

Portbury Parish Council

MINUTES

Minutes of the meeting held 7th July 2020
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mrs Cowlard
Cllr Mr Coles Cllr Mr Lanham Cllr Mr Cooke

Chairman: Cllr Phipps

Clerk: Minutes taken by Dawn Drower – Clerk

Representatives:

Others:

Meeting commenced at 7.33pm

No	Item	Action
PC/0720/01	Declaration of Interest by Members – Cllr Mr Phipps declared an interest in planning agenda item 7(f) 20/P/1357/FUH – 1 Mill Lane.	
PC/0720/02	Apologies received – none	
PC/0720/03	Minutes of PPC's monthly meeting held on the 2nd June 2020 were presented. Proposed Cllr Mr Cooke Seconded Cllr Mrs Cowlard Resolved that: Minutes were agreed by all.	ALL
PC/0720/04	Chairman's report The agenda for this video link meeting had been publicised in advance on Facebook and via the email distribution list in order to give members of the public the chance to write in with any comments and issues. Prior to the meeting Cllr Mr Phipps had circulated a report for review to councillors. Cllr Mr Phipps commented on crime and disorder, planning, maintenance and council administration. All are covered in the relevant sections.	MAP

	<p>Standing orders were suspended to allow a member of the general public to comment on the planning application at 1 Mill Lane – agenda item 7(f). The resident commented that he was happy with the application, apart from the bedroom window on the first floor which is full length. The current bedroom window does not overlook the neighbouring property, but once the extension is built will be closer in proximity to the neighbouring property and the proposed will overlook the neighbouring garden, resulting in a loss of privacy for the neighbour. The neighbour has sent written representation to NSC about this. The resident also commented that there is an inaccuracy in the drawings submitted in that the pathway around the neighbouring property is continuous around the perimeter of 1 Mill Lane giving access the garden, and not as depicted on the drawing which shows the building line blocks off the pathway.</p>	
<p>PC/0720/05</p>	<p>Finance (a) Payments for authorisation – As per schedule presented prior to meeting. RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Payments were agreed by all Cllrs.</p> <p>Clerk Mrs Drower commented that all finances were in order with no unexpected costs. Clerk Mrs Drower queried whether or not Greensleeves had actually treated the green. The invoice was received detailing treatment on the 1st July, however Cllrs agreed that we should query this with Greensleeves before releasing the cheque. Clerk Mrs Drower commented that we are behind budgeted spend at present which is down to a reduction in spend on maintenance and grass cutting.</p> <p>(b) CPRE membership – Clerk Mrs Drower asked Cllrs to consider whether or not to renew the CPRE membership. Cllrs Mr Lanham commented that the CPRE membership gives excellent support for green belt issues. Cllrs agreed to review what the membership offers.</p>	<p>ALL</p> <p>ALL</p>
<p>PC/0720/06</p>	<p>Crime and Disorder (a) Crime Stats -Clerk Mrs Drower commented that there were no crime stats to report. (b) Local crime – Clerk Mrs Drower commented that no local crime had been reported. However a posting on social media reported that a dog had attacked other dogs on the reserve, but the incident had been dealt with by the police and the dog has been seized.</p>	

	<p>Cllr Mr Phipps commented that on the last weekend in June there had been a gathering of people in land owned by Mr Sherril the rear of Mill Lane. The gathering was illegal in terms of trespass and gatherings of over 30 people during the Covid 19 lockdown. Cllr Mr Phipps contacted our PCSO and reported it and posted on Facebook so that those involved knew they had been spotted.</p>	
<p>PC/0720/07</p>	<p>Planning Applications received: (a)20/P/0688/FUH – 2c Priory Rd- Addition of single-story extension. Cllr Mr Phipps commented that this application has been approved. (b)20/P/0583/FUL – Land at Oakham Farm – Installation of ground source heating system – Cllr Mr Phipps commented that this application has been approved. (c)20/P/0847/FUH – 17 Caswell Lane – First floor extension over existing lean to and demolition of attached timber shed and erection of single storey rear and side extension – no update (d)20/P/1264/LDP – 2C Priory Road – Lawful Development Certificate – Cllr Mr Phipps commented that the resident has now submitted the application for lawful use. (e)20/P/1281/FUL – 2 Wharf Villas – Change of use from stable block to separate dwelling – Cllr Mr Phipps commented that change of use converts an apparently redundant stable block which can be accessed separately from the main property. Cllrs agreed no comment. (f)20/P/1357/FUH – 1 Mill Lane – Erection of a two storey and single storey extension – Cllr Mrs Cowlard commented that she thought this one was best left to the planners. Cllr Mr Coles agreed with this. Cllr Mr Cowlard further commented that the only persons affected by the extension is the neighbour, and NSC planners will consider their comments. All Cllrs agreed. Enforcement: (a)The Old Dairy – Clerk Mrs Drower commented that there is no movement on the enforcement according to NSC. Cllr Mr Cooke commented that whilst most of the enforcement conditions had been satisfied, there was another building erected, which according the resident was always there. There are mixed views as to whether this was the case. The new building is much bigger and is being used for a leisure use instead of livestock. Furthermore, a ditch has been filled in which will cause localised flooding, and the fence erected is not as agreed with planners. Cllr Mr Phipps commented that the building put in for retrospective planning, which he believes was granted, and the only issues remaining are those of boundary and ditch. Clerk Mrs Drower commented that the ditch would come under the</p>	

	<p>authority of the internal drainage board, not the planners.</p> <p>Cllr Mr Cooke commented that there is a legal issue between the resident and the church concerning the access to the church's oil tank.</p> <p>Cllr Mr Phipps commented that we need to contact Karen Bartlett NSC to find out what issues are still remaining. In addition contact will be made with Roger Fox who may be able to shed light on the status of the drainage ditch.</p>	<p>MAP</p>
<p>PC/0720/08</p>	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mr Phipps commented that a resident is kindly cutting the village green and playing field and only wants reimbursing for his fuel.</p> <p>Clerk Mrs Drower commented that the current lengthsman is stood down until the end of August, with the duties being covered by Mr Romanski. The lengthsman contract will be reviewed at the end of August.</p> <p>Mr Romanski is going to take over the dog poo bin emptying from Mr Coles.</p> <p>Cllr Mr Phipps asked Cllrs if the bins which are currently taped off in Mill Lane and Sheepway should now be reopened.</p> <p>Cllrs agreed to open the bins fully to see if it improves the epidemic of dog poo left lying around the village.</p> <p>Cllr Mr Cooke enquired whether we should provide PPE for the lengthsman. All cllrs agreed.</p> <p>(b)Maintenance of NSC grass areas - Cllr Mr Phipps has had a conversation with the resident who is currently cutting the grass outside his property in the High Street, and whether this is the responsibility of NSC. The resident is going to check his deeds.</p> <p>(c)Trees behind 17 Priory Road – Cllr Mr Phipps commented that the trees were originally planted by residents to screen the noise from the M5. Due to a lack of maintenance the trees are now out of control and need work to reduce them. Cllr Mr Phipps suggested writing the neighbours and asking them to contribute to pruning/removal, or contact NSC to sort them, or PPC could take over responsibility.</p> <p>All Cllrs agreed to contact the neighbours and ask them what action was best to take and pointing out the lack of clarity on responsibility.</p>	<p>TR</p> <p>DD</p> <p>MAP</p> <p>MAP</p>
<p>PC/0720/09</p>	<p>Council Administration/Correspondence</p> <p>(a)Removal of restrictions on play equipment – Cllr Mr Phipps commented that all Cllrs have now seen the guidance and asked what Cllrs would like to do.</p> <p>Cllr Mr Cooke enquired as to how the equipment would be cleaned?</p>	

	<p>Cllr Mrs Cowlard had researched other local councils and what they were doing, and the notices which are being displayed.</p> <p>Cllr Mr Romanski enquired if any residents have asked for the playground to open.</p> <p>Cllr Mrs Cowlard will ask residents in the next Newsletter if they are happy to take responsibility for it to open and explain we don't have the resources to manage it.</p> <p>(b)Defibrillator grant from Heart Charity – Clerk Mrs Drower commented that we have had on offer of a small grant towards a second defibrillator in the village. Cllrs agreed that a second defibrillator along the Sheepway would not be possible as there are no utilities to support it.</p>	TC
PC/0720/10	Sheepway issues – no issues	
PC/0720/11	<p>Allotments update</p> <p>(a)Allotments – agreement of proposed amendment to terms and conditions – Cllr Mr Coles had previously circulated a revision to the terms and conditions for allotment holders and asked Cllrs for their agreement. Cllr Mr Coles commented that a play area has developed at the allotments and is causing unrest amongst the other allotment holders. The area is being used for several children who are not the allotment holder's. Cllr Mr Coles is concerned about the safety aspect of several young children there at one time. The new terms and conditions encompass clearer and more restricted controls with emphasis on safety, and restrictions to the number of children per responsible adult.</p> <p>Cllr Mr Phipps commented that the PPC did not create the play area nor provide the equipment.</p> <p>All Cllrs agreed the new terms and conditions.</p>	ALL

Meeting finished at 8.50p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW