

*Cyngor Cymuned Tregolwyn*  
*Colwinston Community Council*

Ffôn/Phone: 07706 252993

E-Bost/E-Mail: [colwinstoncc@gmail.com](mailto:colwinstoncc@gmail.com)

**Minutes of an Ordinary Meeting of the Council Held in the Colwinston  
Village Hall on Monday 21 November 2022 at 7.00pm**

- Present:** Councillors: E Lewis (Chairman), Cllr G Jones (Vice Chairman), B Morris, C Hadley, Cllr J Lloyd (virtually), H Thomas, Cllr C Cave (VOGC) & Ms S Hookins (Clerk)
- In Attendance:**
- Item 1:** **Apologies for Absence:**  
**132/22** Cllr T Wilson-Work Commitments  
PCSO Angela Stone-outside of shift
- Item 2:** **Community Police Matters:**  
**133/22** PCSO Angela Stone was unable to attend but updated the council that there had been no incidents reported in the last month.
- Item 3:** **Declarations of Members' Interest: None**  
**134/22**
- Item 4:** **Public Session:**  
**135/22** No members of the public were in attendance
- Item 5:** **Approval of the minutes of the Meeting held on 17 October 2022**  
**136/22** **Resolved:** To confirm and sign the minutes of the meeting held on 17 October 2022.
- Item 6:** **To consider any matters arising from the Meeting held on 17 October 2022 that are not on the agenda**  
**137/22** **Item 12: 121/22** – The Council wish to thank Cllr's G Jones, B Morris & C Hadley for their work organising the Remembrance Sunday, a very well attended year.
- Item 7:** **Vale of Glamorgan Matters**  
**138/22** Cllr Cave discussed her monthly report. Cllr Cave also reported to the council that even though there has been limited communication between herself and the school she is still pursuing the outstanding issues.  
Cllr Cave would like to add a small section to the annual report.  
**Resolved:** The clerk will write a short piece to add to the report in consultation with Cllr Cave.
- Item 8:** **Reports of Council's Representatives on Outside Bodies:**  
**139/22**
- i. Cllr Hadley-Community Liaison  
Cllr Hadley attended the Community Liaison meeting, which included discussions on the 20mph change and the standard boundary review, the boundary review will be communicated to the community via the newsletter
  - ii. Cllr Jones-Youth Club  
Cllr Jones attended the Youth Club meeting as an observer and reported that although the Youth Club numbers are improving the recruitment of volunteers remains a difficulty. A report was distributed with the agenda pack.
- Item 9:** **Old Ford project:**  
**140/22**
- i. The Old Ford volunteer group have applied for the stronger communities grant. The weir has been damaged and Grant Smith who did the original work has been asked to repair it. The curb stones have been hit by a

vehicle, this has been reported to the Highways department. Cllr Hadley commented that information concerning the Group was already on the Community Council website.

**Resolved:** The Clerk will write to Mr Clogg about possibly putting a reflective post in to prevent an accident.

- ii. **Financial Position**-The Clerk updated the council on the financial position of the project to enable them to make an informed decision about the budget and claims.

**Resolved:** The clerk will contact the volunteer group about their constitution and invite them to the January meeting to formalise the future management of the project.

- iii. **Re-assign Budget**

**Resolved:** To reassign the remaining budget to dangerous tree felling.

- iv. **Final Claim**

**Resolved:** to make one final claim

- v. **Deadline Extension**

**Resolved:** to ask for an extension to 31 March 2023.

- vi. **Invoices**

- Pheasant Acre-Tree Planting £405
- Grant Smith-Well and surrounds £360
- AP Engineering £578.40

**Resolved:** to pay all three invoices

- vii. **Anstee Tree Felling Quotes**

**Resolved:** to accept the quote for option 2 to clear 10 dangerous trees, option 1 will be considered but potentially put to tender to remedy all tree issues in the wood.

**Item 10:**  
**141/22**

**Review of progress with other current projects:**

- Mounting Block-Plaque-Thank you letter has been sent to resident
- A48 Milestones-The information is being collected for CADW  
**Resolved:** The Clerk will ask advise from highways regarding maintenance and proximity to the main road.
- Fibre Optic-No real progress despite numerous complaints and escalations, still be progressed by Cllr Hadley
- Coffin Stile-Committee to review enforcement at next meeting

**Item 11:**  
**142/22**

**Financial Statements YTD 22 September 2022**

Noted

**Item 12:**  
**143/22**

**Community Areas**

- Village Green**-damaged post to be replaced by Grant Smith, other posts may need replacing council will review options in new year
- Maintenance**
  - Trees outside Pub**-Cllr Lewis has been in communication with brewery who are progressing this.
  - Hedges**-One hedge has been cutback, the other is yet to be cut and will be reported again.

**Item 13:**  
**144/22**

**Book of Condolence**

**Resolved:** To send the Colwinston book to the Palace.

**Item 14:**  
**145/22**

**Colwinston Christmas Trees**

- Pheasant Acre 2 x 15ft trees each. £135 plus VAT-trees have been ordered

**Item 15:**  
**146/22**

**Draft Reserves Policy**-Council will review and decide in December

**Item 16:** **Colwinston School**-The Clerk updated the council that the school hope to hold another open day. Councillors will keep up the attempts to increase communication with the school.  
**147/22**

**Item 17:** **Remuneration-Payroll**  
**148/22** No decision has been made on this, to be brought back at a later date

**Item 18:** **Clerk’s report**  
**149/22**

- Audit-The auditor has asked for additional info, the clerk is working through this.
- Mayor’s grant-The Clerk confirmed that notification had been received that the council were unsuccessful in their application

**Item 19:** HM Land Registry-No update to report  
**150/22**

- i. Village Green
- ii. Little Hill
- iii. Old Ford Area

**Item 20:** **Finance & Governance Tool kit**  
**151/22**

- i. Section 6 Bio Diversity-Clerk working with Cllr Wilson to progress this
- ii. Annual Report-additional section to be added about Cllr Cave as per item 7 138/22

**Item 21:** **Correspondence**  
**152/22**

- i. Twmpath Track Obstruction- Cllr Lloyd will contact local motoring groups to seek opinions on whether there is support to keep the route as a highway.
- ii. Infrastructure Assets-Noted

**Item 22:** To consider any planning matters  
**153/22**

<b>Planning</b>	<b>Action</b>
<b>Application</b>	
i) 2021/01800/FUL 5, Maes Y Bryn, Colwinston Removal of existing single storey side and rear extensions and replacement with new two storey side extension and single storey rear extension. Addition of driveway to provide off street parking and reinstatement of original pathway to relocated front door	
<b>Resolution under Standing Order 10 (a)(xi)</b>	
<b>Item 23:</b> <b>154/22</b>	Personnel working Group <b>Resolved:</b> To increase the Clerks Salary to scale point 23 in line with the national pay award backdated to April 2022 and to backdate this award to start of employment.
<b>Item 24:</b> <b>155/22</b>	<b>Date and time of next meeting:</b> Monday 19 <sup>th</sup> December 2022 7.00pm
<b>Meeting ended at 9.28 pm</b>	