COMPANY REGISTRATION NUMBER: SC332678 CHARITY REGISTRATION NUMBER: SC042025

# Evanton Wood Community Company Company Limited by Guarantee Unaudited Financial Statements 31 October 2021

**FRAME KENNEDY** 

Chartered Accountants
Metropolitan House
31-33 High Street
Inverness
IV1 1HT

## **Company Limited by Guarantee**

## **Financial Statements**

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## **Company Limited by Guarantee**

## Trustees' Annual Report (Incorporating the Directors' Report)

### Year ended 31 October 2021

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 October 2021.

### Reference and administrative details

Registered charity name

**Evanton Wood Community Company** 

Charity registration number

SC042025

Company registration number SC332678

Principal office and registered Caberfeidh

office

7 Camden St

Evanton Dingwall IV16 9XU

#### The trustees

A Clark P Gray D James B Lynch T Mathieson C Peoples P Snow D Wilson

Company secretary

A Clark

Independent examiner

Colin Gray B Com. CA Chartered Accountants Metropolitan House 31-33 High Street

Inverness IV1 1HT

## Structure, governance and management

#### Status of the Company and Governing Document

Evanton Wood Community Company is a private company limited by guarantee. In the event of the company being wound up, each member is required to contribute an amount not exceeding £1. The Company is registered as a charity with the Office of the Scottish Charity Registrar.

The company was incorporated, in Scotland, on 19 October 2007 and is governed by its articles and memorandum of association.

## **Company Limited by Guarantee**

## Trustees' Annual Report (Incorporating the Directors' Report) (continued)

### Year ended 31 October 2021

## Structure, governance and management (continued)

## Name, Alternative Name and Principal Address of the Company

The name of the Company is the Evanton Wood Community Company alternatively known as EWCC and its principal address is:

c/o A. Clark Caberfeidh, 7 Camden St Evanton Dingwall IV16 9XU

## Names of Directors at the date of approval of this report

In office during the whole of reporting year:

Adrian Clark

Penny Gray

Deirdre James

Blandine Lynch

Celina Peoples

Patricia Snow

Douglas Wilson

Appointed since the start of the reporting year

Thomas Mathieson

Deirdre James

Resigned since the beginning of the reporting year

nil

## **Director Recruitment and Appointment:**

There are up to 6 directors elected at the AGM for 3-year terms, who are eligible to stand for re-election for a further 3 years before standing down for at least 1 year as an elected director. 2 directors must retire by rotation each year, who will be the longest serving unless others resign. Up to three co-opted directors may be appointed by the Board.

## Objectives and activities

The Company's charitable purposes are in the Advancement of Education, Citizenship or Community Development, the Arts, Heritage, Culture or Science, Environmental Protection or Improvement and are set out in detail in the Memorandum of Association.

The following is a summary of the main activities in relation to these objects:- Providing an environment for people of all ages and abilities to enjoy and learn from:

- Running and facilitating educational and recreational events relating to the woodland environment;
- Managing the wood and improving its biodiversity;
- Involving the community in the above activities
- Fund-raising for the continuation of community programme and improvements.

## **Company Limited by Guarantee**

## Trustees' Annual Report (Incorporating the Directors' Report) (continued)

### Year ended 31 October 2021

#### Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

### Achievements and performance

The following is a summary of the main achievements of the company during the financial period:

9th full year of community involvement since the purchase of the wood:

- education programme involving 1 secondary school and occasional visits by various primary schools
- · focus on self-led educational and other activities
- · continuing high number of visitors to the wood
- · extensive use of play area by groups and families
- events programme, including 5 music events (despite Covid restrictions)
- weekly programme for people living with dementia (partially interrupted by Covid restrictions)
- · regular volunteer sessions for woodland management, paths etc
- · kept toilet open 24/7 from start of Covid
- · opened a second composting toilet at the shelter in Mag's Wood
- · visit by HRH The Princess Royal

Maintained good financial health, attracting additional significant sources of project funding for projects Operated effectively as a Board

#### Financial review

#### Reserves Policy

The board recognises that grant monies will be used in their entirety in the furtherance of the charitable objects and that any surpluses generated will be retained against operational requirements only. Actual reserves at 31 October 2021 were £356,960.

Donated facilities and services:

- Volunteers involved in assisting the education programme, regular practical work days and events-Core volunteer team working on the shelter project
- Almost daily input into in project management, financial management, event management, fund-raising, reporting, media contacts, web and social media management

## **Company Limited by Guarantee**

## Trustees' Annual Report (Incorporating the Directors' Report) (continued)

## Year ended 31 October 2021

#### Financial review (continued)

### **Directors' Responsibilities**

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts the directors are required to:

select suitable accounting policies and then apply them consistently

make judgements and estimates that are reasonable and prudent

prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

A Clark Trustee

## **Company Limited by Guarantee**

# Independent Examiner's Report to the Trustees of Evanton Wood Community Company

#### Year ended 31 October 2021

I report to the trustees on my examination of the financial statements of Evanton Wood Community Company ('the charity') for the year ended 31 October 2021.

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
- 2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

## **Company Limited by Guarantee**

# Independent Examiner's Report to the Trustees of Evanton Wood Community Company (continued)

## Year ended 31 October 2021

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Gray B Com. CA Independent Examiner

Chartered Accountants Metropolitan House 31-33 High Street Inverness IV1 1HT

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## **Company Limited by Guarantee**

# Statement of Financial Activities (including income and expenditure account)

## Year ended 31 October 2021

		Unrestricted	2021 Restricted		2020
	Note	funds	funds	Total funds £	Total funds
Income and endowments					
Donations and legacies	5	1,403	_	1,403	2,348
Charitable activities	6 7	2,880	6,523	9,403	17,750
Investment income	7	33	_	33	81
Total income		4,316	6,523	10,839	20,179
Expenditure			·		
Expenditure on charitable activities	8,9	7,128	4,324	11,451	10,265
Total expenditure		7,128	4,324	11,451	10,265
Not /owner diture)/income and not		-			-
Net (expenditure)/income and net movement in funds		(2,812)	2,199	(612)	9,914
Reconciliation of funds					
Total funds brought forward		28,710	328,863	357,573	347,659
Total funds carried forward		25,898	331,062	356,960	357,573

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

## **Company Limited by Guarantee**

### Statement of Financial Position

#### 31 October 2021

Fixed assets	Note	2021 £	2020 £
Tangible fixed assets	15	340,219	333,783
Current assets Debtors Cash at bank and in hand	16	1,070 16,855 17,925	746 23,957 24,703
Creditors: amounts falling due within one year	17	1,183	913
Net current assets		16,742	23,790
Total assets less current liabilities		356,960	357,573
Net assets		356,960	357,573
Funds of the charity Restricted funds Unrestricted funds	40	331,062 25,898	328,863 28,710
Total charity funds	18	356,960	357,573

For the year ending 31 October 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476:
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Adrian Clark

A Clark

The notes on pages 9 to 16 form part of these financial statements.

## Company Limited by Guarantee

### Notes to the Financial Statements

#### Year ended 31 October 2021

#### 1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Caberfeidh, 7 Camden St, Evanton, Dingwall, IV16 9XU.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

## 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

#### Year ended 31 October 2021

#### 3. Accounting policies (continued)

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the
  contracted service. This is classified as unrestricted funds unless there is a contractual
  requirement for it to be spent on a particular purpose and returned if unspent, in which case
  it may be regarded as restricted.

## Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
  activities that further its charitable aims for the benefit of its beneficiaries, including those
  support costs and costs relating to the governance of the charity apportioned to charitable
  activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

## Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

#### Year ended 31 October 2021

#### 3. Accounting policies (continued)

#### Tangible assets (continued)

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Buildings Equipment 4% straight line

20% straight line

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

## Company Limited by Guarantee

## Notes to the Financial Statements (continued)

## Year ended 31 October 2021

#### 3. Accounting policies (continued)

#### Financial instruments (continued)

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### 4. Limited by guarantee

Evanton Wood Community Company is a private company limited by guarantee. In the event of the company being wound up, each member is required to contribute an amount not exceeding £1. The Company is registered as a charity with the Office of the Scottish Charity Registrar.

The company was incorporated, in Scotland, on 19 October 2017 and is governed by its articles and memorandum of association.

#### 5. Donations and legacies

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2021	Funds	2020
	£	£	£	£
<b>Donations</b> Community Donations	1,268	1,268	2,313	2,313
Subscriptions	135	135	35	35
Members' subscription	1,403		2,348	2,348
			_, -, -, -	

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

1900					
6.	Charitable activities				
	Grants with performance conditions Fees etc from charitable activities Other income from charitable activities		Unrestricted Funds £ - 346 2,534 2,880	Restricted Funds £ 6,523 6,523	Total Funds 2021 £ 6,523 346 2,534 9,403
	Grants with performance conditions Fees etc from charitable activities Other income from charitable activities		Unrestricted Funds £ - 315 - 315	Restricted Funds £ 17,435 - 17,435	Total Funds 2020 £ 17,435 315 —— 17,750
7.	Investment income				
8.	Bank interest receivable  Expenditure on charitable activities b	Funds £ 33	Total Funds 2021 £ 33	Unrestricted Funds £ 81	Total Funds 2020 £ 81
0.	Experience on onlandable doctrines a	y fulla type	11	Destricted	T-4-1 F 1-
	Charitable activity Support costs		Unrestricted Funds £ 6,208 920 7,128	Funds £ 4,324	Total Funds 2021 £ 10,532 919 11,451
	Charitable activity Support costs		Unrestricted Funds £ 5,916 608 6,524	Restricted Funds £ 3,741  - 3,741	Total Funds 2020 £ 9,657 608 10,265

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

## Year ended 31 October 2021

## 9. Expenditure on charitable activities by activity type

	Activities				
	undertaken (	Grant funding		Total funds	Total fund
	directly	of activities Sup	port costs	2021	2020
	£	£	£	£	£
Charitable activity	7,001	3,531	_	10,532	9,657
Governance costs		, , , , , , , , , , , , , , , , , , ,	919	919	608
	7,001	3,531	919	11,451	10,265

#### 10. Taxation

On the basis of these financial statements no provision has been made for corporation tax (2020 - Nil).

## 11. Net (expenditure)/income

## 12. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	650	608

## 13. Staff costs

The company had no employees (2020 - Nil).

## 14. Trustee remuneration and expenses

No remuneration has been paid to Directors (2020 - Nil).

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

15.	Tangible fixed assets				
		Buildings £	Plant and machinery £	Land £	Total £
	Cost At 1 November 2020 Additions	41,153	9,014 8,790	300,480	350,647 8,790
	At 31 October 2021	41,153	17,804	300,480	359,437
	<b>Depreciation</b> At 1 November 2020 Charge for the year	8,261 1,998	8,603 356		16,864 2,354
	At 31 October 2021	10,259	8,959		19,218
	Carrying amount At 31 October 2021 At 31 October 2020	30,894 32,892	8,845	300,480 300,480	340,219 333,783
16.	Debtors				
	Prepayments and accrued income			2021 £ 1,070	2020 £ 746
17.	Creditors: amounts falling due within o	ne year			
	Accruals and deferred income Other creditors			2021 £ 1,170 <u>13</u> 1,183	2020 £ 900 13 913

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

## Year ended 31 October 2021

## 18. Analysis of charitable funds

*				
Unrestricted funds	At 1 November			At 31 October
	2020	Income	Expenditure	2021
	£	£	£	£
Activities fund	28,710	4,316	(7,128)	25,898
7.50.7.00		-1,010	(7,120)	
	At			At
	1 November			31 October
	2019	Income	Expenditure	2020
	£	£	£	£
Activities fund	33,490	2,744	(6,524)	28,710
			(0,021)	====
Restricted funds				
	At			At
	1 November			31 October
	2020	Income	Expenditure	2021
	£	£	£	£
Purchase fund	300,480	~ _	~ _	300,480
Shelter	5,404		(356)	5,048
Dementia	20,630	100000	(3,531)	
COOP	1,329	6 500		17,099
		6,523	(394)	7,458
KCC	1,020		(43)	977
	328,863	6,523	(4,324)	331,062
			-	
	At			At
	1 November			31 October
	2019	Income	Expenditure	2020
	£	£	£	£
Purchase fund	300,480	-	~ _	300,480
Shelter	5,647	_	(243)	5,404
Dementia	9,042	15,000	(3,412)	
COOP	3,042	1,371		20,630
KCC	-		(42)	1,329
NGG		1,064	_(44)	1,020
	308,052	17,435	(3,741)	328,863

## 19. Related parties

There were no related party transactions during the year (2020 - nil).

# **Evanton Wood Community Company Company Limited by Guarantee Management Information** Year ended 31 October 2021 The following pages do not form part of the financial statements.

# **Company Limited by Guarantee**

# **Detailed Statement of Financial Activities**

	2021 £	2020 £
Income and endowments Donations and legacies	~	L
Community Donations Members' subscription	1,268 135	2,313 35
	1,403	2,348
Charitable activities Grants with performance conditions		
Fees etc from charitable activities	6,523 346	17,435 315
Other income from charitable activities	2,534	
	9,403	17,750
Investment income		
Bank interest receivable	33	81
Total income	10,839	20,179
Expenditure Expenditure on charitable activities		
Purchases Insurance	6,333	5,587
Legal and professional fees	903 919	814 621
Other office costs	445	182
Depreciation Other accountancy services	2,354	2,597
Bank charges	400 97	400 64
	-	
	11,451	10,265
Total expenditure	11,451	10,265
Net (expenditure)/income	(612)	9,914