Portbury Parish Council

**MINUTES**

**Minutes of the meeting held7th January 2024**

# Present:

**Councillors:**  Cllr Mr Chilcott Cllr Mr Lanham Cllr Mr Penn Cllr Mr Campbell

**Chairman:** Cllr Mrs Cowlard

**Clerk:** Minutes taken by Mrs Dawn Drower – Clerk

**Representatives:**

**Others**

Meeting commenced at 8pm

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| **No** | **Item** | **Action** |
| **PC/0125/01** | **Declaration of Interest by Members** – No declaration of interest. |  |
| **PC/0125/02** | **Apologies received –** None |  |
| **PC/0125/03** | **Minutes** of PPC’s monthly meetingheld on the 10th of December 2024 were presented.  Action point from last meeting – Clerk Mrs Drower ha actioned the change of address.  The minutes were:  Proposed Cllr Mr Lanham Seconded Cllr Mrs Cowlard  **Resolved that**: Minutes were agreed by all. |  |
| **PC/0125/04** | **Finance**  **(a)Payments for authorisation –** As per schedule presented prior to meeting.  Clerk Mrs Drower commented that all payments were in line with the finance sheets.  There are four payments for authorisation – Clerk December administration and expenses, K&E (lengthsman) - December maintenance, Portbury Village Hall rent.  **RESOLVED that:** The payments as scheduled in the Finance Report were approved.  Proposed Cllr Mrs Cowlard Seconded Cllr Mr Campbell  Agreed by all Cllrs. | **DD** |
| **PC/0125/05** | **Crime and Disorder**  **(a)Crime Stats** – No crime to report  **(b)Local crime** – Cllr Mr Lanham commented that some properties had had night time prowlers and the police have managed to apprehend one. Cllr Mrs Cowlard commented that it’s really important that residents report incidents to the police. Clerk Mrs Drower will post a reminder on Facebook. | **WC/DD** |
| **PC/0125/06** | **Planning**  **Applications received**:  No current applications to consider  **(a)Enforcement notices** – Beech Barn, Sheepway. | **DD/SC** |
| **PC/0125/07** | **Maintenance**  **(a)Lengthsman –** Cllr Mrs Cowlard commented that Kevin has now dug the ditch out.  The Christmas tree has been disposed of by a resident.  Cllr Mr Penn commented that the posts for the speed cameras should be installed this week. Cllrs agreed if necessary to pay for the installation before the next meeting. | **WC/DD** |
| **PC/0125/08** | **Council Administration/Correspondence**  **(a)**Complaint from Caswell Hill resident re fly tipping and rubbish – Cllr Mrs Cowlard commented that she had advised the resident to report the fly tipping etc to NSC. Cllr Mrs Cowlard has also reported it.  **(b)**Bus Lane presentation – update – Cllr Mr Chilcott commentated that the amendments made for the bus land proposals are a great improvement on the original plans. Cllr Mr Chilcott commented that we should put a response into the meeting. The A369 junction will be completely upgraded with a pedestrian crossing. Cllr Mrs Cowlard will draft a response to NSC.  **(c)**Hillside overgrown bank – Cllr Mr Penn commented that the overgrowth has now been cut back.  **(d)To do list – No update** | **WC/DD**  **WC** |
| **PC/0125/09** | **Sheepway** – No issues. |  |
| **PC/0125/10** | **Allotments update** – No issues. |  |

**Meeting finished at p.m.**

**Portbury Parish Council Charterhouse Cottage, Clapton in Gordano, BS20 7RD**

**The next meeting is on Tuesday February 11th at 8.35pm in the Village Hall**