

Portbury Parish Council

MINUTES

Minutes of the meeting held 10th December 2024

Present:

Councillors: Cllr Mr Chilcott Cllr Mr Lanham

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others 1 member of general public

Meeting commenced at 8pm

No	Item	Action
PC/1224/01	Declaration of Interest by Members – No declaration of interest.	
PC/1224/02	Apologies received – Cllr Mr Campbell and Mr Penn offered their apologies.	
PC/1224/03	Minutes of PPC’s monthly meeting held on the 13th of November 2024 were presented. All action points are covered under the agenda. The minutes were: Proposed Cllr Mr Lanham Seconded Cllr Mr Chilcott Resolved that: Minutes were agreed by all.	
PC/1224/04	Finance (a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets.	

	<p>There are four payments for authorisation – Clerk November administration and expenses, K&E (lengthsman) - November maintenance. PFK Littlejohn audit fees.</p> <p>RESOLVED that: The payments as scheduled in the Finance Report were approved.</p> <p>Proposed Cllr Mrs Cowlard Seconded Cllr Mr Chilcott</p> <p>Agreed by all Cllrs.</p>	DD
PC/1224/05	<p>Crime and Disorder (a)Crime Stats – No crime to report (b)Local crime – No crime to report</p>	WC/DD
PC/1224/06	<p>Planning Applications received: (a)23/P/1956/FUH – Bracken Barn, Sheepway – appeal dismissed. (b)24/P/1239/FUL – Racecourse Farm – retrospective planning for change of use of existing agricultural building to light industrial use – approved. (c)Enforcement notices – Beech Barn, Sheepway.</p>	DD/SC
PC/1224/07	<p>Maintenance (a)Lengthsman – Cllr Mrs Cowlard commented that Nick has done an amazing job putting up the Christmas tree. Kevin has disposed of a fallen tree blocking the footpath to the playing field.</p>	WC/DD
PC/1224/08	<p>Council Administration/Correspondence (a)NSC email re bins – Cllr Mrs Cowlard commented that after NSC had said they would involve the Parish Councils in the consultation, they only then consulted with the Town councils. Cllr Mrs Cowlard had discussed this with Nigel Ashton and asked Clerk Mrs Drower to email Nigel for an update. Cllr Mrs Cowlard commented that the map NCS sent around identifying the bins only identified one for Portbury anyway. (b)Change of office address – Clerk Mrs Drower commented that she is happy for her address to be used for mail and on the NSC website. All Cllrs agreed. (c) To do list – No update – Clerk Mrs Drower commented that the light on the Sheepway end of the footbridge cannot be repaired until the underground fault has been repaired by Western Power (reported by Centregreat).</p>	<p>WC/DD</p> <p>DD</p> <p>DD</p>

	Clerk Mrs Drower commented that she had reported the overgrowth at the Sheepway bus stop and Nigel Ashton is also chasing it up.	
PC/1224/09	Sheepway – No issues.	
PC/1224/10	Allotments update – No issues.	

Meeting finished at 9.05p.m.

Portbury Parish Council Adcroft House, 15 Roath Road, Portishead, BS20 6AW

The next meeting is on Tuesday January 5th at 8pm in the Village Hall