

Portbury Parish Council

MINUTES

Minutes of the meeting held 9th August 2022

Present:

Councillors: Cllr Mr Cheek Cllr Mr Romanski
Cllr Mr Lanham Cllr Mr Mangnall

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others

Meeting commenced at 7.30pm

No	Item	Action
PC/0822/01	Declaration of Interest by Members – There were no declarations of interest.	
PC/0822/02	Apologies received – Apologies were received from Cllr Mr Phipps and Cllr Mr Coles.	
PC/0822/03	Minutes of PPC's monthly meeting held on the 5th of July 2022 were presented. Cllr Mrs Cowlard went over the action points of the last meeting: Clerk Mrs Drower has contacted the manufacturers of the play equipment and sent the inspection report to them with reference to the finger and head trap. Clerk Mrs Drower has approached Josh King for a quote to pollard the lime tree. All other action points are covered under the agenda. The minutes were: Proposed Cllr Mrs Coles Seconded Cllr Mr Cheek	DD DD

	Resolved that: Minutes were agreed by all.	
PC/0822/04	<p>Finance (a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>Only two items for payment this month, the clerk and the lengthsman.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Phipps</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Phipps</p> <p>Agreed by all Cllrs.</p>	<p>ALL</p> <p>DD</p>
PC/0822/05	<p>Crime and Disorder (a) Crime Stats -Clerk Mrs Drower commented that there were no local crime stats (b) Local crime – Clerk Mrs Drower commented that there was no local crime.</p>	WC/DD
PC/0822/06	<p>Planning Applications received: (a) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update. (b) 21/P/3498/FUL – The Piggery – Proposed conversion of existing office unit to extend and create an agricultural worker dwelling – no update. (c) 22/P/1236/FUH – Beech Barn, Portbury Common - retrospective planning for home office -no update. (d) Enforcement notices – Caswell Cross Cottages, Wharf Villas, Oakham Farm and Racecourse Farm – no updates on the above.</p>	MAP
PC/0822/07	<p>Maintenance (a) Lengthsman – Cllr Mrs Cowlard commented that Kevin has suggested that instead of paying extra tasks individually he is happy to do them to offset times in the winter when he sometimes does less than his hours because of the weather etc. Cllr Mrs Cowlard also commented that Kevin proposes increasing his hourly rate by 10% to cover his fuel increases and insurances.</p>	WC/DD

	<p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Cheek</p> <p>All Cllrs agreed</p>	
PC/0822/08	<p>Council Administration/Correspondence</p> <p>(a)Footbridge – further swelling of surface – Cllr Mr Romanski commented that the surface swelling on the surface of the footbridge is getting worse. A resident had tripped on one of the lumps on the footbridge and broken her ankle. Cllr Mr Romanski commented the handrail was also broken. Clerk Mrs Drower commented that she will contact Highways England urgently about this as they have been aware of the problems for years.</p> <p>(b)Overgrown hedges – Priory Road – Cllr Mr Romanski commented that there are several hedges in Priory Road where they are so overgrown over the pavement and forcing pedestrians off the pavement and onto the road. Clerk Mrs Drower will contact Shelley Lee at NSC. Cllr Mr Romanski will forward pictures to Clerk Mrs Drower.</p> <p>(c)Replacement of old play equipment – grants. Clerk Mrs Drower commented that she is gathering the information that NSC is wanting to finalise the grant. We are slightly short in our matched finding as we have been awarded £15000, and our matched funding is slightly short of that. Cllrs agreed to put another £500 from reserves towards our play park funds.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Romanski</p> <p>All Cllrs agreed.</p> <p>(d)Safety railing – end of Priory Walk – Cllr Mr Romanski commented that he had had a near miss with a cyclist coming out of Priory Walk.</p> <p>(e)Avon and Somerset police – discuss grant for speed equipment – Cllr Mr Phipps has emailed NSC and asked permission to for both the Avon and Somerset police grants towards speed monitoring equipment and a general grant and is awaiting a response. The general grant of £5000 was discussed and whilst Cllrs agreed on the whole with Cllr Mr Phipps about employing a design consultant, but no conclusion was reached. Cllr Mr Phipps has suggested two options –</p> <p>a)Funds to be used to employ design services to produce a scheme</p> <p>b)Funds to be used to install a village gateway on the High Street.</p> <p>Cllrs agreed to discuss this again at the September meeting after they have had time to consider.</p> <p>Cllr Mrs Cowlard is still waiting for the traffic monitoring data from Avon & Somerset police and we need this for</p>	<p>DD</p> <p>DD</p> <p>DD</p> <p>MAP/DD</p> <p>WC</p>

	<p>part of the grant application. Cllr Mrs Cowlard will chase again.</p> <p>(f)Highway Scheme for Parish Councils – Cllr Mr Phipps has emailed NCS to find out how we apply for a traffic scheme and is awaiting a response.</p> <p>(g)Councillor resignation – Cllr Mr Mangnall is moving out of the area and therefore will no longer be able to serve on the Parish Council. The date is to be confirmed.</p> <p>(h)To Do List – No discussion</p>	MAP
PC/0822/09	Sheepway – no issues	
PC/0822/10	Allotments update – Cllr Mr Coles put a request for another shed at the allotments for an allotment holder. As he was not present at the meeting Cllrs were not aware of who the shed was for. However no objection to a further shed was raised.	

Meeting finished at 8.35 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW