

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th April 2022

Present:

Councillors: Cllr Mr Phipps Cllr Mr Cheek
Cllr Mr Mangnall Cllr Mr Romanski

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives: Mr Nigel Ashton - NSC

Others Four members of the general public

Meeting commenced at 7.30pm

No	Item	Action
	<p>A resident commented that she is suffering distress due to the constant bonfires all day long by Mill Close. Cllr Mrs Cowlard commented that this is a NSC issue. Nigel Ashton NSC commented that he would look into this and invited the resident to contact him.</p> <p>A resident commented that he was concerned about the new lane markings on Jct 19 and felt they were confusing and likely to cause an accident.</p>	
PC/0422/01	Declaration of Interest by Members -Cllr Mr Phipps declared an interest in the Village Hall	
PC/0422/02	Apologies received – Apologies were received from Cllr Mr Lanham and Cllr Coles. Cllr Mr Phipps joined by Facetime due to isolating.	
PC/0422/03	Minutes of PPC’s monthly meeting held on the 8th of March 2022 were presented. Cllr Mrs Cowlard went over the action points of the last meeting. Clerk Mrs Drower confirmed that 100 traffic parking were being delivered this week.	

	<p>Cllr Mr Cheek has repaired the see saw in the play park.</p> <p>Cllr Mr Phipps has written to HE about the condition of the footbridge.</p> <p>Cllr Mr Phipps has written to NSC re the drainage outside the Village Hall.</p> <p>Cllr Mrs Cowlard has spoken with the horse riders, and they have agreed not to ride along Priory Walk.</p> <p>All other action points are covered under the agenda.</p> <p>The minutes were:</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Romanski</p> <p>Resolved that: Minutes were agreed by all.</p>	
PC/0422/04	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting.</p> <p>Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>Clerk Mrs Drower commented that we are £2600 under spent for the financial year. Cllrs agreed to put the surplus into reserves.</p> <p>Clerk Mrs Drower commented that she has increased her hours to cover outstanding tasks.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Cheek</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Mangnall</p> <p>Agreed by all Cllrs.</p>	ALL
PC/0422/05	<p>Crime and Disorder</p> <p>(a) Crime Stats -Clerk Mrs Drower commented the local crime stats showed no crime in Portbury.</p> <p>(b) Local crime – Cllr Mrs Cowlard commented that there had been no reports of local crime.</p>	WC/DD
PC/0422/06	<p>Planning</p> <p>Applications received:</p> <p>(a) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update.</p> <p>(b) 21/P/2364/OUT – Cole Acre Kennels - Outline planning for 1 No dwelling – no update.</p>	

	<p>(c) 21/P/2534/FUL – 1 Wharf Villas – change of use of land to residential curtilage and erection of car port no update.</p> <p>(d)21/P/3498/FUL – The Piggery – Proposed conversion of existing office unit to extend and create an agricultural worker dwelling – no update.</p> <p>(e)21/P/3517/TPO – Forfarmers UK – Tree reduction application – approved.</p> <p>(f)23 High Street – Proposed single storey rear extension – approved.</p> <p>(g)22/P/0430/LBC – The Thatched Cottage, Sheepway – Listed building consent for the erection of a single storey rear/side extension – Cllrs agreed to make no comment.</p> <p>(h)22/P/0536/MMA – The Thatched Cottage, Sheepway – Minor material amendment to permission 21/P/3091/FUH – Cllrs agreed to make no comment.</p> <p>(i)22/P/0714/TEN – Notification under regulation 5 of the Electronic Communications Code to remove and replace existing Huawei Ericsson cabinet – Cllrs agreed no comment.</p> <p>(j)Enforcement notices – Paddock Lakes, Wharf Villas and Elm Tree Park – no updates on the above. Cllr Mrs Cowlard commented that we have received a letter from the enforcement officer saying that Paddock Lakes is no longer under enforcement. However, Cllr Mr Lanham has written a letter saying that the container and ad hoc buildings under enforcement are still there. Nigel Ashton will speak with the enforcement officer. Nigel Ashton has written to the enforcement officers re Wharf Villas to arrange a meeting on site.</p> <p>(k)Local plan consultation and response – Cllr Mr Phipps commented that the key things in this are transport and traffic, and the land by the Village Hall. With regard to traffic its important to consider the massive impact on traffic through Portbury if the 3000 new homes are built in Nailsea and urged everyone to comment on this. Cllr Mr Phipps commented that is also important to comment on the need for parking facilities in the Village on the land by the Village Hall.</p>	<p>MAP</p> <p>ALL</p>
<p>PC/0422/07</p>	<p>Maintenance</p> <p>(a)Lengthsman – Cllr Mrs Cowlard commented that Kevin has been busy around the village. Cllr Mrs Cowlard has asked Kevin to stop mowing the path at the Rugby Club, and the Rugby Club will take this over and mow up to the fence. Cllr Mr Phipps commented that it is time to have the safety check on the Elm on the Village Green. Clerk Mrs Drower will organise.</p>	<p>WC/DD</p> <p>DD</p>
<p>PC/0422/08</p>	<p>Council Administration/Correspondence</p>	

	<p>(a)Newsletter – Cllr Mr Phipps has written the latest newsletter. Clerk Mrs Drower will get the newsletter printed to deliver to residents. This will be sent to distribution list and in Facebook also.</p> <p>(b)Policy document review – Standing Orders – Cllrs have reviewed the standing orders and all agreed that no changes need to be made. Cllr Mr Phipps suggested reviewing the policy documents at the AGM.</p> <p>(c)Road markings at Jct 19 – Nigel Ashton commented that HE have carried out an audit of the current lane markings and have made some adjustments. They are now reviewing the changes made over the summer period.</p> <p>(d)Replacement of old play equipment – Cllr Mr Phipps that NSC have a matched funding grant currently and asked Cllrs if they would increase the current reserves of £5000 by the £2600 surplus precept from last year. Cllrs agreed to put the surplus from last year to the play equipment reserves.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Romanski</p> <p>All in favour</p> <p>(e)Bonfires in village – The resident was advised to contact Nigel Ashton NSC who will look into it.</p> <p>(f)Siting of cones for Bluebell Wood – Cllrs agreed to site cones along one side of Station Road and along Caswell Lane.</p> <p>(g)Queen’s Jubilee beacon and party – Clerk Mrs Drower asked Cllrs if they were still wanting to do a beacon and organise a party. The mound was suggested for the beacon. Cllr Mr Cheek will contact the landowner for permission. Cllr Mrs Cowlard will talk to Sharon to see if a joint celebration can be organised.</p>	<p>MAP</p> <p>ALL</p> <p>NA</p> <p>ALL</p> <p>NC/WC</p>
PC/0422/09	Sheepway – no issues	
PC/0422/10	Allotments update – no issues	

Meeting finished at 8.40 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW