Portbury Parish Council MINUTES

Minutes of the meeting held 5th October 2021

Present:

<u>Councillors:</u> Cllr Mr Romanski Cllr Mr Phipps Cllr Mr Cheek

Cllr Mr Mangnall Cllr Mr Coles

<u>Chairman:</u> Cllr Mrs Cowlard

<u>Clerk:</u> Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others: 1 member of general public

Meeting commenced at 7.30pm

No	ltem	Action
	A resident wanted to draw the attention of the Parish council the fact that in 2001 The Planning Inspectorate ruled that The Old Barn, Portbury could not sell off the Annexe as a separate dwelling. The resident further added that the planning application item PC/1021/06(d) was believed to be invalid as you cannot overturn a decision by the Planning Inspectorate.	
PC/1021/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/1021/02	Apologies received – Cllr Mr Lanham offered his apologies.	
PC/1021/03	Minutes of PPC's monthly meeting held on the 7th of September 2021 were presented. Cllr Mrs Cowlard went over the action points of the last meeting. Clerk Mrs Drower commented that she has contacted two solicitors to advise and quote for land registration of Allotments and Village Green.	DD

	The minutes were:	
	Proposed Cllr Mrs Cowlard Seconded Cllr Mr Phipps	
	Resolved that: Minutes were agreed by all.	
PC/1021/04	Finance (a)Payments for authorisation – As per schedule presented prior to meeting.	ALL
	Clerk Mrs Drower commented that this was quite a big month for spend, with cheques for authorisation on the finance notes. Clerk Mrs Drower commented that South West Play who are supplying the new cantilever have asked for payment up front. This came in after the agenda was circulated. Clerk Mrs Drower asked Cllrs if they were happy to pay up front. Cllrs felt it was not appropriate to pay ahead of delivery in case of any problems. Clerk Mrs Drower will speak with the company again. Clerk Mrs Drower commented that the allotment reserve has now been moved from free reserves to ringfenced, and the £5000 ring fenced for the local plan has now been put back into free reserves. Clerk Mrs Drower asked Cllrs if the purchase of the table and 2 benches for the play parks should be allocated out of free reserves, or out of the ring fenced monies for play equipment. Cllrs agreed for the payment to be allocated to free reserves.	DD
	RESOLVED that: The payments as scheduled in the Finance Report were approved. Proposed Cllr Mrs Cowlard Seconded Cllr Mr Coles	
	Agreed by all Clirs.	
PC/1021/05	Crime and Disorder (a)Crime Stats -Clerk Mrs Drower commented that there were no local crime stats provided. (b)Local crime – Clerk Mrs Drower commented that there had been no local crime. Cllr Mr Mangnall commented that some local schoolchildren had graffitied at the nature reserve and had been caught and had had to go back the reserve and remove it.	WC/DD
PC/1021/06	Planning Applications received:	

	(a)21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update. (b)21/P/1650/FUH – 1 Wharf Villas – erection of carport/enforcement – no update at the point of the agenda. Cllr Mr Phipps however commented that the application has now been withdrawn. (c)21/P/2410/FUH -1 Mill Lane – Proposed erection of two storey and single storey rear extension. Cllrs agreed at the September meeting to enter a no comment. This application came in too late for the September Agenda, but due to time scales needed to be discussed. This was ratified at this meeting. (d)21/P/2370/FUL – The Old Barn – Application to remove condition 8 of planning permission 01/P/0564/F - Cllr Mr Phipps commented that the appeal in 2001 is slightly difficult to understand. There was an objection to the barn next door being converted, then an objection to it being lived in separately. The condition 8 of the original planning was that the Annexe would not be sold off separately to The Old Barn. The appeal in 2001 was against condition 8 which was not upheld. However, the Annexe could be lived in separately. The current occupants have now applied to have this condition removed. Cllrs could not remember any issues with the property being rented out to tenants. Cllrs agreed comment that they have no objection to the property	МАР
	becoming freehold. (e)Enforcement notices – Paddock Lakes, Wharf Villas and Elm Tree Park – Clerk Mrs Drower commented from the NSC report to the council that the owners of Paddock Lakes were being issued with a contravention notice and will follow this up. Clerk Mrs Drower commented that Elm Tree Park is not currently in breach of any regulations. Clerk Mrs Drower commented that Wharf Villas has been issues with an enforcement notice to remove the building in the green belt. Clerk Mrs Drower commented that there is another property under enforcement – Caswell Cross Cottages – an enforcement notice was issued. Clerk Mrs Drower will follow up on these with NSC.	DD
PC/1021/07	Maintenance (a)Lengthsman – Cllr Mrs Cowlard commented that there were no issues.	WC/DD
PC/1021/08	Council Administration/Correspondence (a)Village Hall Rent – Cllr Mr Phipps commented that we need to decide what we do about the advance payment of rent we made to the Village Hall in 2019 which partially took us through the first part of the lockdown which	DD

commenced March 20. Within the advance payment was also a grant to the WI for their rent and the Community Café. As it was so long ago and quite tricky to unpick. There is no longer any commitment for the WI or Community Café. Cllrs agreed to write off the advance rent (if any) and start again when our meetings commenced again in the Village Hall in 2021. (b)HGV's using Portbury Lane/speeding – Cllrs commented that the ongoing issue of HGV's speeding along Portbury Lane is extremely frustrating. Cllrs are extremely grateful to Nigel Ashton for helping to raise the profile of the excessive speeding villages incl Portbury endure and pointing out that villages do not have the TC/DD funds to pay for signage/claiming themselves. Cllr Mr Coles commented that he is in favour of resurrecting the village gateways. Cllr Mr Cheek commented that he is in favour of talking to local councils who have secured speed calming/signage and see if there was any advice they could give us. Clerk Mrs Drower will contact local councils. Cllr Mr Phipps commented that we need to approach the situation by identifying the problem and probable causes, identifying the danger areas in Portbury where people are at risk. Then talking to NSC to see if they can assist us and allocate us into the Capital budget probably for 2023 now. (c)Portbury Sea Wall – update – Clirs were not completely sure if anything was being done about the erosion of the Portbury Sea Wall. Cllr Mr Mangnall will follow this up JM with Mr Hardwicke to see the current status and if there is anything we could do to help. (d)Nature reserve – update – there is no update but was covered under item (c) above. (e)Christmas party – Clerk Mrs Drower asked Cllrs if they DD would like to have a Christmas party at the Priory. All Cllrs were in favour. (f)Dead ash trees – update - Clerk Mrs Drower has contacted two tree surgeons (possibly a third needed) to quote for the removal of the dead ash trees at the DD allotments. The dead trees at the play park – Clerk Mrs Drower commented that HE are now querying the land where the trees are belongs to them and are going to do a land search. Clerk Mrs Drower will forward contact details to Cllr Mrs Cowlard who will also chase HE. **(g)**To do list – Clerk Mrs Drower commented that items which are ongoing and are not showing on the agenda DD/WC are logged in out Microsoft To Do software, and are reviewed regularly. Clerk Mrs Drower will from time to time remind Cllrs of tasks they have committed to do.

	(h) Jct 19 update – Cllr Mr Phipps commented that we should be in contact with local councils about the pressure on Jct 19 if planning is applied for at the docks.	МАР
PC/1021/09	Sheepway – no issues	
PC/1021/10	Allotments update – no issues	

Meeting finished at 9.30 p.m.
Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW