

Portbury Parish Council

MINUTES

Minutes of the meeting held 11th March 2025

Present:

Councillors: Cllr Mr Chilcott Cllr Mr Campbell

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others

Meeting commenced at 8pm

No	Item	Action
PC/0325/01	Declaration of Interest by Members – No declaration of interest.	
PC/0325/02	Apologies received – Cllr Mr Lanham and Cllr Mr Penn	
PC/0325/03	Minutes of PPC's monthly meeting held on the 11th of February 2025 were presented. Action point from last meeting – Cllr Mr Chilcott will send photos instead of video of the rubbish at Royal Portbury Dock. The minutes were: Proposed Cllr Mr Campbell Seconded Cllr Mr Chilcott Resolved that: Minutes were agreed by all.	
PC/0325/04	Finance (a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets.	

	There are two payments for authorisation – Clerk February administration and expenses, K&E (lengthsman) – February maintenance. RESOLVED that: The payments as scheduled in the Finance Report were approved. Proposed Cllr Mr Campbell Seconded Cllr Mr Chilcott Agreed by all Cllrs.	DD
PC/0325/05	Crime and Disorder (a)Crime Stats – No crime to report (b)Local crime – Cllr Mr Chilcott commented that there is some fly tipping by the motorway bridge. Clerk Mrs Drower will check if its still there. Cllr Mr Chilcott also raised the importance of bleed kits, Clerk Mrs Drower will follow up with Mr Cooke who was investigating them for Portbury.	WC/DD
PC/0325/06	Planning Applications received: No current applications to consider. (a)Enforcement notices – Beech Barn, Sheepway – Clerk Mrs Drower commented that NSC enforcement have conducted a site visit, and the resident is going to submit a retrospective planning application.	DD/SC
PC/0325/07	Maintenance (a)Lengthsman – Cllr Mrs Cowlard commented that she has spoken to Kevin about moving the speed indicator sign. Cllr Mr Chilcott commented that the ‘passing signs’ on Caswell Lane have been damaged/knocked over. Clerk Mrs Drower will contact NSC to ask for them to be reinstated. Cllr Mr Chilcott and Cllr Mrs Cowlard commented that the ‘no motor vehicles’ at the footbridge are no longer relevant and its much safer for moped riders to be able to go across.	WC/DD
PC/0325/08	Council Administration/Correspondence (a)Priory Walk – horse riding signs – update – Clerk Mrs Drower has responded to the resident who raised the request, informing them that Priory Walk is adopted highway and therefore ‘no horse riding’ signs are allowed.	WC/DD

	(b)Planning page on website – Clerk Mrs Drower commented that the planning page is now corrected on the website. (c)Black bins – update – Cllr Mrs Cowlard commented that the list from NSC of black bins – only two affect us – the one on the Village Green and the one at the bus stop. We would not be agreeable to take on the cost of emptying them, however Cllr Mrs Cowlard will contact John Carson to discuss. (d)Location of permanent Christmas tree on Village Green – Cllr Mrs Cowlard commented that the offer of the free tree for the Village Green is now coming with associated costs. Cllrs agreed that this was not acceptable. However, Cllrs are happy to remove the tree and back fill the hole. Cllrs agreed that a tree would be best placed by where the tree was last year. Cllrs also thought it would be a good idea to let residents living adjacent to where the tree would go. (e)Playground insurance – Clerk Mrs Drower will check that Kevin is covered under our playground insurance for safety checks and maintenance. (f)Resident considering fireworks/bonfire on 5/11 – A resident asked if it would be possible to have a bonfire/firework party on the land adjacent to the Village Hall. Cllrs were not happy to agree to this as it may not be acceptable to some residents, although just a bonfire party with no fireworks might be better. Also, it is unclear if the event would be insured. The assumption is cost would need to be met by ticket sales, which might be difficult. Permission from the landowner would also be needed. Cllr Mr Campbell commented that subject to the above the Village Hall may support a bonfire. Cllr Mrs Cowlard will investigate further. (g)To do list – No update	SC/DD WC DD WC
PC/0325/09	Sheepway – No issues.	
PC/0325/10	Allotments update – No issues.	

Meeting finished at 8.45p.m.

Portbury Parish Council Charterhouse Cottage, Clapton in Gordano, BS20 7RD

The next meeting is on Tuesday April 8th at 8.00pm in the Village Hall