

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th January 2021
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mr Phipps
Cllr Mr Cooke Cllr Mr Coles Cllr Mr Cheek

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others:

Meeting commenced at 7.30pm

No	Item	Action
PC/0121/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/0121/02	Apologies received – from Cllr Mr Lanham	
PC/0121/03	<p>Minutes of PPC's monthly meeting held on the 8th December 2020 were presented. Cllr Mrs Cowlard commented that she would now go through the points from the last meeting before signing off the minutes.</p> <p>Cllr Mrs Cowlard commented that she would now go through the points from the last meeting before signing off the minutes:-</p> <p>Cllr Mrs Cowlard commented that following on from Kylie Howard joining us to discuss Neighbourhood Watch, whilst we cannot divulge our distribution list due to GDPR, we would be happy to forward NW information to our residents that Kylie sends to us. Cllr Mrs Cowlard will go back to Kylie on this.</p> <p>Cllr Mr Phipps has still not had a response from local horse riders as to where they would like the warning signs placed. Cllr Mr Phipps will chase this up.</p> <p>Cllr Mr Phipps is still waiting for some quotes for the playground equipment. Clerk Mrs Drower has spoken to</p>	<p>ALL</p> <p>WC</p> <p>MAP</p>

	<p>the playground company who installed the original equipment and suggested they send us the part only as they seem to be in some difficulty.</p> <p>Cllr Mrs Cowlard has given Centregreat the go ahead to sort out the street lights.</p> <p>Cllr Mr Cooke is still waiting for a response from David Bailey re the weight limit signs and quotation. However, David Bailey has previously suggested that PPC would need to contribute around £800. Cllr Mr Cooke will follow this up.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mr Phipps</p> <p>Resolved that: Minutes were agreed by all.</p>	<p>WC</p> <p>PC</p>
PC/0121/04	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Clerk Mrs Drower commented that the only expenditure in the finance report is for maintenance, the clerk and zoom subscription. Clerk Mrs Drower commented that Kevin’s invoice was late again, which considering the cut off points is quite difficult for him. Clerk Mrs Drower asked Cllrs if they were in agreement with paying Kevin his monthly fee, with cheque prepared for the meeting, even if his invoice was too late for the agenda. All Cllrs were in agreement with this, as his weekly fee is set anyway. Any extras however would have to wait until the next available meeting.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mr Coles</p> <p>Payments were agreed by all Cllrs.</p>	<p>ALL</p> <p>DD</p>
PC/0121/05	<p>Crime and Disorder</p> <p>(a) Crime Stats -Clerk Mrs Drower commented that there were no crime stats for December.</p> <p>(b) Local crime – Cllr Mrs Cowlard commented that there had been no reports of any local crime.</p>	WC/DD
PC/0121/06	<p>Planning</p> <p>Applications received:</p> <p>(a) 20/P/1982/OUT – Cole Acre – no update.</p> <p>(b) 20/P/2303/FUH, 20/P/2304/LBC - The Thatched Cottage, Sheepway– no update.</p> <p>(c) 20/P/2314/FUH, 20/P/2315/LBC, - The Thatched Cottage, Sheepway – no update.</p>	

	<p>(e)20/P/2157/FUH – 16 High St – Erection of single storey rear extension – approved.</p> <p>(f)20/P/3048/FUH – Bracken Barn, Sheepway – Two storey extension and double garage. Cllr Mr Phipps commented that this application whilst quite straightforward may be at the limit of size for development on this site. Cllr Mr Phipps recommended no comment to be lodged with NSC.</p> <p>All Cllrs agreed</p>	MAP
PC/0121/07	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard has spoken to Kevin about shielding through this lockdown. Kevin wants to keep working, but should he receive a shielding letter as before, then he should stop working. Clerk Mrs Drower will email him to find out the current situation.</p> <p>Cllr Mrs Cowlard commented that Kevin has repaired the faulty dog poo bin by the church. Kevin will also remove the bin bags from the recent litter pick.</p> <p>Cllr Mrs Cowlard commented that there are residents who would like to volunteer for litter picking around the village. Cllr Mrs Cowlard commented that she would like Portbury village registered under the Adopt a Street litter picking scheme. Clerk Mrs Drower will make sure that we are.</p> <p>Cllr Mr Romanski requested more weedkiller for maintenance around the village. He also put in a request for the purchase of a dumpy bag of stone for the dip in the village green.</p> <p>All Cllrs agreed.</p>	WC/DD
PC/0121/08	<p>Council Administration/Correspondence</p> <p>(a)Docks directional sign - Jct 19 – Cllr Mr Cooke commented that directional signs from Jct 19 to the docks is absolutely imperative after the 3 juggernauts which got stuck in Portbury village in the week. Cllr Mr Cooke commented that the situation would be greatly relieved by improved signage. Cllr Mr Cooke will contact HE to inform them. Cllr Mr Phipps will forward to Cllr Mr Cooke emails which may help with information.</p> <p>(b)Children’s play equipment update – Cllr Mr Phipps commented that he had now spoken to the working party about the potential problems surrounding the lease. Clerk Mrs Drower is still waiting for a response from Newcombe Estates re our comments on the lease. Cllr Mr Phipps has also discussed a back up plan with the working party should the playing field be unavailable. The suggestion of the village green was certainly a possibility, subject to the residents agreeing also.</p> <p>Cllr Mr Coles enquired about the area that the toddler play equipment would need and commented that the allotments may be a possible site.</p>	<p>PC/MAP</p> <p>DD/MAP</p>

	<p>(c)Responsibility for grit bins – Cllr Mrs Cowlard commented that NSC are responsible for filling the bins, but the spreading of the grit is down to residents. Cllr Mrs Cowlard suggested a Facebook post to ask residents to help with grit spreading.</p> <p>(d)Land off Jct 19 - update – Cllr Mr Cooke commented that Cllr Nigel Ashton has passed this onto enforcement.</p> <p>(e)Local plan update - Cllr Mr Phipps commented that he has been spending more time on the Neighbourhood Plan and hopes to circulate a new draft plan soon. Cllr Mr Phipps has also investigated the possibility of not including development at all in the plan, because some villages just are not suitable for development. Cllr Mr Coles asked how long the plan covered future development and Cllr Mr Phipps responded that its over a 20 year period.</p> <p>Cllr Mr Phipps asked Cllrs to comment on how they think we should assess the proposed development sites and suggested certain criteria:-</p> <ul style="list-style-type: none"> a)Is the site in the Green Belt b)Traffic impact c)Potential loss of amenity d)Potential gain of amenity e)Pressure on local services <p>Cllr Mr Cheek commented that even without development in Portbury, development in neighbouring villages will still put pressure on the road network in Portbury.</p> <p>Cllr Mr Cooke commented that S106 monies are available for improvements to Jct 19.</p> <p>Cllr Mr Phipps commented that we need to assess the landscape report prepared by NSC (probably for the benefit of smaller parishes) which evaluates sites in North Somerset green belt and their value – from high value green belt sites to low value green belt sites. Our area has been assessed and a lot of it falls into high value. This evaluation is important when considering the Neighbourhood Plan.</p>	<p>MP</p> <p>DD</p> <p>MAP/ALL</p>
PC/0121/09	Sheepway issues – no issues	
PC/0121/10	Allotments update – no issues	

Meeting finished at 9.30 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW