decision on which company to award the contract to. Cllr Mr Phipps commented that there was a difference of opinion between the contractors as to whether or not to remove the end tree. Cllrs agreed that the end tree does need to be removed to stop future problems. Cllr Mr Phipps proposed that we take the right-hand tree down. Cllr Mrs Cowlard commented that the best price which includes removing the end tree, the dead elm and cutting back the elms was for £1500 from Mark Fiddes Tree Works Ltd.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mr Phipps</p> <p>All Cllrs agreed.</p>	<p>WC</p> <p>WC</p>
<p>PC/01020/09</p>	<p>Council Administration/Correspondence</p> <p>(a)Alternatives to Zoom – Cllr Mr Phipps has investigated alternatives to Zoom for cost (maybe even free) and functionality but cannot find one. Cllr Mr Phipps is investigating how to transfer ownership of the account from him to the office.</p>	

	<p>(b)Children’s play equipment update – Cllr Mrs Cowlard commented that Mr Larder now needs to move this forward and finalise the acceptance of the grant. Clerk Mrs Drower has spoken to the agent David James & Ptnrs and he needs confirmation as to the exact location of the equipment. Clerk Mrs Drower will attend to this. Cllr Mr Cooke would prefer the toddler play equipment to be sited next to the current play equipment. However, the general consensus is that it is sited by the church.</p> <p>Cllr Mr Cooke commented that he would like to see the original play area fenced in at the same time as the new toddler play equipment.</p> <p>Cllr Mrs Cowlard is concerned that the proposed equipment is wood as the responsibility of the equipment will pass to the Parish Council in two years. Cllr Mr Phipps commented that the new equipment is manufactured in a different way to the original and shouldn’t cause the same problem rotting.</p> <p>Cllr Mrs Cowlard commented that the wood on the original play equipment has not been maintained of late. Mr Cheek commented that the rotten ends need to be trimmed and capped.</p> <p>Cllr Mr Phipps has found a supplier of the ball part which needs replacing on the equipment in Midsomer Norton. Cllr Mr Phipps will research further.</p> <p>(c)A369 layby fly tipping – Cllr Mrs Cowlard commented that the fly tipping is still there. Clerk Mrs Drower commented that she will follow up again with Shelley Lee NSC.</p> <p>(d)Badger culling – Parish response – Following residents’ concerns over possible badger culling in Portbury, Cllr Mr Cooke commented that he has done some research and cannot see anything official which cites Portbury as a badger culling area. Cllr Mr Cooke further commented that this is completely outside of the council’s remit.</p> <p>Cllr Mr Phipps commented that the parish council supports all residents including the famers, and our response should be that we support residents, and the badger culling is outside of our remit.</p> <p>(e)National Grid volunteer group – fences Clerk Mrs Drower commented that she has spoken to the National Grid, and until the current Covid 19 statistics reduce, the volunteer group is not active. The NG has put some wood aside for us.</p> <p>(f)Street lighting – update – Cllr Mr Phipps that two lights at the bottom of Mill Lane are still faulty. Cllr Mrs Cowlard is having a zoom meeting with Centregreat the streetlight contractors and will direct all questions to them. Cllr Mr Phipps will send Cllr Mrs Cowlard a list.</p> <p>(g)Local plan – update – Cllr Mr Phipps commented that there has been new call for development sites as part of</p>	<p>WC/DD</p> <p>MP</p> <p>DD</p> <p>ALL</p> <p>DD</p> <p>MAP/WC</p>
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	<p>the new local plan process after the original one was rejected. The closing date for applications is the 18th October. After reviewing the drawings, Cllr Mr Phipps can see that Shipway Farm is one of the sites – but for commercial not residential development.</p> <p>(h) Damaged 20mph signs – update – Cllr Mr Phipps commented that they are still damaged. Clerk Mrs Drower commented that a order to replace them had been raised at NSC, and will follow this up.</p> <p>(i) Commercial burning of waste in the village – Clerk Mrs Drower commented that a resident had emailed the office about the burning of commercial waste in the locality of the Village Hall. Cllr Mr Phipps will talk to the resident and investigate.</p>	<p>MAP</p> <p>DD</p> <p>MAP</p>
PC/1020/10	Sheepway issues – no issues	
PC/1020/11	Allotments update - none	

Meeting finished at 9.10p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW