

Evanton Wood Community Company

a company limited by guarantee no 332678; Charity Ref. SC 042025

FACILITIES BOOKING FORM

NB We can provide risk assessments for schools and groups

Contact Name:

Organisation (*must be the same name on event publicity*):

Address:

Tel. No(s).:

email:

website:

Name of Event/Activity:

Is it an Open Event (i.e. can anyone just come along on the day)? Y/N

Date(s) required:

Times:

Approx. numbers:

Age group:

No. of adults:

(If over 140 people are expected we will need to see your plan for traffic management and parking)

Areas/Facilities requested: Cabin interior (with stove), Cabin decking, Play Area, Toilet, BBQ, Fire circle, Mag's Wood Shelter, Mag's Wood toilet (*please highlight/underline*)

Equipment: Lights/Generator, pond dipping nets and trays, green woodworking, wheelbarrows, wooden skittles (15), portable gas cooker, any tools [itemise]:

All items to be returned in good, clean condition (breakages and losses will be charged)

Vehicles required to drop off supplies (*NB We ask that participants park in the village except for those with Disabled Parking permits and temporary parking permits*). Number:

Support in any activities (if any) requested:

NB. Disclaimer: the acceptance of the booking does not indicate any support by Evanton Community Wood for the group or its purposes. Any event publicity must make clear that Evanton Wood is the location and not imply that it is the organizer. EWCC disclaims liability for any activity run by those making the booking. Groups are expected to do their own risk assessments.

NB Donations to Evanton Wood Community Company (Charity SC042025). Always Welcome.

Bank account 00217510; sort code 831517. Cheques to 'EWCC' c/o A. Clark, 7 Camden St, Evanton IV16 9XU

Signed:

Date:

Processed by:

Date:

Donation received:

Numbers attended:

Ac 01.07.24

Return to: adrian.clark444@btinternet.com