

Portbury Parish Council

MINUTES

Minutes of the meeting held 6th July 2021

Present:

Councillors: Cllr Mr Romanski Cllr Mr Lanham
Cllr Mr Cheek Cllr Mr Phipps Cllr Mr Coles

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others: 2 member of general public

Meeting commenced at 7.30pm

No	Item	Action
	A member of the general public attended and brought a copy of his planning for 2c Priory Road to hand to the council. A complaint had been made to NSC by another resident about the build. The resident wanted it noted that he had followed exactly the planning granted.	
PC/0721/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/0721/02	Apologies received – None	
PC/0721/03	Minutes of PPC's monthly meeting held on the 1st of June 2021 were presented. The minutes were: Proposed Cllr Mr Phipps Seconded Cllr Mr Romanski Resolved that: Minutes were agreed by all.	ALL
PC/0721/04	Finance (a) Payments for authorisation – As per schedule presented prior to meeting.	ALL

	<p>Clerk Mrs Drower commented that there was no unexpected spend this month. With just spend on the clerk and maintenance. All spend this month is in line with budget and expectation.</p> <p>Cllr Mr Phipps queried the figure in ring fenced reserves for the Play Scheme as he expected it to be lower. Clerk Mrs Drower confirmed that the reserve figure was correct.</p> <p>Clerk Mrs Drower commented that we need to ratify one cheque to Mr R Mulligan for repair works to the War Memorial.</p> <p>(b)Clerk Mrs Drower commented that parish councils have now been given the ability to use online banking – and will investigate further.</p> <p>(c)Unfortunately the Annual Return could not be signed tonight due to a query over donated ring fenced monies and where these go on the form. Clerk Mrs Drower is waiting to hear back from the auditors.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Phipps Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs.</p>	<p>DD</p>
<p>PC/0721/05</p>	<p>Crime and Disorder</p> <p>(a)Crime Stats -Clerk Mrs Drower commented that the crime stats given to us by Avon and Somerset police were very vague and did not specify either the place of the crime or the exact nature. Clerk Mrs Drower commented that she had tried to find our more exact information with no success.</p> <p>(b)Local crime – Clerk Mrs Drower commented that a van had been broken into at the layby on the same day a suspicious van had been seen in Brittan Place on 19th May. Cllrs did not think it was connected. Cllr Mr Phipps commented that North Somerset Neighbourhood Watch may be more informative.</p>	<p>WC/DD</p>
<p>PC/0721/06</p>	<p>Planning</p> <p>Applications received:</p> <p>(a)20/P/1982/OUT – Cole Acre – no update.</p> <p>(b)21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update.</p>	

	<p>(c)21/P/0495/FUH – Newlyn – Proposed erection of double garage – approved.</p> <p>(d)21/P/0766/FUH – Bracken Barn – Two storey extension – approved.</p> <p>(e)21/P/1302/AOC and 21/P/1346/AOC – Portbury Priors -Discharge of condition 3 on previous application – approved.</p> <p>(f)21/P/1203/FUH – 22 High St – Proposed first floor extension – no update</p> <p>(g)21/P/1297/LDE – 14 Caswell Lane – Certificate of lawfulness for existing rear extension – no update.</p> <p>(h)21/P/1647/1673/AOC – Discharge of Cond 4 planning permission for listed buildings – no comment</p> <p>(i)21/P/1650/FUH – 1 Wharf Villas – erection of carport/enforcement – Cllr Mr Phipps commented that after enforcement visited the property, a planning application has now been submitted. However, the application is for a car port in a different position to the one under enforcement, and the proposed car port would deny access to the one under enforcement. Cllrs agreed that the application is inappropriate and too big and will object to NSC. Nigel Ashton NSC will be kept informed.</p>	<p>MAP</p>
<p>PC/0721/07</p>	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that there were no issues.</p>	<p>WC/DD</p>
<p>PC/0721/08</p>	<p>Council Administration/Correspondence</p> <p>(a)Letter from Buckingham Palace – Clerk Mrs Drower commented that Buckingham Palace had officially acknowledged Portbury’s letter of condolence to the Queen. The letter will be displayed on the village noticeboard..</p> <p>(b)Parish Plan update – Cllr Mr Phipps commented that he has drafted a letter to residents about proposed site allocation, with a question to them about choice of potential development site.</p> <p>Cllr Mr Phipps further commented that he would like cllrs to consider whether we put our views in this questionnaire to residents.</p> <p>Cllr Mr Phipps asked cllrs to vote on whether they thought a potential development site should be allocated.</p> <p>Cllrs discussed whether the questionnaire should include pros and cons of developments on proposed sites.</p> <p>Cllr Mr Phipps commented that he would like the questionnaire to fit on one page if possible.</p> <p>Cllrs voted as to whether or not we allocate a development site.</p>	<p>WC</p> <p>MAP</p>

	<p>In favour – 4 cllrs Abstain – 2 cllrs</p> <p>Cllr Mr Phipps commented that the final version of the questionnaire will be agreed with cllrs by email.</p> <p>(c)Discussion about village fete – Cllr Mrs Cowlard commented that she had had a really good response from residents from the Facebook posting. The date set is the 4th September.</p> <p>Cllr Mr Phipps commented that the Village Hall are happy to be involved.</p> <p>(d)Parking issues update - Cllr Mrs Cowlard commented that the recent parking issues experienced had now died down. Cllr Mr Coles commented that he is looking forward now to next year to try and ease the situation for the village. Cllr Mr Coles will also communicate with NSC.</p> <p>(e)Fund raising for bin in play park – Clerk Mrs Drower commented that the village school have offered to fund raise for a bin for the play park. However a bin has already been ordered. Cllr Mrs Cowlard has already responded to them.</p> <p>(f)New playing field lease – Clerk Mrs Drower commented that the new lease has now arrived for signing and apologised for not bringing it to the meeting. Clerk Mrs Drower will liaise with Cllr Mrs Cowlard for signing.</p> <p>(g)Portbury Lane – speeding – Cllr Mr Cheek commented that the speeding along Portbury Lane is so fast, and this affects the vehicles coming into the 20mph zone. Cllr Mr Phipps commented that we need to approach NSC to ask their advice about a solution to the problem. Cllr Mrs Cowlard commented that we have plenty of statistics now. Cllr Mr Coles and Cllr Mr Phipps will meet to propose a way forward.</p> <p>(h)Queen’s Jubilee beacon – After a brief discussion all cllrs agreed that they would like to light a beacon to celebrate the Queens Jubilee.</p> <p>(i)Recycling and waste strategy – Cllr Mr Phipps asked if we have a parish council view on the proposed new strategy. Cllr Mr Phipps commented that with proposed less collections, we do not want to see rubbish piling up in the streets. Cllr Mrs Cowlard commented that she will fill in the survey on behalf of the council.</p> <p>(j)Travellers site A369 – update – Clerk Mrs Drower commented that the people living in the temporary site had been given notice to leave by 30th June. Cllrs thought the site was vacant. Clerk Mrs Drower will contact Nigel Ashton to confirm.</p> <p>(k)Bristol airport expansion – Cllr Mr Phipps commented that the proposed growth of the airport would be bad for pollution and global warming. Cllrs agreed to comment on the Bristol Airport appeal objecting to the expansion.</p>	<p>DD/WC</p> <p>TC</p> <p>WC</p> <p>DD/WC</p> <p>TC/MAP</p> <p>ALL</p> <p>WC</p> <p>DD</p> <p>MAP</p> <p>WC/MAP</p>
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	<p>(l)Gordano Rugby Club – dog mess – Cllr Mrs Cowlard has received a complaint from Gordano Rugby Club about the dog mess they are regularly finding on the pitch. Cllrs agreed to increase the signage at the field and in a more prominent position.</p> <p>(m)Fencing – original play park -Cllr Mr Cheek will reprice the wood needed as prices have increased. Cllr Mr Phipps commented that he has found a supplier for the new ball joint for the basket swing. Cllr Mrs Cowlard commented that we need a new seat on the zip wire.</p> <p>(n)Compliance - new play park – Cllr Mrs Cowlard has met with Rob Larder. Everything highlighted in the post installation inspection report has been inspected and corrected where necessary, and we are happy with the risk assessment.</p> <p>(o)Land registry survey of local parish owned land – Cllr Mr Phipps commented that the results of the Land Registry service indicated that generally parish council owned land has not been registered with LR.</p>	<p>NC</p> <p>WC</p> <p>MAP</p>
PC/0721/09	<p>Sheepway issues</p> <p>(a)Graffiti along Sheepway – Cllr Mr Lanham commented that there was an explosion of graffiti along Sheepway, covering all the bus stops/shelters/signs. Clerk Mrs Drower commented that she would report this to NSC.</p> <p>(b)Dead trees Sheepway – Cllr Mr Lanham commented that there are many dead Elms along Sheepway. Clerk Mrs Drower commented that we need to establish the ownership of the offending trees.</p>	<p>DD/KL</p> <p>DD/KL</p>
PC/0721/10	Allotments update – no issues	

Meeting finished at 9.20 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW