

Portbury Parish Council

MINUTES

Minutes of the meeting held 5th September 2023

Present:

Councillors: Cllr Mr Chilcott Cllr Mr Campbell Cllr Mr Lanham
Cllr Mr Cheek

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others

Meeting commenced at 7.30pm

No	Item	Action
PC/0923/01	Declaration of Interest by Members – No declarations of interest.	
PC/0923/02	Apologies received – none received	
P/0923/03	Minutes of PPC’s monthly meeting held on the 5th of August 2023 were presented. Cllr Mrs Cowlard went over the action points of the last meeting: Cllr Mrs Cowlard met with Liam Abercrombie NSC to discuss the proposed kerbing along Mill/Portbury Lane. Cllr Mrs Cowlard has forwarded the map and information to councillors for information. There has been no confirmation when this will happen, but likely to be the Autumn. Cllr Mrs Cowlard commented that the grit bin will be collected by NSC. All other action points are covered under the agenda.	WC WC

	<p>The minutes were:</p> <p>Proposed Cllr Mr Campbell Seconded Cllr Mr Chilcott</p> <p>Resolved that: Minutes were agreed by all.</p>	
PC/0923/04	<p>Finance</p> <p>(a) Payments for authorisation – As per schedule presented prior to meeting.</p> <p>Clerk Mrs Drower commented that there is an issue uploading documents to the website, and therefore the finance docs are not available to the residents.</p> <p>Clerk Mrs Drower commented that all payments were in line with the finance sheets.</p> <p>Clerk Mrs Drower went over the bank account balances and figures on the finance sheets.</p> <p>Clerk Mrs Drower commented that the second half of the precept has been paid.</p> <p>There are five payments for authorisation – Clerk August administration and expenses, K&E (lengthsman) August maintenance, GB Sports – playground inspection, Portbury Village Hall - rent.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mr Campbell Seconded Cllr Mrs Cowlard</p> <p>Agreed by all Cllrs.</p>	<p>DD</p> <p>DD</p>
PC/0923/05	<p>Crime and Disorder</p> <p>(a) Crime Stats – none reported.</p> <p>(b) Local crime – Cllr Mrs Cowlard commented that there had been an intruder at night in people’s properties on Sheepway, the intruder had been identified and reported to police and the Docks.</p> <p>Cllr Mr Chilcott commented that there had been an intruder in the church yard with a machete.</p>	WC/DD
PC/0923/06	<p>Planning</p> <p>Applications received:</p> <p>(a) 21/P/0474/MOD – Land at Moor Farm – Deed of variation to modify mortgagee exclusions Clause – no update.</p> <p>(b) 22/P/0130/FUL – Racecourse Farm – retrospective planning for change of use from agricultural to light industrial use, alterations to external appearance of building, insert 2 No mezzanine floors – no update.</p> <p>(c) 23/P/0456/FUH – Beech Barn Portbury Common – proposed erection of 1.5 storey car port and storage area to east of property – approved.</p>	

	<p>(d)23/P/0319/FUL – Kerry Foods – erection of single storey extension to provide covered unloading bay - approved.</p> <p>(e)23/P/0020/FUH – 2 Forge End – Demolition of existing lean to and proposed erection of single and two storey side extension - approved.</p> <p>(f)Enforcement notices – Caswell Cross Cottages, Racecourse Farm - no update.</p>	DD/WC
PC/0923/07	<p>Maintenance</p> <p>(a)Lengthsman – no comment.</p>	WC/DD
PC/0923/08	<p>Council Administration/Correspondence</p> <p>(a)Councillor vacancies – Clerk Mrs Drower commented that we have another resident interested who is in attendance. Cllr Mr Lanham commented that there is potentially a resident from Sheepway interested.</p> <p>(b)Footbridge repairs and street light maintenance – Clerk Mrs Drower commented that there are no further updates to the repairs to the footbridge. Cllr Mr Campbell suggested a more collective approach involving residents. Cllrs would like to invite Phil Bush NSC to a meeting to discuss where this is going. Clerk Mrs Drower will contact Phil Bush to suggest meeting. Cllr Mr Campbell commented that residents are complaining about areas of darkness around the village. Clerk Mrs Drower Commented that she has complained to NSC about the lack of communication from Centre Great. Cllr Mrs Cowlard will give Clerk Mrs Drower a finite list of lights which need replacing around the village.</p> <p>(c)Bus Lane consultation – Cllr Mrs Cowlard has written re the bus lane to NSC for a further meeting, but has heard nothing back.</p> <p>(d)Traffic scheme – Cllr Mrs Colward commented that NSC have been asked to come up with a traffic scheme for Portbury, and we are still waiting.</p> <p>(e)Speedwatch and weight limit – Cllr Mrs Cowlard commented that we are still experiencing a large amount of overweight vehicles coming through Portbury. Cllrs believe this is due to Beggar Bush Lane being closed. Cllr Mrs Cowlard has spoken to Durnford Quarry and National Grid. Cllr Mrs Cowlard suggested inviting a police representative to a meeting. Cllrs Mr Chilcott and Mr Campbell suggested asking North Somerset Times to highlight issue., Cllr Mrs Cowlard commented that we now have quite a few volunteers for Speedwatch, the sites are being reassessed, just waiting for them to be passed, and volunteers are doing an online training course.</p>	<p>ALL</p> <p>ALL</p> <p>DD</p> <p>WC</p> <p>WC</p> <p>WC</p> <p>WC</p> <p>DD</p>

	<p>(f)Bank mandate – Clerk Mrs Drower commented that the mandate is still no further forward, and can get no information for Nat West as to what the delay is. Clerk Mrs Drower has raised a formal complaint with Nat West.</p> <p>(g)Councillor profiles for website – Clerk Mrs Drower commented that everything received from Cllrs is now on the website and asked Cllrs with missing information to get this to her ASAP.</p> <p>(h)To do List – no discussion.</p>	
PC/0923/09	Sheepway – no issues.	
PC/0923/10	Allotments update – No issues	

Meeting finished at 9.30 p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday October 10th at 7.30pm in the Village Hall