

# Portbury Parish Council

## MINUTES

**Minutes of the meeting held 8th November 2022**

**Present:**

**Councillors:** Cllr Mr Cheek Cllr Mr Phipps Cllr Mr Lanham  
Cllr Mr Coles Cllr Mr Romanski

**Chairman:** Cllr Mrs Cowlard

**Clerk:** Minutes taken by Mrs Dawn Drower – Clerk

**Representatives:**

**Others**

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Meeting commenced at 7.30pm

No	Item	Action
PC/1122/01	<b>Declaration of Interest by Members</b> – There were no declarations of interest.	
PC/1122/02	<b>Apologies received</b> – No apologies.	
PC/1122/03	<b>Minutes</b> of PPC's monthly meeting held on the 4th of October 2022 were presented. Cllr Mrs Cowlard went over the action points of the last meeting:  Clerk Mrs Drower has not yet received a response from the insurers about the safety reports of the play equipment and will chase up.  Cllr Mr Cheek has met with Kevin and obtained a quote for repairing/replacing the new play park fencing. Kevin has quoted £3000 verbally and will be asked to put this in writing with a split between labour and materials. Cllr Mr Cheek will revisit the works to see if there is a cheaper way of doing it. Cllrs agreed to get another quote.	<b>DD</b>  <b>NC</b>

	<p>Clerk Mrs Drower has emailed HE re the timescale for the footbridge repairs but hasn't heard back yet. Clerk Mrs Drower will follow this up.</p> <p>Clerk Mrs Drower has not ordered the dog signs for the play park yet but will do after the meeting.</p> <p>Cllr Mr Phipps has circulated to Cllrs his report on traffic and speeding for comment.</p> <p>Cllr Mr Phipps has followed up with NSC as to why some of our planning comments have been missed. NSC have not been able to explain why. The only way of ensuring it doesn't happen again is to send direct to the planning officer as well as the planning portal.</p> <p>All other action points are covered under the agenda.</p> <p>The minutes were:</p> <p>Proposed Cllr Mr Phipps    Seconded Cllr Mrs Cowlard</p> <p><b>Resolved that:</b> Minutes were agreed by all.</p>	<p><b>DD</b></p> <p><b>DD</b></p> <p><b>MAP</b></p> <p><b>MAP</b></p>
<p><b>PC/1122/04</b></p>	<p><b>Finance</b>  <b>(a) Payments for authorisation</b> – As per schedule presented prior to meeting.  Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>Only two items for payment this month, the clerk, the lengthsman, reimbursement to Clerk for Calico and the clips for the signpost, and reimbursement to Mr Cowlard for materials for Portbury in Bloom</p> <p><b>RESOLVED that:</b> The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Lanham    Seconded Cllr Mr Cheek</p> <p>Agreed by all Cllrs.</p>	<p><b>ALL</b></p> <p><b>DD</b></p>
<p><b>PC/1122/05</b></p>	<p><b>Crime and Disorder</b>  <b>(a) Crime Stats</b> -Clerk Mrs Drower commented that there were no local crime stats  <b>(b) Local crime</b> – Cllr Mrs Cowlard commented that a resident had had his catalytic converter stolen off his car at night. The police were informed.</p>	<p><b>WC/DD</b></p>

<p><b>PC/1122/06</b></p>	<p><b>Planning</b>  <b>Applications received:</b>  <b>(a)21/P/0474/MOD – Land at Moor Farm –</b> Deed of variation to modify mortgagee exclusions Clause – no update.  <b>(b)22/P/1236/FUH – Beech Barn, Portbury Common -</b> retrospective planning for home office -no update.  <b>(c)22/P/1941/FUH – Wayside, Sheepway –</b> demolition of rear extension and outbuilding and erection of two storey rear extension – granted.  <b>(d)22/P/2426/FUH – Holford House, Sheepway –</b> Creation of new outbuilding to house swimming pool – Cllr Mr Phipps commented that the only point was whether the new structure breached the building line. Cllr Mr Phipps will bring this to the attention of NSC planning for their consideration. All Cllrs agreed.  <b>(e)22/P/2421/FUH – Springfield Cottage, Wharf Lane –</b> demolition of existing outbuilding/garage and replacement with new. Cllr Mr Phipps suggested no comment. All Cllrs agreed.  <b>(h)Enforcement notices –</b> Caswell Cross Cottages, Wharf Villas, Oakham Farm and Racecourse Farm – no updates on the above.</p>	<p><b>MAP</b></p>
<p><b>PC/1122/07</b></p>	<p><b>Maintenance</b>  <b>(a)Lengthsman –</b> Cllr Mrs Cowlard commented that a lot of rubbish is being fly tipped in our black bins which means that Kevin cannot always get our rubbish in them.</p>	<p><b>WC/DD</b></p>
<p><b>PC/1122/08</b></p>	<p><b>Council Administration/Correspondence</b>  <b>(a)National Grid update –</b> do we want to invite them to give us an update? Cllr Mrs Cowlard commented that National Grid have offered to come in and give us another update. Cllrs agreed that this wasn't necessary as we are kept very well informed anyway.  <b>(b)Discuss publishing of notifications we get from NSC/NG, any village related notification.</b> Cllr Mrs Cowlard commented that the notifications we get from NG and NSC aren't always posted on Facebook for our residents. Clerk Mrs Drower will agree with Cllr Mrs Cowlard what to post on Facebook.  <b>(c)Request from church for assistance with heating oil for warm place to be.</b> Cllr Mrs Cowlard commented that the church are providing a warm place to be for residents this winter, and have asked if we can donate towards the cost of the heating oil.  Cllr Mrs Cowlard commented that there is a £1000 government grant available towards the scheme and thought the church may have received this.  Cllrs felt there may be more appropriate ways of providing a warm place for residents.</p>	<p><b>DD</b></p> <p><b>DD/WC</b></p> <p><b>WC</b></p>

	<p><b>(d)Speed and overweight lorries – update –</b> Cllr Mr Phipps commented that he had received some more data from Avon and Somerset which showed that 80% of vehicles are exceeding the 20mph limit. Cllr Mr Phipps has written back to them to ask for the data to be sent to us in a different format as it was difficult to read. Cllr Mr Phipps commented that we need to write again quickly to NSC and keep the pressure as this is when the budgets for next year are being set. Cllr Mr Phipps will draft a letter.</p> <p>Cllrs also expressed ongoing concern as to where the schoolchildren are dropped off by the bus and how they get across the road safely.</p> <p>Cllr Mr Phipps commented that places such as Nailsea receive S106 monies from the developers, but the effect of those new developments on villages such as Portbury is massive and receive no such monies. Cllr Mr Phipps thinks we should pursue this.</p> <p>Cllr Mr Phipps will ask Miles Langdon if he is willing to continue operating the speed camera, and to ask him to request it for Portbury asap.</p> <p><b>(e)Maintenance of WI bee garden on the Village Green –</b> Cllr Mrs Cowlard commented that the bee garden on the Village Green isn't being attended to currently. The garden was introduced in 2014 by the WI without any conditions we can think of. However it is now in a state of disrepair, and there appears to be no one now in the WI who can upkeep it. The WI discussed it at a meeting and have asked the Parish council if they can look after it jointly with us.</p> <p>Cllrs agreed to ask the WI what their 'joint' proposals would entail. Cllr Mrs Cowlard will talk to them.</p> <p><b>(g)To Do List –</b> Cllr Mr Phipps reviewed the list and removed items now resolved or no longer relevant.</p>	<p><b>MAP</b></p> <p><b>WC</b></p>
<p><b>PC/1122/09</b></p>	<p><b>Sheepway –</b> no updates.</p>	
<p><b>PC/1122/10</b></p>	<p><b>Allotments update –</b> None</p>	

**Meeting finished at 9.30 p.m.**

**Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW**

**The next meeting is on Tuesday January 10<sup>th</sup> at 7.30pm in the Village Hall**