

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th July 2022

Present:

Councillors: Cllr Mr Phipps Cllr Mr Coles (7.45p.m.) Cllr Mr Cheek
Cllr Mr Lanham Cllr Mr Mangnall

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives: Nigel Ashton NSC

Others 1 member of general public

Meeting commenced at 7.30pm

No	Item	Action
PC/0722/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/0722/02	Apologies received – Apologies were received from Cllr Mr Romanski.	
PC/0722/03	Minutes of PPC's monthly meeting held on the 7th of June 2022 were presented. Cllr Mrs Cowlard went over the action points of the last meeting: Cllr Mr Phipps has now written up the traffic notes on the speeding issues and circulated them to Cllrs, and is ready for the next stage. Cllr Mr Cheek has not yet purchased the wood for the fence at the playing field. Clerk Mrs Drower has had a response to the grass cutting at Brittan Place, but it seems as though they are responding to the wrong area. Clerk Mrs Drower asked for a photo of the grass verge in question to forward to NSC. The strimming has been done, but NSC commented	MAP NC DD

	<p>that they only have two trimmers for the whole of North Somerset so can only do once a year.</p> <p>Clerk Mrs Drower commented that the ARM minutes are now on the website.</p> <p>All other action points are covered under the agenda.</p> <p>The minutes were:</p> <p>Proposed Cllr Mr Lanham Seconded Cllr Mr Phipps</p> <p>Resolved that: Minutes were agreed by all.</p>	
PC/0722/04	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting.</p> <p>Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>Clerk Mrs Drower has ring fenced the £8000 previously voted on to the Play Park.</p> <p>Clerk Mrs Drower commented that the reserve account is now £2500 over drawn and Cllrs agreed to transfer £5000 out of the current account to cover this.</p> <p>Cllr Mr Phipps asked what £209 in contingencies represented. Clerk Mrs Drower commented that she would let Cllr Mr Phipps know.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Phipps</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Phipps</p> <p>Agreed by all Cllrs.</p>	<p>ALL</p> <p>DD</p>
PC/0722/05	<p>Crime and Disorder</p> <p>(a) Crime Stats -Clerk Mrs Drower commented that there were no local crime stats</p> <p>(b) Local crime – Clerk Mrs Drower commented that there was no local crime.</p>	WC/DD
PC/0722/06	<p>Planning</p> <p>Applications received:</p> <p>(a) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update.</p> <p>(b) 21/P/3498/FUL – The Piggery – Proposed conversion of existing office unit to extend and create an agricultural worker dwelling – no update.</p>	

	<p>(c)22/P/1236/FUH – Beech Barn, Portbury Common - retrospective planning for home office -no update.</p> <p>(d)Enforcement notices – Caswell Cross Cottages, Wharf Villas and Oakham Farm – no updates on the above.</p> <p>(i)Local plan update – Cllr Mr Phipps commented that there is no update.</p>	MAP
PC/0722/07	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that she will ask Kevin to attend to the loose fencing at the new play park.</p>	WC/DD
PC/0722/08	<p>Council Administration/Correspondence</p> <p>(a)Parking issues – Cllr Mr Phipps commented a resident had written to him about a white van that is parking near Hillside on the left hand side and is making turning right into Hillside hazardous. PPC needs to assess if the van is parking illegally.</p> <p>Cllr Mrs Cowlard commented that there is a car parking on the pavement by the school and the children have to walk into the road to pass it.</p> <p>Cllr Mrs Cowlard commented that bad parking can be reported on the NSC website where you can upload a picture.</p> <p>The general consensus is to report and advise residents to report to police on 101 and let them deal with it.</p> <p>Nigel Ashton said he would follow this up with NSC if Cllr Mrs Cowlard forwarded the photo to him from outside the school.</p> <p>(b)Speedwatch and speeding through the village – Cllr Mrs Cowlard commented that she had circulated an email about a new speed camera that is available to parish councils. The camera is affordable and takes a photograph and speed of a vehicle. At the moment on and Somerset police have not approved it. The camera will alleviate the need for Speed Watch. The camera has been commissioned by other councils already. The information uploads onto the police database.</p> <p>(c)Replacement of old play equipment – grants. Clerk Mrs Drower commented that we have got through the preliminary stages for the matched funding grant towards the original play park. We will know by the end July.</p> <p>(d)Extra play equipment and inspection – update – Clerk Mrs Drower commented that the play equipment has passed the annual inspection, but the climbing equipment in the new play park was flagged again with the possibility of gaps where a small head could slip in. Clerk Mrs Drower will go back to the manufacturer and discuss the report.</p> <p>(e)Village Green and tree inspection – Clerk Mrs Drower commented that the lime tree on the green has been</p>	<p>WC/MAP</p> <p>WC</p> <p>DD</p> <p>DD</p>

	<p>inspected and is safe for another five years. However, pollarding the tree has been recommended. We have had a quote of £1200 from Bartletts, but we will try and get another two quotes.</p> <p>Cllr Mrs Cowlard commented that the Village Green is in need of strimming. Cllr Mr Cheek volunteered to do it.</p> <p>(f)Highway Scheme for Parish Councils – Cllr Mr Phipps commented on the email from David Bailey which says we can apply for a highway scheme. Cllr Mr Phipps has asked David Bailey how do we apply and what is the likely outcome? Nigel Ashton commented that the scheme has not yet been finalised.</p> <p>Cllr Mr Phipps commented that he will try and organise a meeting with NSC, Portbury Parish Council and residents to discuss the speeding concerns in the village.</p> <p>(g)Portbury Cycle Scheme – Cllr Mr Cheek commented that we have been asked to suggest where we would like directional signs placed around Portbury to direct cyclists on the cycle route. The signs are free of charge.</p> <p>No decision was made.</p> <p>(h)Defib at The Priory – discuss guardian – Cllr Mrs Cowlard commented that Peter Cooke has offered to be the guardian for the defib at The Priory. The defib is registered with the British Heart Foundation.</p> <p>(i)To Do List – Clerk Mrs Drower commented that the sniffer holes left by British Gas have been filled in. The inspection door on the front of the lamppost in the High Street has been repaired.</p>	<p>DD</p> <p>MAP</p> <p>ALL</p>
PC/0722/09	Sheepway – no issues	
PC/0722/10	Allotments update – no issues	

Meeting finished at 8.45 p.m.

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