

Portbury Parish Council

MINUTES

Minutes of the meeting held 7th January 2025

Present:

Councillors: Cllr Mr Chilcott Cllr Mr Lanham Cllr Mr Penn Cllr Mr Campbell

Chairman: Cllr Mrs Cowlard

Clerk: Minutes taken by Mrs Dawn Drower – Clerk

Representatives:

Others

Meeting commenced at 8pm

No	Item	Action
PC/0125/01	Declaration of Interest by Members – No declaration of interest.	
PC/0125/02	Apologies received – None	
PC/0125/03	Minutes of PPC’s monthly meeting held on the 10th of December 2024 were presented. Action point from last meeting – Clerk Mrs Drower has actioned the change of address. The minutes were: Proposed Cllr Mr Lanham Seconded Cllr Mrs Cowlard Resolved that: Minutes were agreed by all.	
PC/0125/04	Finance (a) Payments for authorisation – As per schedule presented prior to meeting. Clerk Mrs Drower commented that all payments were in line with the finance sheets.	

	There are four payments for authorisation – Clerk December administration and expenses, K&E (lengthsman) - December maintenance, Portbury Village Hall rent. RESOLVED that: The payments as scheduled in the Finance Report were approved. Proposed Cllr Mrs Cowlard Seconded Cllr Mr Campbell Agreed by all Cllrs.	DD
PC/0125/05	Crime and Disorder (a)Crime Stats – No crime to report (b)Local crime – Cllr Mr Lanham commented that some properties had had night time prowlers and the police have managed to apprehend one. Cllr Mrs Cowlard commented that it's really important that residents report incidents to the police. Clerk Mrs Drower will post a reminder on Facebook.	WC/DD
PC/0125/06	Planning Applications received: No current applications to consider (a)Enforcement notices – Beech Barn, Sheepway.	DD/SC
PC/0125/07	Maintenance (a)Lengthsman – Cllr Mrs Cowlard commented that Kevin has now dug the ditch out. The Christmas tree has been disposed of by a resident. Cllr Mr Penn commented that the posts for the speed cameras should be installed this week. Cllrs agreed if necessary to pay for the installation before the next meeting.	WC/DD
PC/0125/08	Council Administration/Correspondence (a)Complaint from Caswell Hill resident re fly tipping and rubbish – Cllr Mrs Cowlard commented that she had advised the resident to report the fly tipping etc to NSC. Cllr Mrs Cowlard has also reported it. (b)Bus Lane presentation – update – Cllr Mr Chilcott commentated that the amendments made for the bus land proposals are a great improvement on the original plans. Cllr Mr Chilcott commented that we should put a response into the meeting. The A369 junction will be completely upgraded with a pedestrian crossing. Cllr Mrs Cowlard will draft a response to NSC.	WC/DD WC

	(c) Hillside overgrown bank – Cllr Mr Penn commented that the overgrowth has now been cut back. (d)To do list – No update	
PC/0125/09	Sheepway – No issues.	
PC/0125/10	Allotments update – No issues.	

Meeting finished at p.m.
Portbury Parish Council Charterhouse Cottage, Clapton in Gordano, BS20 7RD

The next meeting is on Tuesday February 11th at 8.35pm in the Village Hall