

Information for potential Directors of Evanton Wood Community Company

EWCC is a Company Limited by Guarantee (SC332678), incorporated in 2007. As a small company it has to submit an Unaudited Annual Statement to Companies House.

EWCC is also a registered charity (SCO42025) and therefore has to submit annual returns to OSCR.

EWCC (aka Evanton Community Wood) is a membership organisation. Membership is open to anyone aged 18 or over, wherever they live, who subscribes to the aims and objectives of the organisation. In the event of failure, the members of the company are liable to a maximum of £1.

The company is run by a board of directors, with up to 6 elected directors and up to 3 co-opted directors. There is no distinction between their voting rights and responsibilities. The chair has a casting vote.

Elected directors serve a term of 3 years, following which they must stand down but may re-stand for a further term of 3 years before they must wait one year before standing for re-election. At each AGM one third of the elected directors must retire in rotation according to length of service. Nominations for directors are invited in advance of the AGM. Where there are the same number of correct nominations (or fewer) as the vacant places, no election is required; otherwise, members are invited to vote.

The incoming board after the AGM chooses the following positions: Chair, Secretary, Treasurer. All are honorary positions without pay. In addition, the board may choose other positions such as Membership Secretary.

The board members/directors are responsible for ensuring the correct and efficient running of the organisation according to the stated aims and objectives in the Memorandum and Articles of Association.

The board has an agreed list of roles and responsibilities, which it reviews from time to time. The board meets about 6 to 8 times a year, normally in person but also online if appropriate; some decisions may also be taken by group email.

Minutes are made of all meetings and approved at the subsequent meeting.