

# Portbury Parish Council

## MINUTES

Minutes of the meeting held 8th February 2022

**Present:**

**Councillors:** Cllr Mr Phipps Cllr Mr Cheek  
Cllr Mr Mangnall Cllr Mr Coles Cllr Mr Lanham

**Chairman:** Cllr Mrs Cowlard

**Clerk:** Minutes taken by Mrs Dawn Drower – Clerk

**Representatives:**

**Others** One member of the general public

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Meeting commenced at 7.30pm

No	Item	Action
	<b>A resident attended and enquired if Cllrs always see all correspondence which is sent to the Parish Council. Cllr Mr Phipps commented that not all emails would be circulated unless they specifically relate to council business. The resident commented that our address is <a href="mailto:portbury_parish_council@hotmail.co.uk">portbury_parish_council@hotmail.co.uk</a> and she assumed this went to all Cllrs. Cllr Mr Phipps commented that this was a reasonable comment, and we would look to make this clearer.</b>	
<b>PC/0222/01</b>	<b>Declaration of Interest by Members</b> –Cllr Mr Mangnall declared an interest in 1 Wharf Villas – item PC/0222/06 – (f)	
<b>PC/0222/02</b>	<b>Apologies received</b> – Apologies were received from Cllr Mr Romanski.	
<b>PC/0222/03</b>	<b>Minutes</b> of PPC’s monthly meeting held on the 11th of January 2022 were presented. Cllr Mrs Cowlard went over the action points of the last meeting. Cllr Mr Phipps has worked out how many traffic cones we need and communicated this to the Clerk.	<b>DD</b>

	<p>All other action points are covered under the agenda.</p> <p>The minutes were:</p> <p>Proposed Cllr Mr Phipps    Seconded Cllr Mr Cheek</p> <p><b>Resolved that:</b> Minutes were agreed by all.</p>	<b>ALL</b>
<b>PC/0222/04</b>	<p><b>Finance</b></p> <p><b>(a) Payments for authorisation</b> – As per schedule presented prior to meeting.</p> <p>Clerk Mrs Drower commented that all payments were in line with the finance sheets, and no exceptional payments this month.</p> <p>Clerk Mrs Drower commented that the bank statements had not arrived this month, so could not reconcile to them.</p> <p>Clerk Mrs Drower commented that we have gone over budget on maintenance, which includes the cutting of the dead trees at the allotments and the replacement of the playing field gate. However there are savings in other areas to compensate for this.</p> <p><b>RESOLVED that:</b> The payments as scheduled in the Finance Report were approved.</p> <p>Proposed    Cllr Mrs Cowlard    Seconded Cllr Mr Lanham</p> <p>Agreed by all Cllrs.</p>	<b>ALL</b>
<b>PC/0222/05</b>	<p><b>Crime and Disorder</b></p> <p><b>(a) Crime Stats</b> -Clerk Mrs Drower commented the local crime stats showed no crime in Portbury.</p> <p><b>(b) Local crime</b> – Cllr Mrs Cowlard commented that there had been no reports of local crime.</p>	<b>WC/DD</b>
<b>PC/0222/06</b>	<p><b>Planning</b></p> <p><b>Applications received:</b></p> <p><b>(a) 21/P/0474/MOD</b> – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update.</p> <p><b>(b) 21/P/2364/OUT</b> – Cole Acre Kennels - Outline planning for 1 No dwelling – no update.</p> <p><b>(c) 21/P/2534/FUL</b> – 1 Wharf Villas – change of use of land to residential curtilage and erection of car port no update.</p> <p><b>(d) 21/P/3247/FUH – 3 High Street</b> – 2 Storey side extension – Ratification of discussion at January meeting. Cllr Mr Phipps has sent a letter of no comment to NSC as agreed at last meeting.</p>	<b>MAP</b>

	<p><b>(e)21/P/3498/FUL – The Piggery</b> – Proposed conversion of existing office unit to extend and create an agricultural workers dwelling. Cllr Mr Phipps commented that there was a previous enforcement on the cattle barn which is being used as a business. Now they want to convert an office into an agricultural workers dwelling. The site historically has retrospective planning where work has been done ahead of planning. A previous application for residential had been declined as not being an appropriate site. Cllr Mr Phipps commented that it is not clear what is trying to be achieved on the site with so many different planning applications. The property sits within the green belt. There appears to be holiday lets being used as residential.</p> <p>Cllr Mr Phipps has written to Nigel Ashton NSC about the situation who has asked the senior planner to review what is going on.</p> <p>Cllr Mr Phipps suggested writing to NSC with a history of the site and asking them to find out what the overall plan is for the site, and at the same time objecting to the application.</p> <p>All Cllrs agreed.</p> <p><b>(f)21/P/3517/TPO – Forfarmers UK</b> – Tree reduction application – Cllr Mr Cheek commented that he is concerned about increased light pollution to Portbury Village following the tree reduction. Cllr Mr Phipps will further investigate.</p> <p><b>(g)23 High Street</b> – Proposed single storey rear extension – Cllr Mr Phipps commented that there were no issues with this application.</p> <p>All Cllrs agreed no comment.</p> <p><b>(h)Enforcement notices</b> – Paddock Lakes, Wharf Villas and Elm Tree Park – no updates on the above.</p> <p><b>(i)Neighbourhood Plan and site assessment/public questionnaire</b> – Cllr Mr Phipps commented that he has updated the website with a strap line that shows where we are with the Neighbourhood Plan and pointing to the draft site assessment. Cllr Phipps would like this to go in the next newsletter too.</p> <p><b>(j)Local Plan 2038 update</b> – Cllr Phipps commented that the draft is currently with NSC Executive for their oversight. Cllr Phipps commented that he has extracted the parts which are relevant to Portbury - There is no development allowed in the green belt. Portbury will get its settlement boundary back. Significantly the Docks will not go into the green belt. Shipway Gate Farm is off of the agenda for further development. Businesses are not seen as appropriate in the green belt. At the end of the report – Portbury Car Park is on the agenda.</p>	<p><b>MAP</b></p> <p><b>MAP</b></p> <p><b>MAP</b></p> <p><b>MAP/WC</b></p> <p><b>MAP</b></p>
<p><b>PC/0222/07</b></p>	<p><b>Maintenance</b>  <b>(a)Lengthsman</b> – Cllr Mrs Cowlard has met with Kevin about the grass cutting at the playing field, and now there</p>	



