

Portbury Parish Council

MINUTES

Minutes of the meeting held 4th May 2021
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mr Lanham
Cllr Mr Cooke Cllr Mr Coles Cllr Mr Cheek

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others: 2 members of the general public

Meeting commenced at 7.30pm

No	Item	Action
PC/0521/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/0521/02	Apologies received – Cllr Mr Phipps offered his apologies.	
PC/0521/03	Minutes of PPC's monthly meeting held on the 6th of April 2021 were presented. The minutes were: Proposed Cllr Mr Coles Seconded Cllr Mr Romanski Resolved that: Minutes were agreed by all. Cllr Mrs Cowlard commented on the action points from the last meeting. Cllr Mr Phipps and Cllr Mr Cooke have drafted a draft letter regarding the CAZ and are awaiting a response. Cllr Mrs Cowlard asked if the picnic table and benches for the new play area have been ordered? Clerk Mrs Drower commented that they had not yet been ordered. Cllr Mr Cheek has priced up the materials for the fence around the original play park which is approximately £1500.	ALL

	<p>Standing Orders were suspended so that a resident could comment. The resident expressed concern about the times and type of flag flown on the flagpole on the village green and felt that both should be restricted. Mr Kay was also concerned that the flag flying could be seen from his upstairs office window constantly.</p> <p>Cllrs commented that they had not had any other negative comments and proposed asking residents at the annual residents' meeting.</p>	ALL
PC/0521/04	<p>Finance (a) Payments for authorisation – As per schedule presented prior to meeting.</p> <p>Clerk Mrs Drower commented that we have had the first half of our precept for the 21/22 year. All spend this month is in line with budget and expectation. Allotment finance income and expenditure is available on the website.</p> <p>Cllr Mr Cooke is retiring at the end of this meeting as councillor, vice-chair and finance officer.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs.</p>	ALL DD
PC/0521/05	<p>Crime and Disorder (a) Crime Stats -Clerk Mrs Drower commented that no local crime stats had been given to us this month, and had had no response to our request for more details about last month's crime stats. (b) Local crime – Cllr Mr Romanski commented that a van had been broken into by the footbridge in Sheepway and power tools have been stolen.</p>	WC/DD
PC/0521/06	<p>Planning Applications received: (a) 20/P/1982/OUT – Cole Acre – no update. (b) 21/P/0035/LDE – Elm Tree Park – Certificate of lawful development – refused. (c) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update (d) 21/P/0386/FUH – 12 Caswell Lane – Single storey rear extension – This has been approved.</p>	

	<p>(e)21/P/3074/FUH – Rose Cottage – Demolition of existing garage and replace with new – no update.</p> <p>(f)21/P/0495/FUH – Newlyn – Proposed erection of double garage – no update.</p> <p>(g)21/P/0595/NMA – The Thatched Cottage, Sheepway – Non material amendment to application 20/P/2303/FUH - this has been approved.</p> <p>(h)21/P/0766/FUH – Bracken Barn – Two storey extension – Cllrs were happy to approve Cllr Mr Phipps comments in his planning report which recommended no objection in principle but commenting on a modification to include an onsite sewage tank and limiting the development.</p>	<p>MAP</p>
<p>PC/0521/07</p>	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that Kevin she met with Kevin, and he is now having to empty the dog bins twice a week mainly due to the extra visitors. Kevin is also looking for an increase in his hourly rate. Cllrs were happy in principle but would like Kevin to suggest what rate he is looking for first. Also, Clerk Mrs Drower will refer to our Financial Regs to check on the procedure.</p> <p>Cllr Mrs Cowlard commented that Kevin had had to remove the spoils of the play park from the ditch by the play park. PPC had already paid for the ditch to be cleared before the play park was built.</p> <p>Kevin commented that the PPC black bins are being used for fly tipping again.</p> <p>Kevin has raised some concerns on his weekly playground inspection reports. Clerk Mrs Drower will send comments to Cllr Mr Cheek and he will attend to the comments raised.</p>	<p>WC/DD</p>
<p>PC/0521/08</p>	<p>Council Administration/Correspondence</p> <p>(a)Bristol CAZ – Cllr Mrs Cowlard commented that she would like to join up with other villages that may be affected by CAZ.</p> <p>(b)Caswell Lane – speeding traffic – Cllr Mrs Cowlard commented that a resident has requested the speed monitor to be sited in Caswell Lane due to the high amount of cars speeding along Caswell Lane into the village. The speed monitor currently in the High Street has some shocking statistics on traffic speeding through the village. All Cllrs agreed that siting the speed monitor at Caswell Lane was a good idea and will facilitate this.</p> <p>(c)Village Green flagpole – flag flying times – Cllrs have agreed to discuss this with residents at the Annual Residents meeting.</p> <p>(d)Bluebell wood and general parking/cone storage – Cllr Mr Cooke commented that Nigel Ashton NSC is assisting to help find a solution to the parking issues the</p>	<p>PC</p> <p>WC</p> <p>WC</p>

	<p>village is currently experiencing due to an extremely high volume of visitors parking in the village.</p> <p>Cllr Mrs Cowlard commented that some of the parking is blocking the pavement completely and/or causing an obstruction and these should be reported to the police. Residents have experienced being blocked in their driveways, and deliveries failing due to the road being impassable. There is also the issue of emergency services being able to drive down roads.</p> <p>Cllr Mr Cooke suggested contacting Avon Wildlife Trust to assist with the solution.</p> <p>Clerk Mrs Drower commented that she will try and organise some more traffic cones.</p> <p>Cllr Mrs Cowlard commented that we need to seriously investigate how we can ease the parking situation.</p> <p>(e)Station Road – yellow lines – There was no general discussion about, but it was suggested as an agenda item at the Annual Residents’ meeting.</p> <p>Cllr Mr Cooke commented that he thought the yellow lines alongside the wall from Mill Lane into the village should be extended to protect the safety of cyclists and drivers.</p> <p>(f)White line request (H Bars) – A resident has requested an H Bar outside their drive in Station Road. Cllrs were in agreement with the request.</p> <p>(g)Jct 19 signage update – Cllr Mr Cooke commented that he is still waiting for a response from the project manager of HE is dealing with Jct 19 signage.</p> <p>(h)Speed monitor – results – Cllr Mrs Cowlard commented that there were some shocking results of speeding through the village from the last set of results from the speed monitor, with over 17,000 cars in one week driving in excess of 20mph in the zone. The speed monitor was then adjusted to 30mph and over 4,000 cars were driving over 30mph in the 20mph zone.</p> <p>(i)ARM – Date and format – Clerk Mrs Drower commented that remote video link meetings are not allowed for Parish Councils from 6th May, NALC are currently appealing the decision and we will know the result on 7th May. Should the appeal fail, then future meetings including the ARM will need to be held at the village hall again.</p> <p>Clerk Mrs Drower will inform Cllrs as soon as the result is available.</p>	<p>WC/DD</p> <p>DD</p> <p>DD</p> <p>PC</p> <p>WC</p> <p>DD</p>
<p>PC/0521/09</p>	<p>Sheepway issues – no issues</p>	
<p>PC/0521/10</p>	<p>Allotments update – no issues</p>	

Meeting finished at 9.30 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW