

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th April 2021
via Video Link

Present:

Councillors: Cllr Mr Romanski Cllr Mr Phipps
Cllr Mr Cooke Cllr Mr Coles Cllr Mr Cheek

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives: Mr Nigel Ashton NSC, Alex Hearne NSC

Others:

Meeting commenced at 7.30pm

No	Item	Action
PC/0421/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/0421/02	Apologies received – Cllr Mr Lanham	
PC/0421/03	Minutes of PPC's monthly meeting held on the 2nd of March 2021 were presented. The minutes were: Proposed Cllr Mrs Cowlard Seconded Cllr Mr Phipps Resolved that: Minutes were agreed by all.	ALL
PC/0421/04	Finance (a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that we are now at the end of our financial year and all costs should be in. We are underspent as expected on Clerk costs, maintenance and grass cutting. Clerk Mrs Drower	ALL

	<p>commented that cheques for authorisation as per the proposed finance include the clerk, maintenance, zoom subscription, planning consultant for neighbourhood plan and fuel for mower.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Phipps Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs</p>	DD
PC/0421/05	<p>Crime and Disorder</p> <p>(a)Crime Stats -Clerk Mrs Drower commented that the crime stats sent from Kylie Howard showed one arson or criminal damage and one violence against a person. Other than that, there were no more details. Clerk Mrs Drower will see if we can find out more detail.</p> <p>(b)Local crime – Cllr Mr Romanski commented that articles left outside residents’ houses are in danger of being taken for ‘scrap’.</p>	WC/DD
PC/0421/06	<p>Planning</p> <p>Applications received:</p> <p>(a)20/P/1982/OUT – Cole Acre – no update.</p> <p>(b)21/P/0035/LDE – Elm Tree Park – Certificate of lawful development – no update.</p> <p>(c) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – Cllr Mr Phipps commented that there is no issue with this.</p> <p>(d)21/P/0386/FUH – 12 Caswell Lane – Single storey rear extension – Cllr Mr Phipps has responded as per our last meeting to NSC commenting no issue.</p> <p>(e)21/P/3074/FUH – Rose Cottage – Demolition of existing garage and replace with new. Cllr Mr Phipps commented that there is no evidence of an existing garage, however Cllr Mr Cheek commented that he remembers a galvanised structure there. Cllr Mr Phipps also commented that the only real issue is that the new garage would be built in front of the building line. Cllrs agreed to comment to NSC about the building line but had no real issue with the plan.</p> <p>(f)21/P/0495/FUH – Newlyn – Proposed erection of double garage – Cllr Mr Phipps commented that there are no windows in the rear of the proposed garage, with two dormer windows to the front where there is a proposed office. The neighbour has primary windows overlooking the proposed extension and the distance to them will be calculated by NSC. Cllrs agreed.</p> <p>(g)21/P/0595/NMA – The Thatched Cottage, Sheepway – Non material amendment to application 20/P/2303/FUH -</p>	MAP

	Cllr Mr Phipps commented that there are no issues with this. All Cllrs agreed.	
PC/0421/07	Maintenance (a)Lengthsman – Cllr Mrs Cowlard commented that Kevin has dug the ditch out.	WC/DD
PC/0421/08	<p>Council Administration/Correspondence</p> <p>(a)Bristol CAZ – Cllr Mr Cooke commented that his concern was if the M5 was shut then traffic would be diverted along the Portway and through the CAZ and would be charged. Cllr Mr Cooke contacted Sean Walsh (HE) who commented that charges would be waived. Cllr Mr Cooke also contacted Kyle Dudd (NSC) who commented that bona fide drivers would not be charged. Cllr Mr Cooke raised concerns about how that would be administered.</p> <p>Cllr Mr Cheek commented that he was concerned that through traffic to the airport which could use this route will divert through Portbury to avoid the charge.</p> <p>Cllr Mr Phipps commented that we should challenge the model that suggests that traffic using the A369 will then use the A4, and why would they do that?</p> <p>Cllr Mr Cheek further commented that Barrow Gurney could also see increased traffic flow with drivers avoiding the CAZ.</p> <p>Cllr Mr Phipps commented that many local parish councils have raised the same concerns. We need to make a representation about our concerns to Bristol City Council.</p> <p>Cllr Mr Phipps commented that he was concerned who to make representation to.</p> <p>Nigel Ashton commented that Alex Hearne (NSC) would be able to help us direct our comments to the correct place.</p> <p>Alex Hearn (NSC) commented that they have already made representation about concerns of the effect of the CAZ on local villages. Alex Hearn (NSC) commented that PPC could direct their comments to him.</p> <p>Cllr Mr Romanski suggested joining with other local councils.</p> <p>Cllr Mr Phipps will draft a letter with Cllr Mr Cooke.</p> <p>Nigel Ashton suggested copying in Liam Fox.</p> <p>(b)Children’s play equipment update – Rob Larder commented that the Play Park is now open, and the accounts are finished. National Grid have confirmed that the equipment can be handed over to the care and control of PPC. Rob Larder commented on how supportive the Rugby Club have been. Due to the entrance being too narrow for the grass mower to get in, part of the fencing will be put on hinges providing a wider gap. Rob Larder further commented how much the village</p>	<p>PC/AH/MAP</p> <p>DD/RL</p>

	<p>came together to complete the Play Park. Clerk Mrs Drower confirmed that our insurances cover both the Play Parks.</p> <p>Cllr Mrs Cowlard suggested that a picnic table and bench would be useful, all councillors agreed with this suggestion and Clerk Mrs Drower will research suppliers and prices. Rob Larder suggested that a bin is needed, and Cllr Mrs Cowlard suggested placing the bin inside the fencing of the Play Park to avoid the bin being used for dog poo. Cllr Mr Phipps enquired if the decision had been made about allowing dogs into the Play Park, Cllr Mrs Cowlard commented that's dogs will not be allowed. Rob Larder commented that the risk assessment has been carried out, and this will be displayed on our website. The gates into the park were highlighted as having the possibility of a finger trap at the hinges – Cllr Mr Cheek will adjust the gates to remove this risk.</p> <p>(c)Playing field lease update – Clerk Mrs Drower has received a new draft lease and circulated to Cllrs. Cllr Mr Phipps has reviewed and is happy with the new lease which commences for 12 months from January 2021, and a 12 month notice period from Jan 2022 which gives us the two years and a rolling 12 month break clause.</p> <p>The new addendum to the lease was –</p> <p>Proposed Cllr MR Phipps Seconded Cllr Mr Cooke</p> <p>Agreed by all Cllrs</p> <p>(d)Fence to original play park – Cllr Mrs Cowlard commented that a fence around the original Play Park would be a good idea. Cllr Mr Cheek will cost the fencing up. All Cllrs agreed.</p> <p>(e)Local plan update - Cllr Mr Phipps commented that he has circulated the review report and was quite pleased with the suggestions. The issue we have is that we are anticipating development in the green belt, and our advisor has picked up on this. However, Cllr Mr Phipps feels that we need to have a policy in case the future changes this. We need to align with NSC policy. Cllr Mr Phipps will take advice on how to approach this. We also need to put our views forward on for example affordable housing.</p> <p>Cllr Mr Phipps suggested that we need to ask the residents their views on this, and also that he would need some more professional help to finish the report.</p> <p>Proposed Cllr Mr Cooke Seconded Cllr Mrs Cowlard</p> <p>All Cllrs agreed.</p>	<p>MAP</p> <p>WC/NC</p> <p>MAP</p>
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	<p>(f)Gulley maintenance update – Cllr Mr Phipps commented that he is unsure as to which gullies have been attended to against his reported list. The reporting system is also confusing due to lack of communication and it’s impossible to coordinate with the visits of the maintenance teams. Cllr Mr Phipps will try and coordinate with Shelley Lee (NSC). Alex Hearn (NSC) offered to assist us with improvements to the system.</p> <p>(g)Hillside – garden waste – Cllr Mrs Cowlard commented that this has now been resolved.</p> <p>(h)Mill Lane – pavement bollards – Cllr Mr Cooke commented that he had contacted David Bailey (NSC) who did not know who had installed the kerbs. However, a resident provided the information that it was NSC. Cllr Mr Cooke also commented that the hedge on the opposite side to the kerbs was so overgrown and pedestrians had to walk dangerously close to the road to avoid them. Nigel Ashton (NSC) suggested that we contact Shelley Lee (NSC) and she will investigate the issue of the overgrown hedge and rectify if possible.</p> <p>(i)Rights of Way Improvement Plan – Clerk Mrs Drower and Cllr Mrs Cowlard will respond to the offer of a grant to help with Rights of Way Improvement.</p> <p>(j)ARM and APM – Date and format – Clerk Mrs Drower commented that the APM will be before the first Parish meeting in May. However, the ARM is still quite difficult as the meeting will need to be by Zoom. Cllrs agreed to have a separate meeting to discuss this further.</p> <p>(k)Portishead Rail Link – Cllr Mr Cooke commented that the original plans provided a station and parking in Portishead, and a recent article in the North Somerset Times suggested otherwise. Cllr Mr Cooke was also concerned about mention of an entertainment centre being built. Alex Hearn (NSC) commented that the proposed plan for an entertainment centre had been withdrawn and there was no new proposal at present. Alex Hearn (NSC) further commented that there are no plans for a station anywhere else. Nigel Ashton (NSC) commented that the parking and station remains as per the original plans, with no parking in Sheepway. The entertainment centre and/or commercial centre is not currently happening, but discussions with developers may happen in the future.</p>	<p>MAP</p> <p>PC/DD</p> <p>DD/WC</p>
PC/0421/09	Sheepway issues – no issues	
PC/0421/10	Allotments update – Green bin emptying – Clerk Mrs Drower commented that John Carson (NSC) has visited the allotments and has stated that the reason the bin is	TC

	<p>being missed off the weekly collection is because it is not a standard NSC bin.</p> <p>Cllr Mr Coles enquired if PSC would agree to pay for the emptying of one bin.</p> <p>Cllrs agreed to pay for one bin.</p>	
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Meeting finished at 9.30 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW